



THE CITY OF ROCKLIN ANNOUNCES AN
OPENING FOR:

BUILDING INSPECTOR I

[APPLY HERE](#)

The Vision Statement of the City of Rocklin is to become a city that provides its citizens with exceptional quality of life while maintaining its small town sense of community.

**Application Deadline:
Opened until filled**



CAREER OPPORTUNITY

The City of Rocklin is looking for a Building Inspector I to perform routine to complex combination inspections of residential, commercial and industrial building sites to enforce building, plumbing, mechanical, electrical, housing and environmental codes and other governing laws and ordinances including basic zoning, grading, and flood zone regulations; performs plan checking on basic plans; provides a variety of information to property owners, developers, architects, engineers and contractors; issues building permits; and performs related work as required.

This is the entry-level class in the building inspection series. Initially under close supervision, incumbents learn a variety of routine inspections to determine building code compliance. Inspections performed are primarily for residential properties. As knowledge and experience are gained, the work becomes broader in scope, assignments are more varied, and are performed under more general supervision. Incumbents may advance to Building Inspector II after obtaining the required license and experience and demonstrating the ability to independently perform the work of the higher-level class.



COMMUNITY

Located in South Placer County at the intersection of Interstate 80 and State Highway 65, the City of Rocklin is a thriving community of 64,417 residents located at the base of the Sierra Nevada Mountains. Rocklin is a preferred location for business and living because of its convenient location, excellent schools, diverse mix of housing, abundant parks and recreational opportunities, and the highest commitment to public safety.

Rocklin's outstanding educational systems includes Rocklin Unified, one of the top-ranked unified school districts in the state, as well as Sierra College, ranked first in Northern California for transfers to 4-year universities and William Jessup University, a fast-growing private, 4-year university.

In addition to vibrant retail centers, Rocklin has a diverse range of business types including finance, insurance, health care, technology, engineering and utilities. Businesses choose to make their home in Rocklin because of our strong demographics, low business license fees and a great quality of life that appeals to employers and their employees.

ORGANIZATION

The City of Rocklin is a General Law City and operates under the Council/Manager form of government. Five Council Members are elected at large for four-year terms. Each year, the Council elects the Mayor and Vice-mayor from within their ranks. The City Council appoints the City Manager. Management staff from all departments work closely together to ensure stable growth and ongoing quality of life within the community. The City Council consistently supports public safety goals and efforts to maintain one of the safest communities in the State.

The City prides itself as having friendly people, small town charm, as well as tree lined and safe, thriving neighborhoods. City staff work closely with residents and businesses to provide the best municipal services possible.



Salary and Benefits

■ Salary Range

\$52,813 - \$67,405 per year

■ Medical

The City pays \$1,093 and the employee pays any difference. A variety of plans are offered through CalPERS.

■ Dental and Vision

City-paid for employee and dependents.

■ Leave Accruals

Sick Leave: 12 sick days per year.

Vacation: 15 vacation days first year, progresses up to 27 days based upon years of services.

■ Retirement-CalPERS (In accordance with Public Employees' Retirement law)

2% @ 62 PEPR employees: Hired on or after January 1, 2013 with no prior membership with a California public retirement system or not eligible for reciprocity.

2% @ 55 classic employees: Current CalPERS members or former CalPERS Members without a break of service of more than 180 days.

■ Deferred Compensation

Rocklin offers optional programs for employee participation (457 plans).

■ Insurance

- Life Insurance and AD&D: City-paid \$50,000
- Long-term Disability: Coverage is 50% of monthly salary up to \$6,000/month

[Click here to view Benefits Summary](#)

EMPLOYMENT STANDARDS

Knowledge of:

- Principles, practices, methods, materials, and tools used in building construction
- Basic building code requirements
- Occupational hazards and standard safety practices necessary in the area of building inspection
- Mathematical principles including algebra, geometry, and trigonometry
- Modern office practices, methods, and computer applications
- Principles and procedures of record-keeping
- English usage, grammar, spelling, vocabulary, and punctuation
- Techniques for providing a high level of customer service to the public and City staff, in person and over the telephone

Ability to:

- Read, understand, and interpret construction blueprints, plans, and specifications
- Learn to inspect and analyze standard building construction and identify code violations
- Make accurate mathematic computations
- Prepare clear, effective, and accurate technical reports
- Understand and carry out oral and written instructions
- Operate modern office equipment including computer equipment and software programs and hand held computers
- Use English effectively to communicate in person, over the telephone, and in writing
- Use tact, initiative, prudence, and independent judgment within general policy and legal guidelines in politically sensitive situations
- Establish and maintain effective relationships with those contacted in the course of the work
- Meet the physical requirements necessary to safely and effectively perform the assigned duties

MINIMUM QUALIFICATIONS

Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Equivalent to the completion of the twelfth (12th) grade supplemented by a minimum of fifteen (15) units of technical or college courses in construction technology, building inspection or a related field

AND

- Two (2) years as a general contractor in a variety of building construction activities or two (2) years of journey-level experience in the building trades. This work must have included significant public contact and the exercise of investigative or inspection skills.

License Requirements

- A valid California class C driver's license with satisfactory driving record is required at the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by case basis.
- Certification as a Building or Combination Inspector by the International Code Council is required within twelve months of appointment.

SUPPLEMENTAL QUESTIONNAIRE

(Limit your responses to one page per question).

1. After reviewing the minimum qualifications and license requirements, describe how your education and experience qualifies you for this position.
2. Do you have a Building Inspector or other trade certificates issued by the International Code Council? **(If yes, please attach your certificate(s)).**

APPLICATION PROCESS

Applicants may apply [on-line](#) or by submitting a [hard copy employment application](#) as well as the **supplemental questionnaire** to the Human Resources Office at the address below. Incomplete applications will not be accepted. Electronic submittals are preferred.

City of Rocklin - Human Resources Office

2nd Floor City Hall

3970 Rocklin Road,

Rocklin, CA 95677

Telephone: (916) 625-5050/ FAX: (916) 625-5099 / Job Line: (916) 625-5060

SELECTION PROCESS

Applications will be screened based on qualifications, and those applicants that best meet the needs of the City will be invited to participate in the next step in the City's selection process.

Offers of employment are conditional upon successful completion of a pre-employment physical examination, and fingerprint clearance. All applicants will be notified by e-mail following application review.

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The City of Rocklin is an equal opportunity employer.

If you possess any disabling limitation that would require test/interview accommodation, please inform the Human Resources Division upon submittal of the application.