



TRANSIENT OCCUPANCY TAX REPORT

Report for the Quarter Ended: _____
(Report and Payment is due: April 30th, July 31st, October 31st, and January 31st)

*Name of Hotel, Motel, or Inn: _____

Location Address: _____

Gross Rents Charged During Quarter: \$ _____

Right of Exemption \$ - _____ (minus)
(Must attach an Exemption Claim from Transient Occupancy Tax Form)

Permanent *Resident* Rents Exclusion \$ - _____ (minus)
(Stay of 31 days or longer becomes a resident)

Net Rent Subject to Tax \$ _____

Tax Due (8% of Net Rent) as per Ordinance 879 \$ _____

**10% Late payment penalty as per Ordinance 879 \$ _____

Total Transient Occupancy Tax Due \$ _____

Under penalty of perjury, I certify that the above information is true and correct to the best of my knowledge.

Submitted by (Print Name)

Phone Number

Signature

Date

Email Address

*IMPORTANT: Change of Operator and/or Ownership Requires a New Application & Tax Clearance Certificate from the Prior Owner.

**Payment is due within 30 days after the end of each calendar quarter. A penalty of 10% will accrue after 30 days in addition to the amount of the tax. If delinquency continues, additional penalties and interest will be assessed as per Ordinance No. 879.

Mail or walk in completed form to:

City of Rocklin, Administrative Services, 3970 Rocklin Road, Rocklin, CA 95677 (916) 625-5020

Revised: 8/2016