

February 2013

City of Rocklin

FIREFIGHTER
Current Salary Firefighters MOU

DEFINITION

Under general supervision, provides medical services at the EMT level; responds to fires, hazardous materials incidents, rescues, and other emergency and non-emergency situations; participates in all other suppression, prevention, inspection, education and related activities to protect life and property; operates and maintains fire fighting apparatus and equipment; performs fire station maintenance; serves in specialized departmental roles as assigned; provides information and assistance to the public; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Incumbents receive general supervision from a Fire Captain and/or Fire Engineer. Firefighters provide technical and functional direction over fire personnel during emergency medical situations.

DISTINGUISHING CHARACTERISTICS

Firefighter is a journey level class and is distinguished from Fire Paramedic in that the latter requires a Paramedic License. Firefighter is distinguished from Fire Engineer in that the latter has the primary responsibility to drive to emergency situations and provide maintenance to a variety of fire apparatus and equipment.

EXAMPLES OF DUTIES, KNOWLEDGE, AND ABILITIES

Duties may include, but are not limited to the following:

- Responds to emergency calls and provide basic medical services; assists in the emergency transportation of patients to medical facilities as required.
- Responds to fire alarms, emergency rescues, hazardous materials incidents, public service calls or other incidents, which require the mitigation of circumstances that may threaten life or property.
- Drives and operates fire equipment, as necessary, and locates the apparatus at the proper place at the scene.
- Searches and rescues victims from buildings, motor vehicles, water hazards and other locations.
- Isolates and minimizes hazardous materials spills.
- Works closely with other emergency medical staff, coordinates with police and public safety and fire personnel from other agencies; responds to mutual aid situations.
- Participates in investigations, clean-up, salvage and overhaul operations.
- Participates in the fire inspections of buildings and properties within the City on a regularly-scheduled basis.
- Maintains apparatus and vehicles in a clean and operable condition; performs minor maintenance and repair on equipment; reports the need for major repair.
- Maintains the station and living quarters in a clean and orderly condition; performs minor maintenance on facilities and station equipment.
- Participates in drills and training sessions.
- Develops and maintains effective working relationships with the community; presents a variety of educational and public services programs to children, youth and community groups.

- May coordinate specific program or project areas, such as EMT; first aid and related training for the City; hazardous materials, CPR and First Aid training; and specialty equipment acquisition and maintenance.
- Prepares reports, prepares and maintains logs, records and accurate files.

EMPLOYMENT STANDARDS

Knowledge of:

- Principles and practices of fire suppression, hazardous materials containment, rescue, clean-up and salvage
- Principles and practices of providing emergency medical care at the EMT- level
- Practices and techniques of driving varied vehicles and operating a wide range of fire apparatus
- Basic maintenance practices for fire services vehicles, equipment and facilities
- Applicable laws, codes and ordinances
- Safety practices and equipment related to the work
- Computer applications related to the work
- Techniques of first aid and CPR
- Techniques for dealing effectively with and solving the problems presented by a variety of individuals from various socio-economic, cultural and ethnic backgrounds, in person and over the telephone, often in emergency or stressful situations
- Records management principles and practices
- English usage, grammar, spelling, and punctuation
- Computer applications related to the work

Ability to:

- Perform fire suppression, hazardous materials containment, and associated rescue and salvage work in a safe and effective manner
- Apply the mechanics of fire fighting and emergency medical care at an EMT-Paramedic level
- Operate vehicles and apparatus safely and in conformance with department procedures and traffic laws
- Make sound, independent decisions in emergency situations
- Learn the geographic layout of the City and the surrounding areas and the location of various fire suppression utilities
- Maintain accurate records and clear and accurate reports and other written materials
- Interpret, apply and explain complex medical procedures, codes, regulations and ordinances
- Coordinate and carry out special assignments
- Understand and carry out oral and written directions
- Enter information into a computer with sufficient speed and accuracy to perform the work
- Establish and maintain effective working relationships with those contacted in the course of the work
- Use English effectively to communicate in person, over the telephone and in writing
- Operate modern office equipment including computer equipment and software programs

- Use tact, initiative, prudence and independent judgment within general policy, procedural, and legal guidelines
- Meet the physical requirements necessary to safely and effectively perform the assigned duties

Minimum Qualifications:

Any combination of education and experience that would likely provide the required knowledge and skills is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to graduation from high school. Additional specialized training in fire science or a related field is desirable and one of the following:

- A) California Firefighter I Certificate.
- B) Four (4) years full time fire suppression experience*
- C) Certificate verifying completion of a California State Fire Marshal Accredited Regional Fire Academy*

**If option B or C are used then a California Firefighter I certificate must be completed within 18 months of date of employment.*

GENERAL QUALIFICATIONS

Licenses, Certificates, and Registrations:

- A valid California Class C driver's license or higher with a satisfactory driving record at the time of appointment.
- A valid California Class B driver's license with Air brakes, Tank Vehicle, and Firefighter Endorsement within 18 months of date of employment.
- First Aid and Cardiopulmonary Resuscitation cards (A valid EMT card meets the requirement of a valid First Aid card).

Completion of Firefighter Task Book

The Firefighter Task Book must be completed within the 18 month probationary period. The completion period for the Task Book may be extended at the discretion of the Fire Chief.

Appropriate certificates must be kept current while employed in this class series; failure to obtain or keep current the appropriate certificates may lead to disciplinary action up to and including dismissal.

Physical Requirements:

Incumbents must possess mobility and physical strength and stamina to respond to emergency situations and use all emergency apparatus while wearing personal protective equipment; must demonstrate physical endurance, agility, strength, and stamina in the performance of hazardous tasks under emergency conditions; think and act quickly in emergencies; lift and move individuals or objects weighing more than 100 pounds; ability to work in a standard office setting and to operate

motor vehicles; vision to read gauges, documents and street maps; accurate depth perception; ability to communicate verbally, including projecting a voice that can be heard in a noisy environment; ability to hear and distinguish various sounds, such as alarms, voices of co-workers and warning horns

or sirens in both quiet and noisy environments; ability to stand, walk, bend and reach at, above or below shoulder height for extended periods of time; sustained concentration and prolonged commitment to job tasks.

Working Conditions:

Employees in this class must be able to work with exposure to emergency circumstances; work both inside and outside with exposure to all types of weather conditions, including odors, dust and pollen; exposure to chemicals, skin irritants, fumes and solvents; willing to work irregular hours and/or extended shifts as scheduled by the department; and work at various locations within the City of Rocklin.

Uniform Requirement:

Incumbents are required to wear a designated uniform and personal protective equipment.

Criminal History and Background Check:

Candidates who have accepted a conditional offer of employment must pass a background investigation, including fingerprinting.

FLSA: NE

This job specification should not be construed to imply that these requirements are the exclusive standards of the position. Not all duties are necessarily performed by each incumbent. Additionally, incumbents may be required to follow any other instructions and to perform any other related duties as may be required by their supervisor.