



The City of Rocklin invites applications for

## Planning Manager

Salary: \$119,022 - \$162,215 DOQ

Effective July 2025 - Salary will increase 2.0%



# TEAM ROCKLIN CULTURE

As an organization, the City of Rocklin is dedicated to maintaining a high standard of service, a collaborative team environment, innovative ideas, transparency, and on-going training and development. Team Rocklin takes pride in serving the citizens and maintaining a safe and thriving community. Rocklin team members appreciate the strong support they receive from the citizens who respect and value what they do to keep the City a great place to live, work and play. Working at the City of Rocklin, you can see firsthand the strong sense of community and high standard of service. Rocklin continues to be an innovative leader that is creating its own identity by challenging the status quo. Team Rocklin members are capable experts in their fields, who work together to accomplish the strategic objectives set forth by the City Council.



# ROCKLIN COMMUNITY

Rocklin is a preferred location for business and living due to its convenient location, excellent schools, diverse mix of housing, abundant parks and recreational opportunities, and the highest commitment to public safety. Rocklin was recently named as one of top 100 Cities to live in America by Money Magazine, and was named the best place in Placer County to raise a family by Niche.com. Rocklin's outstanding educational system includes Rocklin Unified, one of the top-ranked unified school districts in the state, as well as Sierra College, ranked first in Northern California for transfers to UC and CSU universities, and Jessup University, a fast growing private, four-year university. The city enjoys a low crime rate, and all efforts are focused toward maintaining a safe, family environment throughout the community.

The City of Rocklin is located in south Placer County at the intersection of Interstate 80 and State Highway 65, and is characterized by rolling hill terrain with panoramic views of the Sierra Nevada Mountains to the northeast and the Sutter-Butte mountain range to the west. Rocklin is located in proximity to many tourist locations and recreational amenities. It is within 20 minutes of Folsom Lake, 30 minutes of downtown and Old Sacramento, and less than 2 hours from Lake Tahoe, the Pacific Ocean, and the Bay Area. With an estimated population of 70,000 people, Rocklin is one of the fastest growing cities in California, with approximately 65% of its growth since 2000.



# THE POSITION

This is an exciting opportunity to join a growing city with many development opportunities on the horizon and to lead and develop both experienced professionals and new talent.

The Planning Manager is a single position management level classification that has responsibility of planning and directing current and future planning projects for the Community Development Department as well as the responsibility and authority to perform all functions described by the California Government Code. The incumbent exercises a high level of discretion, initiative, and independent judgment in performing the full range of routine to complex job duties within the classification specifications. Additionally, it is responsible for coordinating planning services with other divisions, City departments, and outside agencies and organizations. It provides highly responsible and complex staff assistance to the Director and Deputy Director of Community Development. This position is responsible for planning, organizing, supervising, and reviewing the work of assigned staff

# THE IDEAL CANDIDATE

In addition to strong technical skills, the ideal candidate will:

- Be a motivating and supportive leader with excellent people and project management skills.
- Have a strategic perspective and the ability to see the short- and long-term impact of land use development in the community.
- Have a demonstrated ability to manage and organize multiple projects and priorities.
- Develop and enhance synergy between departments and divisions to achieve city goals and create and maintain an environment where ideas are fostered and nurtured.
- Be an outstanding communicator with exceptional interpersonal, analytical, written and verbal communication and presentation skills; handle sensitive and political situations with tact and diplomacy.

# UPCOMING OPPORTUNITIES

In addition to overseeing the planning and directing of current and advance planning projects for the Community Development Department, the Planning Manager will be integral in a recently launched comprehensive update to the City's Zoning Ordinance, and will also be integral in the implementation of a series of recommendations from a consultant-prepared organizational assessment of the Community Development Department. These recommendations include, but are not limited to, making better use of existing and new technology and re-evaluating current practices to achieve greater efficiency, productivity and streamlining, establishing and enhancing the ability for customers to access information more easily and quickly on the City's website and other platforms, and determining how to best utilize contracted support services.

# MINIMUM REQUIREMENTS

Bachelor's degree from an accredited college or university with major coursework in planning, public or business administration, or a related field;

**AND**

Five (5) years of responsible, professional urban planning experience, including at least two (2) years providing direction or supervision to professional staff.

Possession of a Master's degree in either city planning or public administration with emphasis in city planning is highly desirable.



# BENEFITS

## Medical

A variety of plans are offered through CalPERS. The City contributes up to \$1,200 per month to active employees, and the employee pays the difference.

- \$300/month cafeteria plan contribution to use for certain pre-tax premiums.

## Retiree Medical

The City contributes up to \$1,200 per month for post-retirement medical insurance premium costs.

## Dental and Vision

City-paid for employee and dependents.

## Deferred Compensation

\$100 Per month City paid matching funds toward a 457 plan.

## Leave Accruals

- Management Leave: Up to 56 hours per fiscal year
- Vacation: 15 days first year, progresses up to 27 days based upon years of service
- Holidays: 10 paid holidays per year
- Sick Leave: 12 days per year

## Retirement

CalPERS Pension (in accordance with Public Employees' Retirement Law)

- 2% @ 62 (PEPRA)
- 2% @ 55 (Classic)

## Insurance

Life Insurance and AD&D: City paid \$50,000

## Health & Wellness (paid-time).

Weekly 30-minute yoga class, free chair massages offered monthly, and book clubs, etc.



# APPLICATION PROCESS

Applications are accepted online at [www.governmentjobs.com/careers/rocklinca](http://www.governmentjobs.com/careers/rocklinca). While always welcome, a resume will not be accepted in lieu of an official City application. The application must be completed in its entirety. This recruitment will be open until the position is filled.

Applicants will be screened against the minimum requirements. Depending on the number of applications received, additional screening may be conducted.

Questions? Please contact HR at 916-625-5050 or email [hr@rocklin.ca.us](mailto:hr@rocklin.ca.us)



The City of Rocklin is an Equal Opportunity Employer and encourages applicants from diverse backgrounds to apply.

Some job classifications require a pre-employment medical screening which includes testing for drugs, including but not limited to marijuana; a positive test may result in revocation of an employment offer.

