

**Action Plan: Table A-6
General Plan Policy Action Steps – Public Facilities Element**

Action Step #	Description	Applies to Policy(s)	Responsible Dept.	Decision-Maker	Timing Target	Funding Source
PFA-1	Continue to maintain and update the City’s Capital Improvement Program for public facilities at regular intervals to appropriately plan for public facilities and improvements identified in the General Plan, assign realistic cost estimates for those improvements and identify funding sources.	PF-1 PF-6	Community Services and Facilities	City Council	Ongoing – But not less than every 5 years.	General Fund and Capital Construction Taxes and Fees
PFA-2	Evaluate and address impacts related to development projects on public services and facilities provided by the City and other entities which directly serve Rocklin by utilizing the CEQA review and project entitlement processes. Consider special mitigation for uses that create unusual or heightened demands for service.	PF-11 PF-12 PF-26	Planning	Planning Commission City Council	Ongoing	EIRs – Developer Funded Other CEQA documents prepared by staff - Application Fees /General Fund

Action Step #	Description	Applies to Policy(s)	Responsible Dept.	Decision-Maker	Timing Target	Funding Source
PFA-3	<p>Require the following as part of application submittals or conditions of approval for annexations, unless waived by the City Manager:</p> <ul style="list-style-type: none"> a. A study of infrastructure needs, public facility needs and a financing plan. b. Analysis of the cost of providing fire protection, police protection and emergency medical response and a funding mechanism to offset any shortfall. c. Annexation into new or existing CFD's for fire and medical services. d. Annexation into the Rocklin Unified School District and other utility district boundaries as necessary. 	PF-2 PF-13 PF-22 PF-27	Planning City Manager Finance	Planning Commission City Council	Ongoing	Developers pay for study costs Application Fees

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PFA-4	<p>Utilize the project entitlement / improvement plan process to:</p> <ol style="list-style-type: none"> Require payment or other participation (i.e., fees, purchase of equipment, construction and dedication of facilities, etc.) to fund the development's proportional share of demands on public services and facilities. Address timing and coordination between development and the construction of the facilities necessary to serve it. Recommend denial of projects that do not mitigate impacts to City-provided services. Require adequate access for emergency services (i.e., vehicular access, automated entry access to gated communities, and fire "man access" points to open space areas). Minimize the potential for criminal activity through project design. Require special features such as sprinklering when non-residential and residential uses would be located more than 1 ½ or 2 road miles, respectively, from a fire station. Implement fire flow requirements. Require solid waste collection features and services. Require undergrounding of utilities, except where infeasible. Require installation of telecommunications conduit in new development or major street reconstruction. Require Drainage Master Plans unless waived by the City Engineer. Acquire easements or land dedications for areas with creeks and waterways to allow for maintenance, inspection and construction of storm drain facilities. 	PF-3 PF-4 PF-5 PF-14 PF-15 PF-19 PF-20 PF-23 PF-25 PF-29 PF-33 PF-35 PF-43 PF-44	Planning Engineering Public Works Fire Police Finance City Attorney	Planning Commission City Council	Ongoing	Application Fees

Action Step #	Description	Applies to Policy(s)	Responsible Dept.	Decision-Maker	Timing Target	Funding Source
PFA-5	<p>Continue to maintain and update a plan for public facilities to addresses items including, but not limited to:</p> <ul style="list-style-type: none"> a. Projected staff needs and building space requirements. b. Opportunities to create a more centralized government center. c. Parking and circulation improvements. d. New or renovated public buildings that are convenient to the public and have good access. <p>Also See Action Plan for Land Use (Action Plan Table A-1, LUA-11)</p>	PF-1 PF-7 PF-8	Community Services and Facilities City Manager	City Council	Ongoing	General Fund
PFA-6	Continue to form and maintain, as appropriate, Community Facilities Districts (CFD's), Park Development and Maintenance Districts, special taxes and other similar financing mechanisms to fund the full range of services provided by the City.	PF-9	Finance City Attorney City Manager	City Council	Ongoing	Development Cost
PFA-7	Budget adequate funds to provide approved levels of public services, subject to the availability of adequate long term revenues.	PF-16 PF-17 PF-18 PF-21	Finance City Manager All Departments	City Council	Evaluate as Part of Budget Process	General Fund CFD #1 Grants
PFA-8	Periodically update the studies that document the nexus between City fees and the cost of providing public improvements, facilities and services.	PF-3	All Departments City Manager	City Council	Ongoing	General Fund

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PFA-9	Identify opportunities to provide services to the community through public/private partnerships and cost savings through development and operation of shared facilities with other agencies/entities.	PF-10	Public Works Community Services and Facilities City Manager	City Council	Ongoing	General Fund
PFA-10	Utilize the City's website and pursue opportunities with other service providers to develop public safety education programs for fire and life safety, crime prevention, water conservation, proper handling of wastes and recycling.	PF-24 PF-30 PF-31 PF-41	Website Coordinator Fire Police Public Works	City Manager	Ongoing	General Fund

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PFA-11	Continue to coordinate with public utility providers to: a. Express City preferences regarding locations of new high voltage lines and promote undergrounding of these facilities. b. Encourage and expedite undergrounding of existing overhead utilities lines. c. Promote location of wireless antennas within non-residential and publicly owned sites. d. All trenching activities within City streets shall comply with the trench cut protocols adopted by the Public Works Department. e. Promote the use of a joint trench when feasible for dry utilities. f. Notify them when major new development or street projects will occur to coordinate facility upgrades or extensions. g. Ensure that utility provider’s master plans will adequately serve the City’s needs and planned growth.	PF-32 PF-34 PF-36 PF-38 PF-39 PF-40 PF-42	Planning Engineering Public Works Community Services and Facilities	Planning Commission City Council	Ongoing	Application Fees General Fund
PFA-12	Monitor franchise agreements to maintain adequate compensation to the City for use of public rights-of-way by utility companies.	PF-37	City Attorney Public Works City Manager	City Council	Ongoing	General Fund
PFA-13	Comment on all project application referrals within the City’s Sphere of Influence emphasizing the project infrastructure be built consistent with City development standards.	PF-45	Planning	Community Development Department Director	Ongoing	General Fund

Action Step #	Description	Applies to Policy(s)	Responsible Dept.	Decision-Maker	Timing Target	Funding Source
PFA-14	Continue to implement joint projects with the Placer County Library System and the Cemetery District to meet the needs of Rocklin residents.	PF-46 PF-47	Planning City Manager	Community Development Department Director City Council	Ongoing	General Fund
PFA-15	Review proposed school sites for General Plan conformity, associated environmental impacts, and land use compatibility.	PF-28	Planning	Planning Commission City Council	As proposed by RUSD or Developers	Application Fees General Fund
PFA-16	Within the Rocklin Civic Center Plan area, utilize the project entitlement/improvement plan process to implement the Rocklin Civic Center Land Use Plan, Circulation Plan, Infrastructure Plan, Design Guidelines and associated goals and policies.	Civic Center policies	Planning Engineering Public Works Finance City Attorney	Planning Commission City Council	Ongoing	Application Fees