



THE CITY OF ROCKLIN ANNOUNCES AN  
OPENING FOR:

## ENVIRONMENTAL SERVICES SPECIALIST

[APPLY HERE](#)

*The Vision Statement of the City of Rocklin is to become a city that provides its citizens with exceptional quality of life while maintaining its small town sense of community.*



**Application Deadline:  
Open Until Filled**

### CAREER OPPORTUNITY

The City of Rocklin is looking for an Environmental Services Specialist for the Economic and Community Development Department to assist with planning, coordinating, and implementing environmental and housing programs for the City. The incumbent will perform a variety of professional and technical tasks relative to the assigned areas of responsibility including advanced level professional planning work, coordinating and administering the City's housing program, and providing highly responsible technical support to the Community and Economic Development.

This an experienced journey level class with responsibility for the application of advanced principles and practices of urban planning and development and environmental stewardship. This position will also be responsible for promoting and coordinating the City's housing programs, including but not limited to the Community Development Block Grant, and the implementation of the General Plan Housing Element.



## COMMUNITY

Located in South Placer County at the intersection of Interstate 80 and State Highway 65, the City of Rocklin is a thriving community of 60,351 residents located at the base of the Sierra Nevada Mountains. Rocklin is a preferred location for business and living because of its convenient location, excellent schools, diverse mix of housing, abundant parks and recreational opportunities, and the highest commitment to public safety.

Rocklin's outstanding educational systems includes Rocklin Unified, one of the top-ranked unified school districts in the state, as well as Sierra College, ranked first in Northern California for transfers to 4-year universities and William Jessup University, a fast-growing private, 4-year university. In addition to vibrant retail centers, Rocklin has a diverse range of business types including finance, insurance, health care, technology, engineering and utilities. Businesses choose to make their home in Rocklin because of our strong demographics, low business license fees and a great quality of life that appeals to employers and their employees.

## ORGANIZATION

The City of Rocklin is a General Law City and operates under the Council/Manager form of government. Five Council Members are elected at large for four-year terms. Each year, the Council elects the Mayor and Vice-mayor from within their ranks. The City Council appoints the City Manager. Management staff from all departments work closely together to ensure stable growth and ongoing quality of life within the community. The City Council consistently supports public safety goals and efforts to maintain one of the safest communities in the State.

The City prides itself as having friendly people, small town charm, as well as tree lined and safe, thriving neighborhoods. City staff work closely with residents and businesses to provide the best municipal services possible.



## SALARY AND BENEFITS

### ■ Salary Range

\$58,299 - \$74,406 per year. This position is budgeted at Step 1 of the salary range.

### ■ Medical

The City pays \$1,093 and the employee pays the difference. A variety of plans are offered through CalPERS.

### ■ Dental and Vision

City-paid for employee and dependents

### ■ Leave Accruals

Sick Leave: 12 sick days per year

Vacation: 15 vacation days first year, progresses up to 27 days based upon years of service

Holidays: 10 paid holidays per year

### ■ Retirement-CalPERS (in accordance with Public Employees' Retirement Law)

2% @ 62 PEPRAs employees: Hired on or after January 1, 2013 with no prior membership with a California public retirement system or not eligible for reciprocity.

2% @ 55 Classic employees: Current CalPERS members without a break of service of more than 180 days.

### ■ Deferred Compensation

Rocklin offers optional programs for employee participation (457 plans).

### ■ Life Insurance

City-paid \$50,000 life insurance

## EMPLOYMENT STANDARDS

### Knowledge of:

- Principles and practices of general government administration and policy establishment
- Principles and practices of CEQA/NEPA and environmental planning and development
- Advanced principles and practices of urban and natural resource planning and development
- Statistical research methods and sources of information related to urban growth and development, land use, transportation, communications, and public utility systems
- Recent developments, current literature and sources of information related to environmental/municipal planning and administration
- Applicable federal, state, and local agencies laws, codes, and regulations, related to environmental programs and regulatory permits, housing programs, and/or areas of assignment
- Principles of environmental science and practices which protect the quality of the environment and public health and safety
- Operations, services, activities, requirements, and procedures of Community Development Block Grants
- Principles and practices of public sector budgeting, and accounting, including basic budget preparation and monitoring, cash control, and related accounting practices
- Computer applications related to the work (ArcGIS and AutoCAD)

### Ability to:

- Analyze site design, terrain constraints, circulation, land use compatibility, utilities and other urban services
- Ensure project compliance with federal, state, and local rules, laws, and regulations
- Interpret and apply pertinent environmental/urban planning and housing laws, rules, and regulations
- Read, interpret, and explain City affordable housing policies and procedures
- Represent City policies and programs with other governmental agencies and the general public as directed
- Work independently within given guidelines, prioritize and coordinate activities and meet deadlines
- Effectively represent the City in contacts and relationships with City staff, the general public, local business community, state water board, and other associated agencies

[Click here for benefits summary](#)

THE CITY OF ROCKLIN IS AN EQUAL OPPORTUNITY EMPLOYER

**SUPPLEMENTAL QUESTIONNAIRE: (Limit your response to one page)**

1. After reviewing the minimum qualifications, describe how your education and experience qualifies you for this position.

**MINIMUM QUALIFICATIONS**

*Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:*

A bachelor’s degree from an accredited college or university in chemistry, geology, biology, physics, environmental engineering, environmental science, environmental studies, industrial hygiene, or a closely related field, and two (2) years of full-time experience performing duties related to environmental compliance.

**APPLICATION PROCESS**

Applicants may apply [on-line](#) or by submitting a [hard copy employment application](#) to the Human Resources Office at the address below. Incomplete applications will not be accepted. Electronic submittals are preferred.

**City of Rocklin - Human Resources Office**

**City Hall, 2<sup>nd</sup> Floor**

**3970 Rocklin Road,**

**Rocklin, CA 95677**

**Telephone: (916) 625-5050 FAX: (916) 625-5099 Job Line (916) 625-5060**

**SELECTION PROCESS**

Applications will be screened based on qualifications, and those applicants that best meet the needs of the City will be invited to participate in the next step in the City’s selection process.

Offers of employment are conditional upon successful completion of a pre-employment physical examination, and fingerprint clearance. All applicants will be notified by e-mail following application review.



**ROCKLIN**  
CALIFORNIA

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