

# CITY OF ROCKLIN



## APPLICATION FOR TEMPORARY RESIDENTIAL STREET CLOSURE PERMIT

Chapter 12.24 of the Rocklin Municipal Code regulates the closing of any street within the City of Rocklin for the purpose of holding a celebration such as a block party or street dance. To close any portion of a public street or alley to vehicular or pedestrian traffic, a permit must be completed. The application for the permit must be filed 20 days prior to the scheduled temporary closure. The Public Works Director will respond to the application within seven (7) days of its receipt. An applicant for a permit to temporarily close a public roadway must agree to the following conditions:

1. All debris and trash must be removed from the streets immediately after the activity or event.
2. A petition requesting approval of the event must be presented to and signed by all residents on the street who will be affected by the street closure. ***The petition with signatures of all affected residents must be attached to the application at the time of filing.***
3. All streets shall be always accessible to all emergency equipment. Only readily removable barricades which meet safety specifications shall be used to close the streets. A plan for barricade placement and type must be submitted for approval. Barricades may be obtained from the Public Works Department.
4. All tables, chairs, structures, or other large items are restricted to one side of road and the sidewalk area.
5. Sponsors shall restrict participation in any event conducted pursuant to this permit to neighborhood residents and friends.
6. There shall be no selling of food, beverages, or merchandise either for profit or non-profit.
7. Any disturbance or annoyance of residents within the immediate vicinity will be cause for the Police Department to take appropriate law enforcement action.
8. This permit authorizes only the erection of barricades for the purpose of closing the street(s) indicated. This permit does not authorize any activity otherwise prohibited by law and shall not constitute any exception or excuse for violation of any law, ordinance, or regulation. The Police Department may revoke this permit at any time.

9. The applicant acknowledges that they are responsible for the safe discharge of fireworks in accordance with RMC 8.24.10. Additionally, failure to comply with the guidelines set forth in the RMC as mentioned above, the applicant is subject to enforcement under RMC 8.24.160(C) (Social Host Liability) and holds all responsibility.
  
10. The applicant(s) shall assume and reimburse the City for any and all costs and expenses determined by the Public Works Director to be unusual or extraordinary and related to the closing of the street for which the permit is sought, including but not limited to:
  - a. The cost of damaged or missing barricades and/or signs.
  - b. The cost of providing and moving garbage or waste receptacles.
  - c. The cost of City personnel who are required by the city to work overtime hours or other than a regular shift or to perform duties as a result of such temporary street closure.

I have read and will abide with the above provisions.

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*Date*

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*Signature*



# CITY OF ROCKLIN

## APPLICATION FOR TEMPORARY RESIDENTIAL STREET CLOSURE

Name of street(s) to be closed: \_\_\_\_\_ and \_\_\_\_\_

Between: \_\_\_\_\_ and \_\_\_\_\_  
(Street) (Street)

Date of Closure: \_\_\_\_\_ Requested Time of Closure: \_\_\_\_\_ to \_\_\_\_\_

Type of Closure:  Complete  Partial

Explain: \_\_\_\_\_

Applicant(s): \_\_\_\_\_

<i>Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Phone</i>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

If more space is needed to list additional applicants, attach a separate sheet of paper. If applicant is an organization, write in the organization and business address above. List the coordinator, president and any other persons who will be coordinating events or are involved in the street closure request below:

Office Held (1) 

<i>Name</i>	<i>Residence Address</i>	<i>City</i>	<i>Zip</i>	<i>Phone</i>
_____	_____	_____	_____	_____

Office Held (2) 

<i>Name</i>	<i>Residence Address</i>	<i>City</i>	<i>Zip</i>	<i>Phone</i>
_____	_____	_____	_____	_____

Purpose of Closure: \_\_\_\_\_

Estimated Number of Persons Participating in Event: \_\_\_\_\_

Parking Restrictions Requested (specify): \_\_\_\_\_

Sound Equipment to be Used:  Yes  No

If yes, please describe: \_\_\_\_\_

Are Fireworks planned:  Yes  No

If yes, please describe: \_\_\_\_\_

NOTE: Applicants will adhere to Rocklin Municipal Code Section 8.24.110 – Discharging Fireworks and shall be subject to fines and penalties for violation of this section.

Attachments:  Neighborhood Petition  
 Barricade Plan  
 Certificate of Insurance

Approved  Denied  Approved with Conditions

Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

CITY OF ROCKLIN

By: \_\_\_\_\_  
Justin Nartker, Public Works Director

FOR INTERNAL USE ONLY	
cc: Chief of Police City Attorney Fire Chief Director of Administrative Services City Engineer Public Works Public Transportation Authority Post Office Solid Waste Contractor Applicant Other: _____	Date Received: _____  Response Deadline: _____



# Residential Street Closure Permit

The Rocklin Municipal Code (Chapter 12.24) regulates the closing within the City of Rocklin for the purpose of holding a celebration such as a block party.

A temporary Residential Street Closure Permit is required and must be filed 20 days prior to the scheduled temporary closure.

The permit authorizes closing a street; it does not authorize any activity otherwise prohibited by law. The Police Department will take appropriate action in the event of any disturbance and may revoke the permit at any time.

## Permit Conditions

Applicants must agree to the following conditions:

Initial

- All debris must be removed immediately after the event. \_\_\_\_\_
- Streets need to remain accessible to emergency equipment at all times. \_\_\_\_\_
- A petition requesting approval of the event must be signed by all residents on the proposed closed street. \_\_\_\_\_
- Tables, chairs, and large items are restricted to the sidewalk/shoulder of the roadway. \_\_\_\_\_
- Participation is only for neighborhood residents and friends. \_\_\_\_\_
- Applicant to provide all members involved a copy of completed waiver or have it available upon request. \_\_\_\_\_
- Applicant agrees to pay for any damaged or missing barricades lent out by the City of Rocklin. \_\_\_\_\_

## Barricade Terms and Conditions

- The City of Rocklin will provide the proper amount of barricades to applicant free of charge. In the event that the barricades are damaged or missing, the applicant will be invoiced for any damages and/ or loss property incurred. \_\_\_\_\_
- Barricades are to be returned to The City of Rocklin Corporation Yard 4081 Alvis Ct. Rocklin 95677 within 3 business days following the stated event date. \_\_\_\_\_

-----**To be completed by Public Services**-----

Number of barricades loaned \_\_\_\_\_

Number of barricades returned \_\_\_\_\_ Damaged/Missing barricades \_\_\_\_\_

Signature Public Services \_\_\_\_\_

Return Date \_\_\_\_\_ Public Services Initials \_\_\_\_\_

# Block Party Neighborhood Petition and Release of Liability

Event Organizer/ Group Name: \_\_\_\_\_

Event Name: \_\_\_\_\_

Event Location: \_\_\_\_\_

Event Date(s): \_\_\_\_\_

**ON BEHALF OF THE ABOVE EVENT/GROUP**, I expressly **WAIVE, RELEASE, and DISCHARGE** the City of Rocklin, its officers, agents, employees, or any other person from any and all **LIABILITY** for any death, disability, personal injury, property damage, property theft or actions, including any alleged or actual negligent act or omissions, regardless of whether such act or omission is active or passive, which may occur in connection with our participation in the above- described event. I fully understand and acknowledge that the **CITY OF ROCKLIN** is relying on my representation that I have authorized to sign this document and that I will provide all members of my group a completed copy of this waiver prior to participation.

## **Municipal Code of Ordinance (12.24.120)**

Applicants shall agree to assume the defense of and indemnify and save harmless the City, its council members, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the city may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such temporary street closure and the activities permitted in connection therewith. The City Manager or his/her designee the Director of Public Services, may require as a condition to issuance of a permit, that the applicant obtain insurance to serve this end, in such an amount, and with such terms as the City Manager or Director of Public Services determines to be appropriate under the circumstances.

I hereby certify that I have read this document, understand its content, and am authorized to sign this document on behalf of all members of the event/group I represent.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name (Please Print): \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_