



The City of Rocklin invites applications for
Information Technology Manager
*\$113,287 - \$154,399

*Effective July 13, 2024 - Salary will increase 2.5% (\$116,119 - \$158,259)

*Effective July 2025 - Salary will increase 2.0%



THE POSITION

The City of Rocklin is looking for a seasoned IT professional with a passion for leading teams, driving innovation, and transforming City services through technology. The IT Manager will play a pivotal role in shaping and executing the City's strategies and ensuring alignment with the City's mission and objectives. This position will oversee and mentor a team of seven skilled IT and two GIS professionals, fostering a collaborative and high-performing culture, but also actively participating in the day-to-day operational tasks and responsibilities of the team.

The IT Manager will be responsible for the following upcoming projects:

- Integral role in implementing the City's IT strategic plan to ensure the IT division fosters transparency, increased operational efficiency, improved staff satisfaction, and to bolster trust.
- Replacing the outdated document management and retention system.
- Investing in technology that supports economic development efforts.

An example of duties are:

- Manages, directs, and organizes projects, activities, and resources for the IT Division, including but not limited to networks, servers, workstations, hardware and software utilized throughout the City, IoT, mobile and telephony infrastructure, security systems, data transmission, telecommunication systems, Geographic Information Systems and full IT support for all areas in public safety.
- Assists the Director of Administrative Services or the Deputy Director of Administrative Services in developing and implementing goals, objectives, policies, and work standards for the City of Rocklin departments and procedures for IT governance, security, and administration.
- Participates in the development and administration of the division budget.
- Plans, organizes, supervises, and evaluates the activities of professional, technical and administrative staff; develops and manages the IT division staff including hiring, education, and training; reviews and evaluates job performance and effectively recommends personnel actions.

The IT Manager is an "at-will" position and serves at the pleasure of the City Manager. To view a comprehensive job description click [here](#).

MINIMUM REQUIREMENTS

Possession of a bachelor's degree from an accredited four-year college or university with major coursework in Computer Science, Information Technology, Management Information Services or a closely related field;

AND

Eight (8) years of increasingly responsible infrastructure and enterprise applications management experience in an IT environment consisting of multiple platforms, large-scale applications with multiple operating systems which included a minimum three (3) years of supervisory experience.

Microsoft Certified System Engineer (MCSE), VMware Certified Professional (VCP), or Project Management Professional (PMP) certifications are highly desirable.

TEAM ROCKLIN CULTURE

As an organization, the City of Rocklin is dedicated to maintaining a high standard of service, a collaborative team environment, innovative ideas, transparency, and on-going training and development. Team Rocklin takes pride in serving the citizens and maintaining a safe and thriving community. Rocklin team members appreciate the strong support they receive from the citizens who respect and value what they do to keep the City a great place to live, work and play. Working at the City of Rocklin, you can see firsthand the strong sense of community and high standard of service. Rocklin continues to be an innovative leader that is creating its own identity by challenging the status quo. Team Rocklin members are capable experts in their fields, who work together to accomplish the strategic objectives set forth by the City Council.

ROCKLIN COMMUNITY

Rocklin is a preferred location for business and living due to its convenient location, excellent schools, diverse mix of housing, abundant parks and recreational opportunities, and the highest commitment to public safety. Rocklin was recently named as one of top 100 Cities to live in America by Money Magazine, and was named the best place in Placer County to raise a family by Niche.com. Rocklin's outstanding educational system includes Rocklin Unified, one of the top-ranked unified school districts in the state, as well as Sierra College, ranked first in Northern California for transfers to UC and CSU universities, and Jessup University, a fast growing private, four-year university. The city enjoys a low crime rate, and all efforts are focused toward maintaining a safe, family environment throughout the community.

The City of Rocklin is located in south Placer County at the intersection of Interstate 80 and State Highway 65, and is characterized by rolling hill terrain with panoramic views of the Sierra Nevada Mountains to the northeast and the Sutter-Butte mountain range to the west. Rocklin is located in proximity to many tourist locations and recreational amenities. It is within 20 minutes of Folsom Lake, 30 minutes of downtown and Old Sacramento, and less than 2 hours from Lake Tahoe, the Pacific Ocean, and the Bay Area. With an estimated population of 70,000 people, Rocklin is one of the fastest growing cities in California, with approximately 65% of its growth since 2000.



BENEFITS

Telework

Employees may be eligible to participate in hybrid telework options.

Medical

A variety of plans are offered through CalPERS. The City contributes up to \$1,200 per month to active employees, and the employee pays the difference. City paid \$300/month cafeteria plan contribution to use for certain pre-tax premiums.

Dental and Vision

City-paid for employee and dependents.

Retiree Medical

The City contributes up to \$1,200 per month for post-retirement medical insurance premium costs.

Health Coverage Reduction Incentive

Employees who decline health coverage may receive incentive pay of up to \$250 per month.

Leave Accruals

Sick Leave: 12 sick days per year

Vacation: 15 days first year, progresses up to 27 days based upon years of service

Holidays: 10 paid holidays per year

Management Leave: 56 hours per year

Retirement

CalPERS Pension (in accordance with Law)

Insurance

Life Insurance and AD&D: City paid \$50,000 with additional voluntary options.

Deferred Compensation

457 and/or 401(a) plan options. \$150 City paid matching funds for 457.

Health & Wellness (paid-time)

Weekly 30-minute yoga class, free chair massages offered monthly, and book clubs.

AND MUCH MORE!



APPLICATION PROCESS

Applications are accepted online at www.governmentjobs.com/careers/rocklinca. While always welcome, a resume will not be accepted in lieu of an official City application. The application must be completed in its entirety, including supplemental questions, as previewed below:

Supplemental Questions

(1) Select the one box that best describes your professional experience managing, directing, and organizing projects, activities, and resources for an IT Division, including but not limited to networks, servers, workstations, hardware and software utilized throughout an organization.

- *No experience*
- *One (1) but less than four (3).*
- *Three (3) but less than ten (10).*
- *Ten (10) or more.*

(2) Select the areas of your IT experience in which you have a combined 3 or more of full-time paid work experience?

- *Managing IT infrastructure, including networks, servers, storage, and data centers.*
- *Cloud infrastructure services and managing hybrid cloud environments.*
- *System application development, maintenance and support.*
- *Information security framework, including policies, procedures, risk assessment, methodologies, and vulnerability.*

(3) For the selection made in question 2, describe your paid IT practical experience that qualifies you for the IT manager position. For each area include, the employer, dates of employment, job title, and summary of duties performed.

(4) Please describe your experiencing aligning IT strategies with overall business objectives. Your response should include the approach you used in developing and maintaining a technology roadmap for an organization.

(5) Describe your experience supervising/managing personnel in functional areas such as systems analysis, systems engineering, programming, database administration and/or analysis, operating systems, network analysis and/or management, business requirements, security systems, security policy or a similar field in a multiplatform information systems environment.

- *In your response include the employer, number of employees and job title (e.g. 2 technicians and 3 professional staff), and your level of responsibility and authority in your supervisory/management role. If you don't have any relevant experience, put "none"*

Applicants will be screened against the minimum requirements. Depending on the number of applications received, additional screening may be conducted. Questions? Please contact HR at 916-625-5050 or email hr@rocklin.ca.us

The City of Rocklin is an Equal Opportunity Employer and encourages applicants from diverse backgrounds to apply.

Some job classifications require a pre-employment medical screening which includes testing for drugs, including but not limited to marijuana; a positive test may result in revocation of an employment offer.



ROCKLIN
CALIFORNIA