



THE CITY OF ROCKLIN ANNOUNCES AN  
OPENING FOR:

## BUILDING INSPECTOR I/II

[APPLY HERE](#)

*The Vision Statement of the City of Rocklin is to become a city that provides its citizens with exceptional quality of life while maintaining its small town sense of community.*

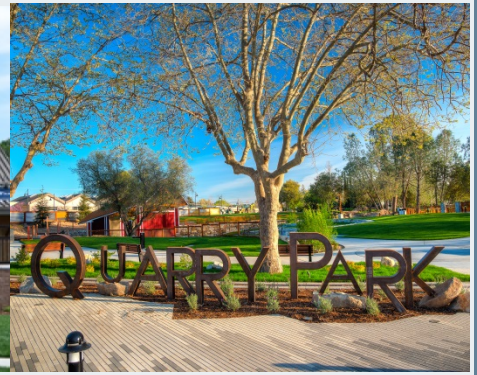
**Application Deadline:  
Opened until filled**



### CAREER OPPORTUNITY

The City of Rocklin is accepting applications for a Building Inspector I/II in the Community Development Department. The Building Inspector I is an entry level class in the building inspection series. Initially under close supervision, incumbents learn a variety of routine inspections to determine building code compliance. Inspections performed are primarily for residential properties. As knowledge and experience are gained, the work becomes broader in scope, assignments are more varied, and are performed under more general supervision. This class is alternately staffed with Building Inspector II and incumbents may advance to the higher-level class after gaining the knowledge, skills and experience that meet the qualifications for and demonstrating the ability to perform the work of the higher-level class.

The Building Inspector II is the journey-level class in the building inspection series that independently perform a variety of routine to complex inspections and basic building plan reviews to determine building code compliance with foundations, framing, electrical, plumbing, mechanical, housing, access, life safety and other functional elements. Inspections performed are primarily for residential properties, commercial, and industrial buildings.



## COMMUNITY

The City of Rocklin is located in South Placer County at the intersection of Interstate 80 and State Highway 65, and is a thriving community of 66,830 residents located at the base of the Sierra Nevada Mountains. Rocklin is a preferred location for business and living due to its convenient location, excellent schools, diverse mix of housing, abundant parks and recreational opportunities, and the highest commitment to public safety.

Rocklin's outstanding educational systems includes Rocklin Unified, one of the top-ranked unified school districts in the state, as well as Sierra College, ranked first in Northern California for transfers to 4-year universities and William Jessup University, a fast-growing private, 4-year university. In addition to vibrant retail centers, Rocklin has a diverse range of business types including finance, insurance, health care, technology, engineering and utilities. Businesses choose to make their home in Rocklin because of our strong demographics, low business license fees and a great quality of life that appeals to employers and their employees.

## TEAM ROCKLIN CULTURE

As an organization, the City of Rocklin is dedicated to maintaining high standard of service, a collaborative team environment, innovative ideas, transparency, and on-going training and development. Team Rocklin takes pride in serving the citizens and maintaining a safe and thriving community. Rocklin team members appreciate the strong support they receive from the citizens who respect and value what they do to keep the City a great place to live, work and play. Working at the City of Rocklin, you can see firsthand the strong sense of community and high standard of service. Rocklin continues to be an innovative leader that is creating its own identity by challenging the status quo. Team Rocklin members are capable experts in their fields, who work together to accomplish the strategic objectives set forth by the City Council.

## ORGANIZATION

The City of Rocklin is a General Law City and operates under the Council/Manager form of government. Five Council Members are elected at large for four-year terms. Each year, the Council elects the Mayor and Vice-mayor from within their ranks. The City Council appoints the City Manager. Management staff from all departments work closely together to ensure stable growth and ongoing quality of life within the community. The City Council consistently supports public safety goals and efforts to maintain one of the safest communities in the State.

The City prides itself as having friendly people, small town charm, as well as tree-lined and safe, thriving neighborhoods. City staff work closely with residents and businesses to provide the best municipal services possible.



## Salary and Benefits

### ■ Salary Ranges

Building Inspector I - \$56,043 - \$77,256

Building Inspector II - \$64,992 - \$89,591

### ■ Medical/Retiree Health

A variety of plans are offered through CalPERS. The City pays \$1,093 per month **(Will increase to \$1,200 per month on 1/1/2019)** to active employees and eligible retirees and the employee pays any difference.

### ■ Dental and Vision

City-paid for employee and dependents.

### ■ Leave Accruals

Sick Leave: 12 sick days per year.

Vacation: 15 vacation days first year, progresses up to 27 days based upon years of service.

### ■ Retirement-CalPERS (In accordance with Public Employees' Retirement law)

2% @ 62 PEPRA employees: Hired on or after January 1, 2013 with no prior membership with a California public retirement system or not eligible for reciprocity.

2% @ 55 classic employees: Current CalPERS members or former CalPERS Members without a break of service of more than 180 days.

### ■ Deferred Compensation

Rocklin offers two optional 457 plans for employee participation.

### ■ Insurance

- Life Insurance and AD&D: City-paid \$50,000
- Long-term Disability: Coverage is 50% of monthly salary up to \$6,000/month

[Click here to view Benefits Summary](#)

## EMPLOYMENT STANDARDS

### Knowledge of:

- Principles, practices, methods, materials, and tools used in building construction
- Basic building code requirements
- Occupational hazards and standard safety practices necessary in the area of building inspection
- Mathematical principles including algebra, geometry, and trigonometry
- Modern office practices, methods, and computer equipment
- Principles and procedures of record-keeping
- Computer applications related to the work
- English usage, grammar, spelling, vocabulary, and punctuation
- Techniques for providing a high level of customer service to the public and City staff, in person and over the telephone

### Building Inspector II, in addition to the above:

- Building, plumbing, electrical, mechanical, life safety, energy and related codes
- Construction methods, materials, tools and equipment used for current residential, commercial and industrial construction
- Concepts and practices of non-structural plan review
- Applicable federal, state, and local laws, codes, regulations and departmental policies governing the construction of assigned projects
- Techniques for effectively representing the City in contacts with governmental agencies, community groups and various professional, educational, regulatory and legislative organizations
- Techniques for dealing with the engineers, developers, contractors, City staff, and representatives of other agencies in an effective manner

### Ability to:

- Read, understand, and interpret construction blueprints, plans, and specifications
- Learn to inspect and analyze standard building construction and identify code violations
- Prepare accurate and precise reports and records
- Make accurate mathematic computations
- Prepare clear, effective, and accurate technical reports
- Understand and carry out oral and written instructions
- Use English effectively to communicate in person, over the telephone, and in writing

**Ability to: (continued)**

- Use tact, initiative, prudence, and independent judgment within general policy and legal guidelines in politically sensitive situations
- Establish and maintain effective relationships with those contacted in the course of the work
- Meet the physical requirements necessary to safely and effectively perform the assigned duties

**Building Inspector II, in addition to the above:**

- Interpret, apply, and explain laws, regulations, codes and departmental policies governing the construction and maintenance of buildings
- Review and authorize revisions within specific procedural guidelines
- Detect and locate faulty materials and workmanship and determine the stage of construction during which defects are most easily found and remedied
- Review and analyze construction plans, specifications, and maps for conformance with City standards and policies
- Coordinate and deal tactfully with contractors, engineers, and property owners
- Respond to complaints or inquiries from citizens, staff, and outside organizations
- Perform the entire range of combined building inspection activities with a minimum of supervision
- Prepare clear, effective, and accurate reports, correspondence, specifications, and other written materials
- Effectively represent the department and the City in meetings with other departments, public and private organizations, and individuals
- Make sound, independent decisions within established policy and procedural guidelines

**Minimum Qualifications:**

*Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Building Inspector I: Equivalent to the completion of the twelfth (12<sup>th</sup>) grade supplemented by a minimum of fifteen (15) units of technical or college courses in construction technology, building inspection or a related field, and two (2) years as a general contractor in a variety of building construction activities or two (2) years of journey-level experience in the building trades. This work must have included significant public contact and the exercise of investigative or inspection skills.

Building Inspector II: Equivalent to the completion of the twelfth (12<sup>th</sup>) grade supplemented by a minimum of fifteen (15) units of technical or college courses in construction technology, building inspection or a related field, and two (2) years of experience in the enforcement of building codes and/or plan checking with a public agency equivalent to that of Building Inspector I at the City of Rocklin.

**GENERAL QUALIFICATIONS**

**License Requirements:**

- A valid California class C driver's license with satisfactory driving record is required at the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by case basis.
- Building Inspector I: Certification as a Building or Combination Inspector by the International Code Council is required within twelve months of appointment.
- Building Inspector II: Certification as a Building or Combination Inspector by the International Code Council is required upon appointment.

*The City of Rocklin is an equal opportunity employer.*

*If you possess any disabling limitation that would require test/interview accommodation, please inform the Human Resources Division upon submittal of the application.*

## PRE-QUALIFICATION QUESTIONNAIRE

1. Have you completed the 12<sup>th</sup> grade as well as a minimum of fifteen (15) units of technical or college courses in construction technology, building inspection or a related field? **(If yes, please attach proof of your completed technical or college coursework).**

## SUPPLEMENTAL QUESTIONNAIRE (Limit your responses to one page per question).

1. Describe your experience working as a general contractor or working in the building trades performing a variety of building construction activities that included significant public contact and the exercise of investigative or inspection skills.
2. Describe your experience in the enforcement of building codes while working for a public agency.
3. Describe your experience in reviewing building plans for conformance with applicable California building codes while working for a public agency.
4. Do you have a Building or Combination Inspector Certificate issued by the International Code Council? **(If yes, please attach your certificate(s)).**
5. Do you have a Building or Residential Plans Examiner certification issued by the International Code Council? **(If yes, please attach your certificate(s)).**

## APPLICATION PROCESS

- Applicants may apply [on-line](#) or by submitting a [hard copy employment application](#), along with the responses to the **supplemental questionnaire** and any supporting certificates to the Human Resources Office at the address below. Incomplete applications will not be accepted. [Electronic submittals](#) are preferred.

**City of Rocklin - Human Resources Office**  
**2<sup>nd</sup> Floor City Hall**  
**3970 Rocklin Road,**  
**Rocklin, CA 95677**

**Telephone: (916) 625-5050/ FAX: (916) 625-5099 / Job Line: (916) 625-5060**

## SELECTION PROCESS

Applications will be screened based on qualifications, and those applicants that best meet the needs of the City will be invited to participate in the next step in the City's selection process. Offers of employment are conditional upon successful completion of a pre-employment physical examination, and fingerprint clearance. All applicants will be notified by e-mail following application review.



**Application Deadline:**  
**Opened Until Filled**

[APPLY HERE](#)

*The City of Rocklin is an equal opportunity employer.*

*If you possess any disabling limitation that would require test/interview accommodation, please inform the Human Resources Office upon submittal of the application. Medical disability verification may be required prior to accommodation.*