



AGENDA ADDENDUM

REGULAR MEETINGS OF THE ROCKLIN CITY COUNCIL

January 10, 2017

TIME: 6:00 PM

PLACE: COUNCIL CHAMBERS, 3970 ROCKLIN ROAD

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MEETING ITEMS

3.5 OATH OF OFFICE

Swear In Jill Gayaldo as City Councilmember

REPORTS FROM CITY OFFICIALS/DISCUSSION AND POTENTIAL ACTION ITEMS

21.5 Planning Commission Vacancy

Staff Recommendation: Provide Direction on Whether to Appoint a Planning Commissioner from Current Lists of Qualified Planning Commission and City Council Applicants or Follow the Traditional Recruitment Process

Staff Presentation by Barbara Ivanusich

Any writing related to an agenda item for the open session of this meeting, distributed to the City Council, less than 72 hours before this meeting, is available for inspection at City Hall, 3970 Rocklin Road, Rocklin, during normal business hours. These writings will also be available for review at the council meeting in the public access binder located on the table in the back of the Council Chambers. If you have questions related to this agenda, please call 916-625-5588.



City Council Report

Subject: Planning Commission Vacancy

Submitted by: Barbara Ivanusich, City Clerk

Date: January 10, 2017

Department: City Manager's Office

Staff Recommendation: Provide Direction on Whether to Appoint a Planning Commissioner from the Current List of Qualified Planning Commission and City Council Applicants or Follow the Traditional Recruitment Process

BACKGROUND:

Due to the appointment of Jill Gayaldo to the City Council, a vacancy has occurred on the Planning Commission. Jill's Planning Commission term was set to expire on June 30, 2018. Whenever an unscheduled vacancy occurs on one of the Boards and Commissions, a special vacancy notice shall be posted not earlier than 20 days before or not later than 20 days after the vacancy. Appointment to the vacancy must not be made for at least ten (10) working days after posting of the special notice. The special vacancy notice for the Planning Commission was posted on January 6, 2017. Therefore, the earliest Council can appoint a new Planning Commissioner is January 17, 2017.

RECOMMENDATIONS

Staff is seeking direction from Council on whether to appoint a Planning Commissioner from current lists of qualified Planning Commission and City Council applicants or follow the traditional recruitment process. The two processes are described below.

Appoint from Current Lists:

On October 20, 2016, Council interviewed ten applicants for a seat on the Planning Commission. On January 5, 2017, Council interviewed thirteen applicants for a seat on the City Council. After appointments, the combined lists include seventeen qualified applicants. A list of the applicants is attached as Exhibit A. Council could pull from the lists and make an appointment as early as the January 24 Regular Meeting or at a Special Meeting after January 17. If Council chooses to re-interview, a date would be coordinated and the appointment date would be scheduled.

Bi-Annual Vacancy Process:

The traditional bi-annual vacancy process is generally a two to three month process. The vacancy is advertised for approximately a month, applications are submitted, interviews are conducted at a Special Meeting, and an appointment is made thereafter at a Regular Meeting. The process may also be shortened at the Council's direction.

Attachment: List of Applicants

EXHIBIT A

Applicants who Applied and Qualified for Planning Commission:

- Richard Campbell
- John Flem
- Debra Hamilton
- Derek Long
- Louis Lopez
- Geoffrey McLennan
- Julie Millard
- Raymond Sophie
- Michelle Sutherland

Applicants who Applied and Qualified for City Council:

- Bill Halldin
- Dean Bender
- Kari-Ann MacArthur
- Mike Mattos
- Roger Martinez
- Geoffrey McLennan
- Marta Green
- Susan Green
- Danette Delgado
- John Flem
- Louis Lopez
- William Hansen