



DRAFT ANNUAL BUDGET

**FISCAL YEAR
2024/25**



Vision Statement

To become a City that provides
its citizens with exceptional quality of life
while maintaining
its small-town sense of community



CITY COUNCIL



GREG JANDA
Mayor



JILL GAYALDO
Vice-Mayor



DAVID BASS
Councilmember



KEN BROADWAY
Councilmember



BILL HALLDIN
Councilmember

City Officials

COUNCIL-APPOINTED REPRESENTATIVES

Aly Zimmermann, *City Manager*
Matthew McOmber, *City Attorney*
Avinta Singh, *City Clerk*
Daniel Choe, *City Treasurer*

DEPARTMENT DIRECTORS

Sherri Conway, *Assistant City Manager*
Tameka Usher, *Director of Administrative Services*
David Mohlenbrok, *Director of Community Development*
Reginald Williams, *Fire Chief*
Veronica Tracy, *Director of Parks and Recreation*
Rustin Banks, *Police Chief*
Justin Nartker, *Director of Public Works*

Prepared by
ADMINISTRATIVE SERVICES DEPARTMENT
FINANCE DIVISION

Daniel Choe, *Deputy Director of Administrative Services/City Treasurer*
Megan Bressemer, *Management Analyst*
Angela Doyle, *Senior Accountant*
Valerie Bignault, *Accountant II*

In conjunction with Department Staff

3970 ROCKLIN ROAD
ROCKLIN, CA 95677

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BUDGET MESSAGE

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The City Manager's Budget Message will be added for the Final Budget

INTRODUCTION

The City of Rocklin AT A GLANCE



GEOGRAPHY

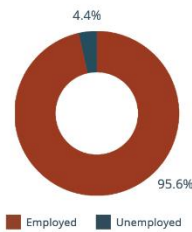
SIZE 19.87 square miles
ELEVATION 249' above sea level
FIRE PROTECTION ISO Rating 2



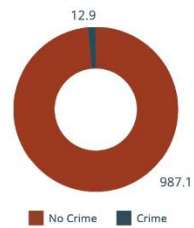
DEMOGRAPHICS

POPULATION 71,609
MEDIAN AGE 39.9

UNEMPLOYMENT RATE



CRIME RATE (PER 1000 RESIDENTS)



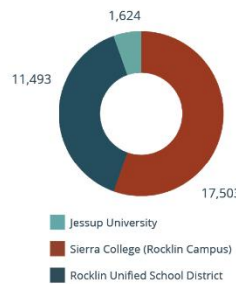
ECONOMICS

SALES TAX 7.25%
BOND RATING
 Fitch Ratings AA+
 Standard & Poor's AA+
SALES TAX PER CAPITA \$280
SALES TAX REVENUE \$20,024,200
MEDIAN HOUSEHOLD INCOME \$119,436
LABOR FORCE 35,900
EMPLOYMENT 34,300

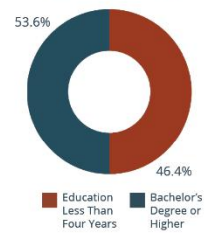


EDUCATION

ENROLLMENT



RESIDENTS WITH 4-YEAR DEGREES





Top 10 Employers

1. Horizon West Healthcare, Inc.
2. Sierra Joint Community College District
3. Rocklin Unified School District
4. S.E. Scher Corporation
5. Oracle Corporation
6. American Healthcare Administrative Services, Inc.
7. United Natural Foods West, Inc.
8. City of Rocklin
9. Educational Media Foundation
10. SMA America Production, LLC



Top 10 Property Taxpayers

1. Meridian Apartments, LP
2. Rhino Holdings Blue Oaks, LLC
3. TCG Rocklin Campus, LLC
4. Garnet Creek, LLC
5. Evergreen SR 1011, LP
6. PF Portfolio 2, LP
7. Winsted Apartments, LP
8. MG Rocklin California, LLC
9. Demmon Rocklin Ranch Partners, LP
10. Walmart Real Estate Business Trust



Sources: California Department of Finance, City of Rocklin Community Development Department, City of Rocklin Finance Department, Jessup University, Rocklin Police Annual Report (2023), Rocklin Unified School District, Sierra College, Sacramento Area Council of Governments (SACOG), HdL Coren & Cone, State of California Employment Development Department, U.S. Bureau of Labor Statistics, U.S. Census Bureau

City of Rocklin

About Rocklin

Located in south Placer County at the intersection of Interstate 80 and State Highway 65, Rocklin is characterized by rolling hill terrain with 360-degree panoramic views of the Sierra Nevada mountains to the northeast and to the Sutter-Butte mountain range in the west.

Rocklin is a preferred location to live, work, visit, and grow business because of its convenient location, excellent schools and universities, abundant recreational opportunities, and the highest commitment to public safety.

Rocklin is located in proximity to many tourist locations and recreational amenities; it is within 20 minutes of Folsom Lake, 30 minutes of downtown Sacramento, and less than two hours from Lake Tahoe, the Pacific Ocean, and the Bay Area.



Rocklin has been one of the fastest growing cities in California. The City's population grew 98% from 2000 to 2023 with a current population of approximately 71,609, according to the California Department of Finance. In 2021, Money Magazine ranked the City in the top 50 Best Places to Live in America. The City was one of only two California cities to make the list. In addition, the City was ranked in the top 10 safest cities in California in 2024 by SafeWise using FBI crime statistics and demographic information.

The City's strongest assets are its residents, where citizen input and participation set Rocklin apart from other communities. We are proud of Rocklin's rich heritage and excited about its future. Thanks to residents, businesses and community leaders working together, we can ensure a bright future.

GOVERNANCE

The City operates under a Council-Manager form of government, which vests authority in an elected City Council. The City Council is the City's legislative and policy-making body and appoints the City Manager who is responsible for the overall administration of the City. In addition to the appointment of the City Manager, the City Council also appoints the City Attorney; City Treasurer; and members of the Architectural Review Committee, Arts Commission, Board of Appeals, Community Recognition Commission, Investment Advisory Committee, Parks and Recreation Commission, and Planning Commission.

The City-wide organizational chart displays the relationships between organizational units of the City government. Day-to-day operations are handled by the City departments, and departments are run by department directors who report to the City Manager. This organizational structure ensures the City Manager can keep the City Council apprised of operational issues of importance and of City-wide concern.

HISTORY OF ROCKLIN

Founded on Granite

While Rocklin has a long history, much of the growth has been within the last 30 years. Rocklin was first recognized as a destination along the transcontinental railroad in 1864, about the same time granite mining began. The City incorporated in 1893 during the heyday of railroad and granite mining activity. By 1910, 22 quarries operated in Rocklin and, in 1912 nearly 2,000 train carloads of granite were sent out of town to become part of the state capitol building and buildings in San Francisco.

First Developed Land

North of Rocklin's core was Spring Valley Ranch, founded in 1855 by the Whitney family, which included sheep and a wide variety of agricultural products. Over the years, 25 miles of crushed stone roads, 12 granite bridges, stables, barns, and housing for 200 ranch hands and their families were all constructed on this sprawling 30,000 acres, now considered the first developed property in Rocklin.

The ranch was eventually subdivided and sold off to various development interests as the expansion of suburban communities from Sacramento to the northeast led to the growth of the housing market in Rocklin during the late 1950s and early 1960s. This resulted in the development of the Sunset Whitney neighborhood, centered around a beautiful golf course.

Modern Business Expansion

Beginning in the 1980s, Rocklin realized the benefits of a lower cost of living and land that drew high technology firms and other industries to the region. This resulted in an expansion of commercial and residential development, including Stanford Ranch, the 3,000-acre master planned community that had also been part of Spring Valley Ranch. A steady period of growth continued in Rocklin with additional master plan areas including Whitney Oaks (1,000 acres) and Whitney Ranch (1,300 acres).



Looking Forward

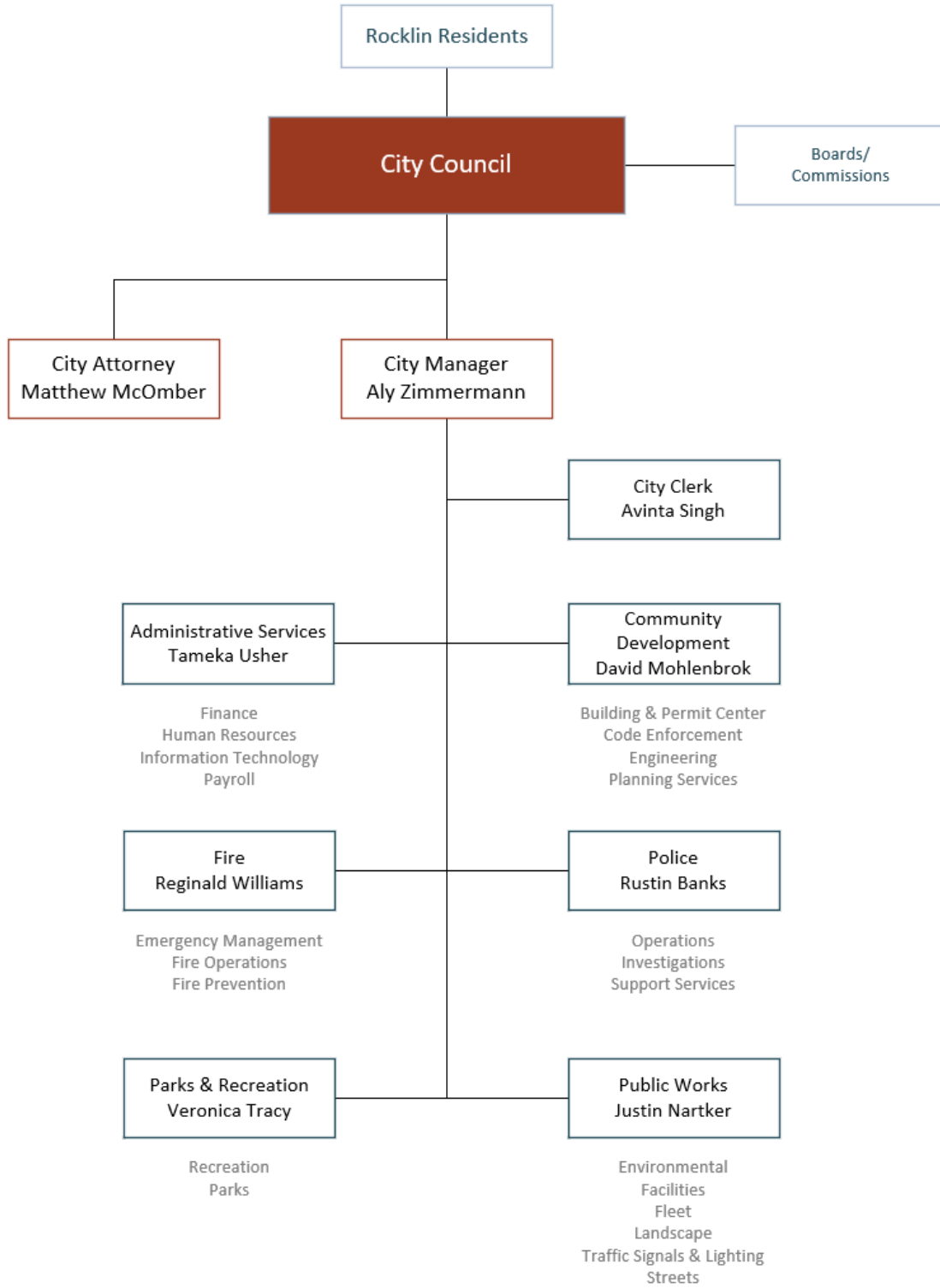
As Rocklin has evolved, the City has saved many of the original granite bridges used to cross creeks on the Spring Valley Ranch and has designed parks to include these bridges.

Rocklin is now nearing the end of its growth phase. With few remaining large, undeveloped parcels and no opportunities for annexation, City leaders are shifting their focus from one of growth to long-term sustainability. Rocklin must ensure that the City's high quality of life can be sustained in the years to come. This shift in focus requires new thinking and new ways of doing things, but also provides for new opportunities.

Part of the City's long-term model for sustainability is to look back on where it all began: The City's core. Downtown and Historic Rocklin are ripe with opportunities for redevelopment. Quarries still dot the landscape, providing a unique asset for new community park and recreational uses.



Organizational Chart



Reader's Guide to the Budget

The City of Rocklin's annual operating budget serves many purposes:

- To establish financial guidelines to meet the City Council's priorities and policies;
- To allocate or reallocate resources to reflect the City Council's priorities and policies;
- A communication tool for residents to understand City services and programs, and their cost; and
- A planning tool for City staff in programming and making spending decisions.

The City's fiscal year is July 1 through June 30. The City Council annually adopts the budget for the ensuing fiscal year prior to July 1.

The budget document is divided into eight sections:

BUDGET MESSAGE

This section includes the City Manager's budget message.

INTRODUCTION

The introductory section of the budget provides general information about the City, City-wide organizational chart, City's history, and reader's guide.

BUDGET OVERVIEW

This section provides an overview of the budget summarizing the budget, financial and economic trends, five-year forecast, basis of budgeting, budget process, and City Council Two-Year Strategic Plan.

BUDGET SCHEDULES

The budget schedules section includes information such as appropriations, sources and uses, changes in fund balance, summary of capital improvement plans, and general fund reserves.

DEPARTMENTS

This section provides major categories of expenditures in the following services: general government, community development, fire, police, parks and recreation, and public works. Each section includes a department-specific overview of services, an organizational chart, past accomplishments, upcoming year's goals and objectives, significant changes from the prior budget, and budget and staffing charts.

DEBT SERVICE

This section provides an overview of the City's debt service.

DEFINITIONS

This section includes information intended to assist readers in understanding the budget and terminology used.

APPENDICES

This section includes salary schedules, fund analysis, and draft budget resolution.

BUDGET OVERVIEW

Budget Overview

The fiscal year (FY) 2024/25 Operating and Capital Improvement Plan budgets total \$115 million across all funds, supporting 272.5 full-time equivalent (FTE) positions and resources necessary for providing essential public services. These services include police, fire, planning and community development, construction and maintenance of streets, storm drains and public infrastructure, parks and recreation, and general government services. The budget is balanced and is developed with focus on the City's long-term needs and fiscal sustainability, consistent with City Council direction.

Anticipated General Fund resources total \$67 million, comprising a General Fund revenue estimate of \$66.8 million (a 1.7% increase from the FY 2023/24 adopted budget) and \$250,000 from the General Fund balance. The funding from the General Fund balance will be used to offset the Sunset Whitney Recreation Area Improvements project. The increase in the General Fund revenue is primarily due to rising assessed values for existing properties. Higher interest rates are anticipated to continue to result in fewer transactions for single-family residential homes. Homeowners with lower interest rates have shown little inclination to sell, opting to retain their properties rather than search for new ones with higher prices and higher mortgage rates. Conversely, sales taxes are expected to decline by 5.4% from the FY 2023/24 adopted budget, reflecting an anticipated reduction in consumer spending across various sectors, including restaurants, hotels, groceries, and general consumer goods, throughout FY 2024/25. Similarly, transient occupancy tax (TOT) revenue is forecasted to decline by 24.2% from the FY 2023/24 budget based on current trends within the City. However, the net increase from other revenue sources is projected at 2.1% from FY 2023/24.

The projected General Fund obligations total \$66.9 million, comprising \$65.9 million for operating expenses (a 0.7% increase from the FY 2023/24 adopted budget), \$484,500 for capital outlay, and a \$506,000 contribution towards the operating reserve, as required by the City's Key Management Practices. Excluding aberrations, operating expenses increased by 3.3%. The increase in operating expenses is primarily attributed to a 3.8% rise in labor costs, a 1.5% increase in supplies and services, and a 2.4% increase in transfers out compared to the FY 2023/24 adopted budget. Labor costs are increasing primarily due to increases in contracted cost of living adjustments, pension costs, and worker's compensation costs. Meanwhile, the principal cost driver in supplies and services are general liability insurance premiums, utilities, and maintenance contracts.

The FY 2024/25 insurance premium and workers' compensation budgets are \$4.4 million across all funds (an increase of \$721,800 from the prior fiscal year). The City is a member of the Northern California Cities Self Insurance Fund (NCCSIF), a Joint Powers Authority, established to protect member resources by stabilizing risk costs in a reliable, economical, and beneficial manner. NCCSIF provides coverage and services in risk management and claims management, utilizing historical loss data from its members when budgeting for claims costs and expenses for the upcoming fiscal year.

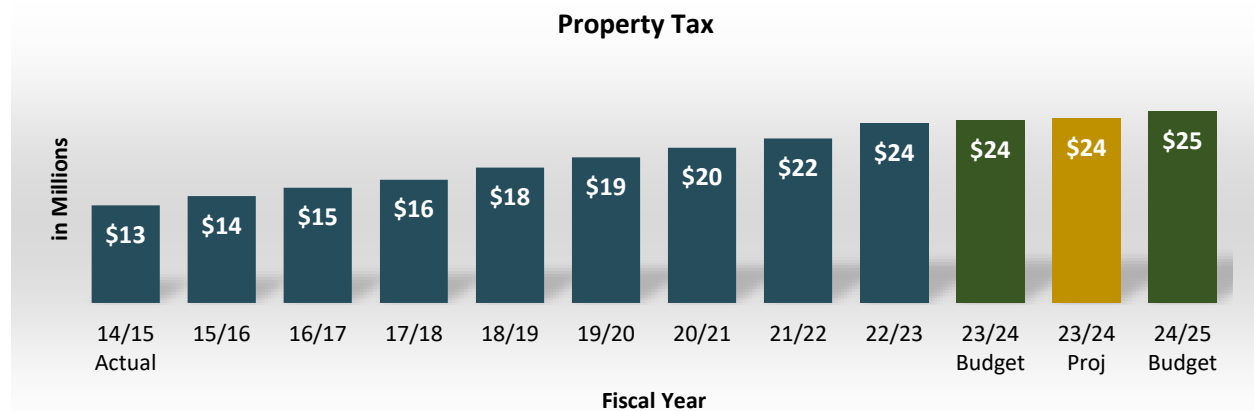
The FY 2024/25 budget reflects two new FTE positions. These positions are to support the City's landscape and park maintenance services, predominantly funded by the Community Facilities District No. 5, Gas Tax, and Landscape and Lighting Maintenance District No. 2.

GENERAL FUND REVENUES

Major sources of the City’s General Fund revenue come from property tax and sales and use tax. Estimates were developed in coordination with the City’s tax revenue consultant based on economic indicators, information from other agencies, and historical data.

Property Tax

The FY 2024/25 property tax budget is \$25 million, a 5% increase from the FY 2023/24 budget. Property taxes are the largest component of General Fund revenues, accounting for 38% of the total General Fund revenue. Property tax has risen by \$10.7 million between FY 2014/15 and FY 2022/23, attributed to a combination of rising home values and new home construction. Between 2022 to 2023, the volume of home sales decreased, primarily due to the Federal Reserve repeatedly raising interest rates. While this trend is anticipated to continue through FY 2024/25, there remains insufficient supply in the market that could lead to acute price declines.



Under California law, property taxes are assessed and collected by the counties, typically up to 1% of the assessed value, with additional increases approved by the voters. These property taxes are pooled and subsequently allocated to cities based on statutory formula. Approximately 12.7% of ad valorem property taxes levied in Rocklin are allocated to the City.

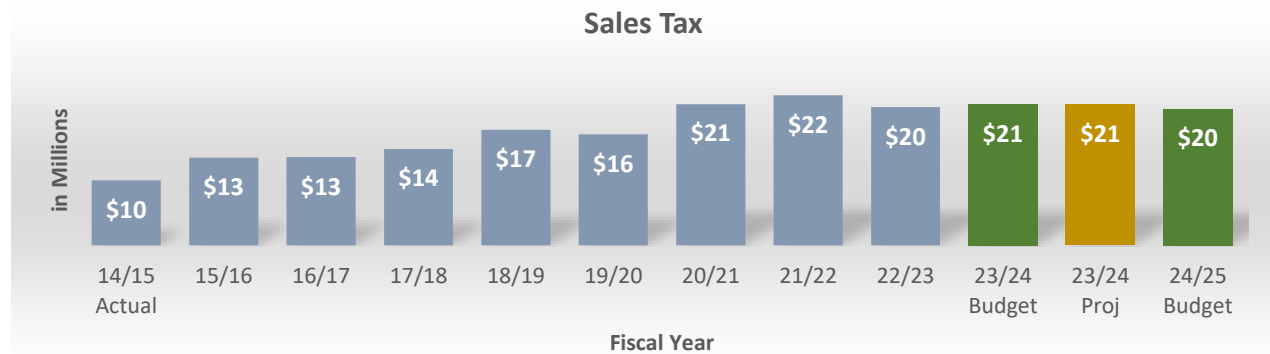


Sales Tax

The FY 2024/25 sales tax budget totals \$20 million, a 3.4% decrease from the FY 2023/24 revised budget. Sales taxes are the second largest source of General Fund revenues, comprising 30% of all General Fund revenues. Between FY 2014/15 and FY 2022/23, sales revenue increased by more than \$10.8 million, driven by sales growth in many Rocklin businesses as well as higher online purchases.

In FY 2023/24, sales tax revenue only modestly increased due to a slowdown in spending on taxable merchandise. Looking ahead, this trend is anticipated to continue as consumers are making more cost-conscious decisions, resulting in anticipated reduction in consumer spending across various sectors, including restaurants, hotels, groceries, and general consumer goods. They are prioritizing household items and non-taxable goods over more expensive purchases. This trend is compounded by increased consumer debt and a decline in personal savings. A negative trend is anticipated as the market normalizes going into FY 2024/25, with a modest increase anticipated in the latter part of the fiscal year.

Sales tax is volatile and can change quickly; therefore, staff will constantly monitor sales tax revenues for signs of above or below budget performance.



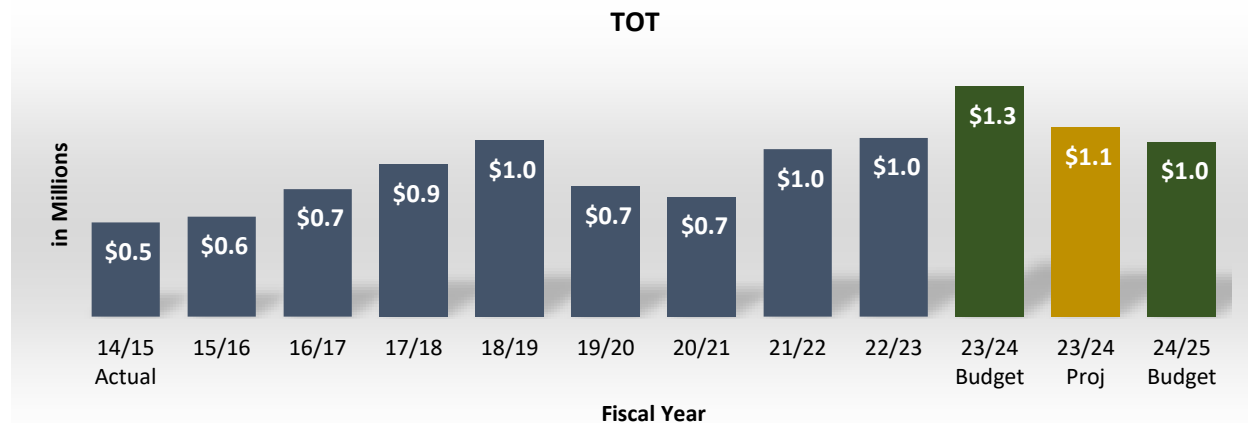
Sales tax is imposed on retailers who sell tangible personal property in California. A use tax is imposed on purchasers whenever sales tax does not apply, such as for goods purchased out of state for use in California. The current sales tax rate in Placer County – City of Rocklin – is 7.25%. The 7.25% is distributed to various agencies with 1% going to the City of Rocklin.

In comparison, in 2023, the City ranked 174th for sales tax per capita, with \$287, among all California local agencies. Surrounding cities ranked as follows:

Agency	Rank	Tax per Capita
Auburn	22	729
Citrus Heights	330	164
Davis	400	130
Folsom	139	316
Lincoln	433	109
Loomis	338	161
Rancho Cordova	143	313
Rocklin	174	287
Roseville	67	454

Transient Occupancy Tax

The transient occupancy tax (TOT) budget for FY 2024/25 is \$1 million, representing a 24.2% reduction from the FY 2023/24 budget. The forecast is attributed to an expected continuation of decline in rental activities within the City. TOT is levied on the rent charged to transient guests in various accommodations such as hotels, campgrounds, inns, tourist homes or houses, motels, studio hotels, and any facilities intended for transient occupancy for dwelling, lodging or sleeping purposes. The City’s current TOT rate is set at 10% on rents. TOT collected from short-term rentals makes up approximately 2% of total TOT revenues.



Charges for Services

The FY 2024/25 budget for fees and charges totals \$2.9 million, accounting for 4.3% of the total General Fund revenues. Local government has the authority to implement fees to fund City facilities, infrastructure, and services. Through the enactment of Rocklin Municipal Code Chapter 3.32, the City maintains a service fee cost comparison system. This system aims to recover some or all of the costs reasonably borne in providing services of a voluntary and limited nature through fees. The objective is to ensure that general taxes are not diverted from broad-based general services to subsidize such limited-benefit services.

Annually, the City conducts reviews and updates service fees, rental fees, regulatory fees, and penalties/fines to reflect changes in reasonably borne costs. To implement fee updates for calendar year 2025, the Finance Division in the Administrative Services Department will present the annual Schedule of Fees to the City Council for adoption by resolution in Fall 2024. The new and revised fee amounts adopted will take effect on January 1, 2025.

Licenses and Permits

The licenses and permits budget for FY 2024/25 is \$4.3 million, representing 6.4% of the total General Fund revenues. These revenues derive from issuing licenses and permits for a range of activities, including certificate of occupancy, conducting specific activities, constructing buildings, obtaining zoning permissions, and engaging in other regulated activities that necessitate review and authorization by the City.

Key Management Practices

By the end of FY 2024/25, the General Fund operating reserve will be approximately \$16.2 million. Additionally, the emergency reserve and self-insured losses reserve will be \$1 million and \$2 million, respectively. The ratio between personnel expenditures and operations/maintenance for all funds is 55:45, aligning with the “75:25” operating expenditure rule. Finally, projected ending fund balances for all funds is estimated to be approximately \$114 million, with approximately \$18.5 million for the General Fund.

General Fund Five-Year Forecast

The five-year forecast is a financial tool to help evaluate current and future fiscal conditions to guide policy and programmatic decisions, including identifying future revenue and expenditure trends that may have immediate or long-term influence on City policies, strategic goals, and delivering City services.

In an effort to develop a budget with focus on both short- and long-term context, staff developed the following General Fund five-year forecast as part of the annual budget process:

General Fund 5-Year Forecast	FY2024/25 Proposed	FY2025/26 Projection	FY2026/27 Projection	FY2027/28 Projection	FY2028/29 Projection
Sources					
Revenue	66,772,600	67,799,100	69,459,900	71,460,600	73,134,400
Other Sources	250,000	-	-	-	-
Total Sources	67,022,600	67,799,100	69,459,900	71,460,600	73,134,400
Uses					
Operation Expenditures	65,924,230	67,177,450	68,999,150	70,836,600	72,773,850
Capital Improvements	484,500	349,450	585,950	644,900	364,650
Contribution to Operating Reserve	506,000	451,500	430,900	456,500	481,400
Total Uses	66,914,730	67,978,400	70,016,000	71,938,000	73,619,900
Net Resources / (Deficit)	\$ 107,870	\$ (179,300)	\$ (556,100)	\$ (477,400)	\$ (485,500)

The five-year revenue forecast is based on the FY 2024/25 budget, which was developed in coordination with the City’s tax revenue consultant based on national, state, regional, and local economic data; information received from City Departments; historical data; and data from other agencies. Expenditures in the forecast incorporate the City’s Key Management Practices in maintaining an operating reserve equal to 25% of the budgeted expenditures in the General Fund (less any capital equipment, fleet purchases, projects, and transfers out).

FY 2024/25 is balanced; however, the growth in expenditures is anticipated to outpace revenues beginning in FY 2025/26. Ongoing challenges include increasing labor costs, utility rate increases impacting the City, and liabilities that continue to compete with the priorities and needs of our community. Insurance premiums and workers’ compensation costs continue to increase and are expected to rise by \$2.7 million over the forecast period. Additionally, as the City reaches built-out state, building permit revenue is expected to level out, impacting the amount received as fewer building permits are expected to be issued. Moreover, uncertainty regarding when consumer spending will rebound adds more pressure to the budget. Therefore, as we face these challenges, it is important to maintain a sufficient

level of fund balance, strategically use one-time resources to mitigate future challenges, and proactively seek opportunities to diversify City funding sources.

Operating Budget Award

The City's FY 2023/24 Adopted Operating Budget document received the Operating Excellence Award from the California Society of Municipal Officers. The award process includes peer reviews of cities' operating budgets. Peer review methods are employed to maintain standards, improve performance, and provide credibility.



Basis of Budgeting

City accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned, while expenses are recognized in the period in which the liability is incurred.

Descriptions of the funds included in the budget are found in the Definitions section.

The City's budget process and financial procedures are in accordance with all applicable standards of the Government Accounting Standards Board, Generally Accepted Accounting Principles, and the City's internal financial policies and Key Management Practices.

Key Management Practices

The City's budget is developed following the City's Key Management Practices as detailed herein:

Capital Improvement Plan

The City will develop and implement a five-year capital improvement plan requiring the City to anticipate long-term needs, which will determine the capital improvement priorities, provide for current fiscal year projects, and provide for forecasting and anticipation of future fiscal year expenditures.

Capital Assets

Capital assets, including property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are defined by the City as assets with an initial individual cost equal to or greater than \$10,000 (\$5,000 if grant funded) or \$100,000 for infrastructure, with an estimated life in excess of one year.

Fleet Equipment

The City's budget will provide for the adequate maintenance and repair of fleet equipment and for orderly replacement.

Risk Management

The City operates a risk management and loss prevention program to minimize losses.

One-Time Revenue

An organization that depends on one-time revenue or on a source of revenue that will soon disappear, can, in essence, create deficits for itself. As such, the City will utilize the General Fund for one-time or temporary funds to obtain capital assets, fund capital projects, replenish the General Fund Operating Reserve, and/or make other nonrecurring purchases. Otherwise, strategic planning to earmark replacement revenue must be identified at the onset.

Debt Policy

Sound budget management requires the City to determine the availability of revenue to support future capital improvements. In addition to the policies and procedures for land-secured financing as enacted by Resolution No. 2005-112 and Debt Management Policy Resolution No. 2018-291, the City utilizes “Capital Needs Financing”, as noted below, and conducts ongoing analysis of refunding opportunities.

Capital Needs Financing

The City will, where possible, and in accordance with the adopted Capital Improvement Plan, employ pay-as-you-go financing to save interest expenditures, preserve debt capacity for future borrowing, and not encumber future budgets with mandatory debt service expenditures. Exceptions to this practice will be for capital expenditures, which are determined to be time sensitive for purposes of public health, safety, welfare, or for economic gain.

Capital Expenditures

All capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available. This means that all projects are subject to funding already received in prior fiscal years. Funds that are earmarked for receipt in the current fiscal year will not be utilized for current year expenditures.

Indirect Cost Allocation

An Indirect Cost Allocation (ICA) calculation is done during the budget process to allocate General Fund support service costs to other funds. City Council, City Clerk, City Attorney, City Manager, Finance, Human Resources, Information Technology, and Building Maintenance including the Building Repair Allocation are the support divisions and the remaining divisions are service divisions. Expenditures charged to the support divisions of the General Fund are the City's indirect costs pool. Allocation of indirect costs to the service divisions is conducted on a prorated basis based on total expenditures. The City will exclude Capital Project Funds from the ICA calculations for the budget year. Capital Projects Funds consist of nonrecurring purchases; therefore, exclusion from the ICA calculation will prevent reliance on one-time funds to balance the General Fund budget. For the year-end actuals, the ICA calculations will include Capital Projects Funds.

Operating Funds – Operating Expenditures

All non-General Fund operating funds will maintain sufficient cash balances to cover a minimum of seven months of operating expenditures planned and budgeted at the end of each fiscal year. This means that operations within these funds are subject to funding already received. This policy will ensure the City maintains sufficient cash on hand to cover its normal operations and enable it to identify and avoid potential cash flow issues.

De-Obligation

In the event an unplanned capital project is identified as a higher priority than a budget initially appropriated, the funded project list may be altered to take the new project into account. In this event, all projects will be reviewed, and a new priority list established. Any projects that are removed from the current funded project list will have the attached funding source de-obligated and that funding source will be attached to the new projects and/or returned to the reserve.

General Fund Operating Reserve

The City will maintain an operating reserve in the General Fund equivalent to, at a minimum, 25% of the planned budgeted operating expenditures. These reserved dollars will be used to support unforeseen emergencies, operating insufficiencies, and short-term internal loans. Management will exercise every mechanism available (e.g., budget cuts, hiring freezes, etc.) to avoid use of the reserve. To the extent the reserve level falls below 25%, a plan will be developed and executed to replenish the reserve at the targeted funding level within three years.

Building Reserve

The City will maintain a building reserve to fund capital maintenance projects to sustain existing City facilities or to support the expansion of existing City facilities to address workforce needs of City services.

Disaster Contingency Reserve

The City will maintain an emergency reserve equal to \$1 million as set by Resolution No. 2012-136. These reserve dollars will be used in the event of a “declared emergency” providing financial support for recovery efforts as directed by the City Council.

Self-Insured Losses Reserve

The City will maintain a self-insured loss reserve equal to \$2 million. These reserve dollars will be used for losses not covered under existing insurance programs.

Retirees’ Health Fund

The City will maintain a Retirees’ Health Fund, which will be used to fund the Retirees’ Health Trust to offset retirees’ health accrued liability.

Fleet Capital Reserve

The City will maintain Fleet Capital Reserves in the Fleet Fund for the purchase of new and replacement vehicles and other capital assets. Reserve amounts will be expensed to each operating fund on the division where vehicles are assigned. These amounts will be calculated utilizing the annual asset depreciation expense, and allocated through a modified Fleet Allocation process. In the case where funds reserved in the Fleet Fund for a particular asset to be replaced, or an additional new asset to be purchased, are insufficient to cover the entire cost of the asset, additional amounts will be expensed to the appropriate operating division in that year.

General Fund – Use of Surplus

In the event the General Fund realizes a surplus, after calculating the General Fund Operating Reserve target, remaining General Fund surplus (net amount by which the unreserved unassigned fund balance is increased in that fiscal year), in an amount not to exceed 5% of the current fiscal year’s revenue budget will be assigned to: (i) fund long-term accrued liabilities, including but not limited to debt service, pension liability, and retiree’s health benefits (e.g. other post-employment benefits liability, Section 115 Trust); (ii) provide funding for the Economic Reserve Fund; (iii) increase the contributions needed to fund the Fleet Capital Reserve; (iv) provide funding for the Building Reserve Fund; and (v) surplus funds in excess of the minimum reserve targets and requirements in this section can be used for other specific purposes consistent with the General Fund – use of surplus. After assigning the General Fund surplus as outlined above, the remaining General Fund surplus may be used in the following ways provided that such action is approved by the City Council: (i) increase the contributions needed to fund one-time expenditures; or

(ii) start-up expenditures for new programs or construction and considered in the context of multi-year projections of revenue and expenditures. Any remaining General Fund surplus shall be added to its unassigned fund balance.

Reserve Targets

Reserve	Minimum Target	Maximum Target
General Fund Operating Reserve	25% of planned operating expenditures	Undefined
Building Reserve	Undefined	Undefined
Economic Reserve	Undefined	Undefined
Fleet Capital Reserve	Value of fleet replacement needs for next five years	Total purchase value of fleet assets
Pension Liability	80% funded status based on the most recent valuation report	100% funded status based on the most recent valuation report
Retiree's Health Fund	80% funded status based on the most recent valuation report	100% funded status based on the most recent valuation report

Monitoring Performance

The City will review the current and five-year projected reserve to ensure that they are appropriate, given the economic and financial risk factors the City is subject to on an annual basis during the City’s budget process.

“75:25” Operating Expenditure Rule

To support fiscal stability, the City will work to maintain personnel to operations/maintenance expenditure ratio no greater than 75:25. Pension and health care costs can be extremely volatile, and can lead to significant year-over-year expenditure increases. Maintaining a healthy balance between personnel and operations/maintenance expenditures allows for greater control over total expenditures and allows the City to more easily respond to unforeseen costs. The City will analyze its personnel to operations/maintenance expenditure ratio during the budget process each year and make prudent adjustments to bring the ratio back to appropriate levels within three years.

Budget Process

The City prepares and submits an annual operating budget and a five-year capital improvement plan budget to the City Council for review and approval. The annual budget process is driven by the City's Strategic Plan.



The annual budget preparation begins by creating a budget calendar, in which due dates are established in order to meet the budget adoption date. Pursuant to Rocklin Municipal Code Chapter 3.28, the City Council must adopt the final budget by June 30th of each year.

To establish the annual budget, departments estimate revenue anticipated for the succeeding year, along with operating expenses to support the City Council priorities, objectives of each program, and proposed program expansions and augmentations. These estimates are continuously reevaluated and revised before the budget is transmitted to the City Manager.

The next step is for the City Manager and department staff to meet and review budget estimates. Revisions from these meetings are made and the budget estimates are reassessed. This step may repeat until the budget is balanced.

When the City Manager is satisfied with the proposed operating and capital budgets, they are transmitted to the City Council on or before May 15th of each

year. The City Council reviews and may revise, the proposed budget in a public workshop. Any changes to the proposed budget, as considered and approved by the City Council during budget workshops, are included in the final budget. The budget is then formally adopted by the City Council on or before June 30th of each year.

Two-Year Strategic Plan

On March 22, 2023, the City Council held a City Council retreat to develop the City’s Strategic Plan for the next two years. At the conclusion of the retreat, the City Council agreed to the following “five pillars” and developed directional statements for each area:



RESILIENT

Rocklin is resilient and seeks ways to assist the community, businesses and citizens to be adaptable in the face of a changing world. The community is connected through a network of roadways, trails, and sidewalks that allow people and goods to move safely and efficiently throughout the City. Rocklin’s infrastructure is designed, built, and maintained to withstand and quickly recover from disasters and disruptions.

VIBRANT

Rocklin stimulates a vibrant and diverse community through technology and efficient planning that is flexible and responsive. Rocklin’s business-friendly environment promotes economic vitality, welcoming new and supporting existing businesses through excellent customer service.

LIVABLE

Rocklin is responsive to the unique and emerging needs of the community and offers a quality of life that supports health, happiness, and prosperity to all. This results in a community where residents have access to diverse parks, unique amenities, inviting gathering spaces, quality events, and exceptional educational opportunities.

SUSTAINABLE

Rocklin seeks opportunities to diversify its funding sources to ensure a strong fiscal foundation. Intentional long-term financial planning ensures community success and supports the City’s quality of life.

SAFE

Rocklin residents feel comfortable walking and biking throughout the community, enjoying parks and public spaces, and know that the City is prioritizing the safety, health and well-being of its community. Rocklin invests in public safety by providing resources and technology to consistently reduce crime and ensure the City remains safe. The City partners with nonprofits, social service agencies, and the community to address the root causes of crime and social instability.

BUDGET SCHEDULES

Schedule 1A
Appropriations by Departments

DEPARTMENT	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
City Council	89,291	67,045	99,400	99,400	120,500	21,100
City Manager	1,339,754	4,065,284	4,650,700	6,398,413	6,897,300	498,887
City Attorney	878,160	1,817,278	1,142,400	1,429,617	1,157,800	(271,817)
City Clerk	324,053	352,598	329,000	329,000	405,550	76,550
Administrative Services	9,536,920	11,595,532	15,426,700	15,652,801	15,340,330	(312,471)
Community Development	5,014,086	5,396,330	18,329,000	20,890,851	13,991,100	(6,899,751)
Fire	14,455,733	14,330,419	15,865,050	17,759,449	15,573,400	(2,186,049)
Information Technology	2,758,897	3,216,959	-	-	-	-
Parks and Recreation	7,848,339	8,866,698	10,326,500	14,327,793	9,630,300	(4,697,493)
Police	20,195,244	28,152,067	24,368,450	25,828,182	24,591,100	(1,237,082)
Public Services	21,292,522	24,659,566	22,450,900	25,594,013	21,545,500	(4,048,513)
Non-Departmental	3,065,368	30,625,530	5,728,800	7,133,350	6,053,700	(1,079,650)
TOTAL	\$ 86,798,367	\$ 133,145,306	\$ 118,716,900	\$ 135,442,869	\$ 115,306,580	\$ (20,136,289)

Schedule 1B
Appropriations by Category and Department

DEPARTMENT	Revenues	Staffing	Contracted Services	Operating Expenses	Other Uses/ Debt Service/ Depreciation	Capital Outlay	Total Obligations	Net Operating
City Council	-	50,300	10,400	59,800	-	-	120,500	(120,500)
City Manager	263,250	1,273,600	5,292,750	164,450	166,500	-	6,897,300	(6,634,050)
City Attorney	28,100	734,300	376,400	19,000	28,100	-	1,157,800	(1,129,700)
City Clerk	-	301,700	16,000	87,850	-	-	405,550	(405,550)
Administrative Services	19,867,900	9,464,100	1,427,500	3,333,730	1,115,000	-	15,340,330	4,527,570
Community Development	8,870,000	4,692,700	2,449,400	455,300	403,700	5,990,000	13,991,100	(5,121,100)
Fire	5,438,200	11,343,300	282,200	1,482,900	2,400,500	64,500	15,573,400	(10,135,200)
Parks and Recreation	4,184,300	3,385,700	1,885,500	3,207,200	731,900	420,000	9,630,300	(5,446,000)
Police	1,787,000	20,816,700	907,200	2,553,600	313,600	-	24,591,100	(22,804,100)
Public Works	4,014,900	5,886,100	4,102,700	6,740,900	1,378,300	3,437,500	21,545,500	(17,530,600)
Non-Departmental	66,646,800	40,000	-	3,245,700	2,768,000	-	6,053,700	60,593,100
TOTAL	\$ 111,100,450	\$ 57,988,500	\$ 16,750,050	\$ 21,350,430	\$ 9,305,600	\$ 9,912,000	\$ 115,306,580	\$ (4,206,130)

Schedule 2
Sources, Uses, and Changes in Fund Balance

	Sources		Uses		Contribution / Use of Reserve	Surplus/ (Deficit)	Fund Balance	
	Revenues	Operations	CIP	Total Obligations			Beginning Balance	Ending Balance
FUNDS								
General Funds								
General Fund (100)	66,772,600	65,924,230	484,500	66,408,730	(256,000)	107,870	18,426,100	18,533,970
General Fund Reserve ¹	-	-	-	-	256,000	256,000	20,849,150	21,105,150
Boroski Landfill Monitoring (727)	28,100	28,100	-	28,100	-	-	-	-
Building Reserve (180)	-	-	-	-	-	-	1,387,000	1,387,000
Economic Development (122)	-	102,500	-	102,500	-	(102,500)	692,200	589,700
Park Infrastructure Reserve (170)	240,000	-	-	-	-	240,000	424,100	664,100
Quarry Park Adventures Reserve (115)	-	240,000	-	240,000	-	(240,000)	240,000	-
Quarry Park Amphitheater Events (111)	85,000	140,900	-	140,900	-	(55,900)	(21,600)	(77,500)
Retirees Health (151)	1,981,000	1,944,000	-	1,944,000	-	37,000	1,651,900	1,688,900
Technology Fee (130)	510,800	596,200	-	596,200	-	(85,400)	760,800	675,400
American Rescue Plan Act (166)	-	-	-	-	-	-	2,115,900	2,115,900
Subtotal General Funds	69,617,500	68,975,930	484,500	69,460,430	-	157,070	46,525,550	46,682,620
Capital Projects Funds								
Capital Construction Fees (304)	623,000	557,400	-	557,400	-	65,600	3,341,700	3,407,300
Reserve for LRBS Debt Service	-	-	-	-	-	-	1,059,300	1,059,300
Community Park Fees (301)	466,900	-	-	-	-	466,900	212,300	679,200
Community Recreation Center Facility Impact Fees (328)	36,900	-	-	-	-	36,900	67,500	104,400
North West Rocklin Community Park Fees (307)	71,100	-	-	-	-	71,100	233,000	304,100
Oak Tree Mitigation Fees (305)	40,000	159,900	-	159,900	-	(119,900)	436,800	316,900
Public Facilities Impact Fees (308)	80,100	-	-	-	-	80,100	1,235,500	1,315,600
Traffic Circulation Impact Fee (302)	2,238,500	573,400	200,000	773,400	-	1,465,100	15,701,900	17,167,000
Traffic Circulation Impact Fee Loans	-	-	-	-	-	-	759,800	759,800
Trails Impact Fees (321)	26,200	-	-	-	-	26,200	26,100	52,300
Whitney Ranch Interchange Fees (325)	90,900	47,300	700,000	747,300	-	(656,400)	1,442,900	786,500
Whitney Ranch Trunk Sewer Project (306)	28,900	28,900	-	28,900	-	-	-	-
Subtotal Project Funds	3,702,500	1,366,900	900,000	2,266,900	-	1,435,600	24,516,800	25,952,400
Debt Service Fund								
Capital Construction - Debt Service (400)	532,400	532,400	-	532,400	-	-	-	-
Subtotal Debt Service Fund	532,400	532,400	-	532,400	-	-	-	-
Internal Service Funds								
Risk Management (525)	5,028,400	4,975,100	-	4,975,100	-	53,300	1,246,400	1,299,700
Self Insured Losses	-	-	-	-	-	-	3,078,500	3,078,500
Disaster Contingency	-	-	-	-	-	-	1,000,000	1,000,000
Vehicle Fleet Management (500)	3,640,500	3,705,400	-	3,705,400	-	(64,900)	5,829,600	5,764,700
Vehicle Fleet Net Capitalized Assets	-	-	-	-	-	-	6,063,600	6,063,600
Subtotal Internal Service Funds	8,668,900	8,680,500	-	8,680,500	-	(11,600)	17,218,100	17,206,500
Permanent Funds								
Cons. Easement Endowment (729)	14,100	14,100	-	14,100	-	-	453,500	453,500
Wetlands Maintenance Parcel 34 (728)	-	2,700	-	2,700	-	(2,700)	53,800	51,100
Subtotal Permanent Funds	14,100	16,800	-	16,800	-	(2,700)	507,300	504,600
Special Revenue Funds								
Asset Forfeiture - Federal (243)	600	-	-	-	-	600	18,400	19,000
Asset Forfeiture - State (242)	17,500	65,000	-	65,000	-	(47,500)	443,400	395,900
CASp Certification & Training (248)	-	10,000	-	10,000	-	(10,000)	83,300	73,300
CDBG - First Time Home Buyers (254)	-	-	-	-	-	-	103,200	103,200
CDBG - First Time Home Buyers Loans	-	-	-	-	-	-	21,000	21,000
CDBG - HUD Entitlement (257)	302,750	102,750	200,000	302,750	-	-	-	-
CDBG 2000 - Oak Court (253)	-	-	-	-	-	-	265,600	265,600
CDBG 2000 - Oak Court Loans	-	-	-	-	-	-	110,000	110,000
CDBG Housing Rehabilitation (251)	-	-	-	-	-	-	155,700	155,700
CDBG Housing Rehabilitation Loans	-	-	-	-	-	-	188,000	188,000
CFD No. 6 Open Space Maintenance (233)	389,000	380,800	-	380,800	-	8,200	299,300	307,500
Community Facilities District No. 1 (231)	2,410,200	2,410,200	-	2,410,200	-	-	-	-
Community Facilities District No. 5 (232)	7,521,300	6,894,600	-	6,894,600	-	626,700	5,825,200	6,451,900
Costco Settlement (209)	-	-	-	-	-	-	3,755,200	3,755,200
Gas Tax (201)	2,015,100	1,771,800	-	1,771,800	-	243,300	1,588,800	1,832,100
Grants/Other Reimbursables (275)	251,200	251,200	-	251,200	-	-	-	-
Landscaping & Lighting Maint. District No. 2 (235)	2,789,900	3,181,800	-	3,181,800	-	(391,900)	1,400,100	1,008,200
Lighting Maintenance District No. 1 (230)	251,800	251,800	-	251,800	-	-	-	-
Low & Moderate Income Housing Asset (270)	270,300	5,147,500	-	5,147,500	-	(4,877,200)	6,666,000	1,788,800
Low- & Moderate Income Loans	-	-	-	-	-	-	3,939,400	3,939,400
Opioid Settlement (247)	-	-	-	-	-	-	1,300	1,300

Schedule 2 (continued)
Sources, Uses, and Changes in Fund Balance

	Sources		Uses			Contribution / Use of Reserve	Fund Balance	
	Revenues	Operations	CIP	Total Obligations	Surplus/ (Deficit)		Beginning Balance	Ending Balance
FUNDS (continued)								
Park Development Fees (300)	297,800	-	-	-	-	297,800	596,700	894,500
Park Tax Special Assessment (236)	659,000	659,000	-	659,000	-	-	-	-
Recreation Facilities Contribution (221)	100	-	-	-	-	100	2,300	2,400
Sales Tax SB 325 (210)	4,531,300	3,059,900	3,427,500	6,487,400	-	(1,956,100)	2,051,000	94,900
SB 1 - Road Maintenance & Rehabilitation (205)	1,759,200	-	1,350,000	1,350,000	-	409,200	1,879,100	2,288,300
SB 325 Transit Fund (211)	1,227,300	1,315,000	-	1,315,000	-	(87,700)	87,700	-
Streets Sr/Grants Fund (240)	3,550,000	-	3,550,000	3,550,000	-	-	-	-
Supp Law Enforcement Services AB 3229 (736)	190,000	190,000	-	190,000	-	-	-	-
Traffic Safety/Police Grants (244)	130,700	130,700	-	130,700	-	-	-	-
Subtotal Special Revenue Funds	28,565,050	25,822,050	8,527,500	34,349,550	-	(5,784,500)	29,480,700	23,696,200
TOTAL	\$111,100,450	\$105,394,580	\$ 9,912,000	\$115,306,580	\$ -	\$ (4,206,130)	\$118,248,450	\$114,042,320

Schedule 3
Revenues By Category for General Fund

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
GENERAL FUND						
Taxes						
Property Tax - Secured	\$ 13,445,416	\$ 14,574,138	\$ 14,947,500	\$ 14,947,500	\$ 15,570,000	\$ 622,500
Property Tax - RDA Residual Distribution	1,015,932	1,106,930	1,200,000	1,200,000	1,200,000	-
Property Tax - Unsecured	274,240	296,799	293,400	293,400	335,600	42,200
Property Tax - Prior Unsecured	2,931	5,777	1,700	1,700	1,700	-
Property Tax - Supplemental	572,997	742,379	435,400	435,400	550,000	114,600
Property Tax In Lieu MVLV	6,288,982	6,804,676	7,128,800	7,128,800	7,556,300	427,500
Subtotal Property Taxes	21,600,498	23,530,699	24,006,800	24,006,800	25,213,600	1,206,800
Sales Tax	21,366,903	19,607,292	20,487,500	20,067,500	19,405,300	(662,200)
Sales Tax - Public Safety	658,054	675,926	669,800	669,800	618,900	(50,900)
Subtotal Sales Taxes	22,024,957	20,283,218	21,157,300	20,737,300	20,024,200	(713,100)
Business License Tax	417,138	439,255	419,600	419,600	423,800	4,200
STR Transient Occupancy Tax	15,629	18,655	18,000	18,000	18,000	-
Transfer Tax	900,285	586,263	540,000	540,000	450,000	(90,000)
Transient Occupancy Tax	959,236	1,024,294	1,320,000	1,320,000	1,000,000	(320,000)
Utility Franchise Tax	2,443,215	2,615,012	2,465,100	2,465,100	2,802,900	337,800
Subtotal Other Taxes	4,735,503	4,683,479	4,762,700	4,762,700	4,694,700	(68,000)
Total Taxes	48,360,958	48,497,396	49,926,800	49,506,800	49,932,500	425,700
Licenses and Permits						
Animal License	74,046	58,904	65,000	65,000	60,000	(5,000)
Building Permit	4,085,542	2,969,765	3,515,300	3,515,300	3,881,900	366,600
Certificate of Occupancy	14,805	15,777	19,000	19,000	11,700	(7,300)
EQ - CEQA	55,617	35,858	36,300	36,300	44,500	8,200
Encroachment Permit	113,204	70,791	100,000	100,000	90,000	(10,000)
Fire Operational Permits	44,233	89,603	45,000	45,000	45,000	-
Grazing Permit	1,232	618	1,000	1,000	800	(200)
Home Occupation Permit	26,011	31,008	22,900	22,900	29,700	6,800
Land Use Permits	132,794	123,994	101,400	101,400	131,500	30,100
Land Use Variances	-	-	1,000	1,000	-	(1,000)
Other Licenses & Permits	2,260	4,486	3,750	3,750	4,300	550
Oversize Load Permits	4,448	9,502	5,000	5,000	8,000	3,000
Plan Duplication Processing	3,028	383	1,900	1,900	400	(1,500)
Short Term Rental Permit	695	3,037	2,100	2,100	2,500	400
Subtotal Licenses and Permits	4,557,915	3,413,726	3,919,650	3,919,650	4,310,300	390,650
Fines, Forfeitures, & Penalties						
Business License Penalties	6,260	9,952	7,000	7,000	7,000	-
DUI Cost Recovery	1,412	525	-	-	1,000	1,000
Parking Citations	15,444	15,466	11,000	11,000	15,000	4,000
Statute Violation Fines	109,161	74,627	60,000	60,000	60,000	-
Vehicle Cite Corr-Sign Off	1,536	333	-	-	500	500
Other Fines/Forfeiture/Penalties	12,279	22,495	10,600	10,600	10,600	-
Subtotal Fines, Forfeitures, & Penalties	146,092	123,398	88,600	88,600	94,100	5,500
Charges for Services						
Admission Fees	-	6,066	6,000	6,000	8,000	2,000
Animal Return Fee	1,115	357	1,000	1,000	500	(500)
Annexation Fees	43,485	17,044	-	-	-	-
Annual Business Inspection	6,150	5,612	6,000	6,000	500	(5,500)
Brycer Inspection Compliance Fees	4,346	9,105	7,500	7,500	8,000	500
Business License Applic. Fee	15,468	15,976	14,400	14,400	15,000	600

Schedule 3 (continued)
Revenues By Category for General Fund

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
GENERAL FUND (continued)						
Charges for Services						
Concurrent Application Fees	112,297	114,942	100,200	100,200	109,600	9,400
Contract Services	164,305	159,066	250,700	250,700	266,600	15,900
Copies	918	2,778	3,000	3,000	1,200	(1,800)
Engineering Inspection Fees	371,325	89,272	400,000	400,000	425,000	25,000
Engineering Map Check Fees	30,955	37,144	40,000	40,000	50,000	10,000
Engineering Plan Check Fees	288,823	215,251	280,000	280,000	375,000	95,000
False Alarm Fee	57,875	55,937	40,000	40,000	45,000	5,000
Fingerprinting Fees	349	10,272	10,000	10,000	10,000	-
Fire Fees	154,731	184,727	174,000	174,000	215,200	41,200
First Responder Fees	106,662	407,406	300,000	300,000	350,000	50,000
Flood Zone	-	-	1,200	1,200	1,500	300
Impound & Repo Fees	21,782	25,325	20,000	20,000	25,000	5,000
Improvement Plan Revision Fee	-	671	2,000	2,000	1,000	(1,000)
Massage Technician Permits	6,653	7,958	7,000	7,000	10,000	3,000
Miscellaneous Engineering Fees	3,273	-	5,600	5,600	3,000	(2,600)
Program Fees	152,508	228,508	165,450	165,450	235,100	69,650
Records Maintenance Fee	26,853	24,082	28,000	28,000	27,000	(1,000)
Reports	1,040	1,479	500	500	800	300
Sale of Advertising	7,000	14,500	11,000	11,000	27,500	16,500
SB 330 Fee	-	1,190	-	-	-	-
Sierra College Contract	663,102	552,362	615,000	615,000	615,000	-
State Bldg Stdrd Admin Fee	1,073	698	800	800	1,000	200
Tentative Subdivision Maps	39,845	68,053	58,100	58,100	14,800	(43,300)
Weed Abatement Fees	62,182	62,093	55,000	55,000	50,000	(5,000)
Subtotal Charges for Services	2,344,115	2,317,874	2,602,450	2,602,450	2,891,300	288,850
Intergovernmental						
County/Local Grants	37,000	-	-	-	-	-
Federal Grants	5,184	18,823	-	-	-	-
Post Reimbursements	10,749	29,870	26,000	26,000	20,000	(6,000)
RATTF Revenue	107,770	120,222	115,000	115,000	100,000	(15,000)
Reimbursement Revenue	941,778	489,351	287,400	287,400	198,300	(89,100)
Special Revenue	-	-	9,000	9,000	-	(9,000)
State Grants	105,355	4,152	-	-	-	-
State HOPTR	85,172	82,486	80,800	80,800	80,300	(500)
State Motor Vehicle In - Lieu	81,409	73,456	-	-	60,000	60,000
State Realignment	100,000	100,000	100,000	100,000	100,000	-
Successor Agency Admin Fee	60,400	60,000	70,000	70,000	70,000	-
Subtotal Intergovernmental	1,534,817	978,360	688,200	688,200	628,600	(59,600)
Miscellaneous						
Cap Fac Impact Admin Fee	36,750	18,403	11,000	11,000	11,000	-
Contributed Capital	-	4,130,600	-	-	-	-
Donations	-	7,800	12,000	12,000	10,000	(2,000)
Mandated Payments Revenue	30,674	17,716	-	-	10,000	10,000
Miscellaneous Revenues	386,617	121,483	33,500	33,500	32,600	(900)
Rebate Payment	43,914	26,199	30,000	30,000	25,000	(5,000)
Sale of Taxable Items	1,131	273	500	500	600	100
Special Assessment Admin Fee	117,800	120,600	119,700	119,700	120,300	600
Subtotal Miscellaneous	616,886	4,443,074	206,700	206,700	209,500	2,800

Schedule 3 (continued)
Revenues By Category for General Fund

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
GENERAL FUND (continued)						
Use of Money and Property						
GASB No. 31 FMV Adjustment	(1,144,398)	(482,854)	-	-	-	-
Interest Income	95,905	938,003	909,200	1,359,200	1,017,900	(341,300)
Rental Income	1,184,201	1,258,951	1,586,400	1,586,400	1,575,900	(10,500)
Sale of Assets	2,684	-	-	-	-	-
Vending Machine	568	-	-	-	-	-
Subtotal Use of Money and Property	138,960	1,714,100	2,495,600	2,945,600	2,593,800	(351,800)
Other Sources						
Engineering Transfer In	79,800	165,600	53,600	53,600	61,900	8,300
Transfer In Fac Maint Allocation	165,700	179,100	199,100	199,100	218,800	19,700
Transfer In From General Fund	-	79,900	-	-	-	-
Transfer In From Spec Revenue	3,176,793	10,133,143	3,366,800	3,366,800	3,639,400	272,600
Transfer In From CIP	-	333,564	44,500	44,500	28,900	(15,600)
Transfer In From Trust/Agency	2,427	2,512	2,600	2,600	2,700	100
Transfer In Indirect Cost Allocation	1,436,490	1,786,489	2,077,100	2,077,100	2,160,800	83,700
Subtotal Other Sources	4,861,210	12,680,308	5,743,700	5,743,700	6,112,500	368,800
TOTAL	\$ 62,560,953	\$ 74,168,235	\$ 65,671,700	\$ 65,701,700	\$ 66,772,600	\$ 1,070,900

Schedule 4
Revenues by Fund and Object

Object Code	Object Description	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
GENERAL FUND (FUND 100)							
Charges for Services							
4159	SB 330 Fee	-	1,190	-	-	-	-
4100	Business License Applic. Fee	15,468	15,976	14,400	14,400	15,000	600
4108	Records Maintenance Fee	26,853	24,082	28,000	28,000	27,000	(1,000)
4118	Engineering Inspection Fees	371,325	89,272	400,000	400,000	425,000	25,000
4120	Engineering Plan Check Fees	288,823	215,251	280,000	280,000	375,000	95,000
4122	Engineering Map Check Fees	30,955	37,144	40,000	40,000	50,000	10,000
4128	Improvement Plan Revision Fee	-	671	2,000	2,000	1,000	(1,000)
4130	Miscellaneous Engineering Fees	3,273	-	5,600	5,600	3,000	(2,600)
4131	Flood Zone	-	-	1,200	1,200	1,500	300
4132	Fingerprinting Fees	349	10,272	10,000	10,000	10,000	-
4134	Reports	1,040	1,479	500	500	800	300
4135	Copies	918	2,778	3,000	3,000	1,200	(1,800)
4136	Animal Return Fee	1,115	357	1,000	1,000	500	(500)
4138	Massage Technician Permits	6,653	7,958	7,000	7,000	10,000	3,000
4140	False Alarm Fee	57,875	55,937	40,000	40,000	45,000	5,000
4141	Brycer Inspection Compliance Fees	4,346	9,105	7,500	7,500	8,000	500
4142	Impound & Repo Fees	21,782	25,325	20,000	20,000	25,000	5,000
4146	Weed Abatement Fees	62,182	62,093	55,000	55,000	50,000	(5,000)
4149	Fire Fees	154,731	184,727	174,000	174,000	215,200	41,200
4150	Tentative Subdivision Maps	39,845	68,053	58,100	58,100	14,800	(43,300)
4151	Annual Business Inspection	6,150	5,612	6,000	6,000	500	(5,500)
4158	Concurrent Application Fees	112,297	114,942	100,200	100,200	109,600	9,400
4160	Annexation Fees	43,485	17,044	-	-	-	-
4170	Admission Fees	-	6,066	6,000	6,000	8,000	2,000
4172	Sale of Advertising	7,000	14,500	11,000	11,000	27,500	16,500
4235	Sierra College Contract	663,102	552,362	615,000	615,000	615,000	-
4240	Contract Services	164,305	159,066	250,700	250,700	266,600	15,900
4475	State Bldg Stdrd Admin Fee	1,073	698	800	800	1,000	200
4511	First Responder Fees	106,662	407,406	300,000	300,000	350,000	50,000
4700	Program Fees	152,508	228,508	165,450	165,450	235,100	69,650
	Subtotal Charges for Services	2,344,115	2,317,874	2,602,450	2,602,450	2,891,300	288,850
Fines, Forfeitures, & Penalties							
4102	Business License Penalties	6,260	9,952	7,000	7,000	7,000	-
4200	Statute Violation Fines	109,161	74,627	60,000	60,000	60,000	-
4210	Parking Citations	15,444	15,466	11,000	11,000	15,000	4,000
4215	Vehicle Cite Corr-Sign Off	1,536	333	-	-	500	500
4220	DUI Cost Recovery	1,412	525	-	-	1,000	1,000
4225	Other Fines/Forfeiture/Penalties	12,279	22,495	10,600	10,600	10,600	-
	Subtotal Fines, forfeitures, & Penalties	146,092	123,398	88,600	88,600	94,100	5,500
Intergovernmental							
4500	Federal Grants	5,184	18,823	-	-	-	-
4505	State Grants	105,355	4,152	-	-	-	-
4510	County/Local Grants	37,000	-	-	-	-	-
4513	Special Revenue	-	-	9,000	9,000	-	(9,000)
4514	Reimbursement Revenue	941,778	489,351	287,400	287,400	198,300	(89,100)
4520	State Motor Vehicle In - Lieu	81,409	73,456	-	-	60,000	60,000

Schedule 4 (continued)
Revenues by Fund and Object

Object Code	Object Description	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
GENERAL FUND (FUND 100)							
4521	RATTF Revenue	107,770	120,222	115,000	115,000	100,000	(15,000)
4522	State Realignment	100,000	100,000	100,000	100,000	100,000	-
4530	State HOPTR	85,172	82,486	80,800	80,800	80,300	(500)
4535	Post Reimbursements	10,749	29,870	26,000	26,000	20,000	(6,000)
4740	Successor Agency Admin Fee	60,400	60,000	70,000	70,000	70,000	-
	Subtotal Intergovernmental	1,534,818	978,360	688,200	688,200	628,600	(59,600)
Licenses and Permits							
4047	Short Term Rental Permit	695	3,037	2,100	2,100	2,500	400
4104	Animal License	74,046	58,904	65,000	65,000	60,000	(5,000)
4106	Building Permit	4,085,542	2,969,765	3,515,300	3,515,300	3,881,900	366,600
4107	Plan Duplication Processing	3,028	383	1,900	1,900	400	(1,500)
4110	Certificate of Occupancy	14,805	15,777	19,000	19,000	11,700	(7,300)
4112	Encroachment Permit	113,204	70,791	100,000	100,000	90,000	(10,000)
4114	Oversize Load Permits	4,448	9,502	5,000	5,000	8,000	3,000
4116	Other Licenses & Permits	2,260	4,486	3,750	3,750	4,300	550
4152	Land Use Permits	132,794	123,994	101,400	101,400	131,500	30,100
4154	Land Use Variances	-	-	1,000	1,000	-	(1,000)
4155	Fire Operational Permits	44,233	89,603	45,000	45,000	45,000	-
4156	EIQ - CEQA	55,617	35,858	36,300	36,300	44,500	8,200
4164	Home Occupation Permit	26,011	31,008	22,900	22,900	29,700	6,800
4165	Grazing Permit	1,232	618	1,000	1,000	800	(200)
	Subtotal Licenses and Permits	4,557,915	3,413,726	3,919,650	3,919,650	4,310,300	390,650
Taxes							
4000	Property Tax - Secured	13,445,416	14,574,138	14,947,500	14,947,500	15,570,000	622,500
4005	Property Tax - Unsecured	274,240	296,799	293,400	293,400	335,600	42,200
4010	Property Tax - Prior Unsecured	2,931	5,777	1,700	1,700	1,700	-
4011	Property Tax - RDA Residual Distribution	1,015,932	1,106,930	1,200,000	1,200,000	1,200,000	-
4020	Property Tax - Supplemental	572,997	742,379	435,400	435,400	550,000	114,600
4030	Sales Tax	21,366,903	19,607,292	20,487,500	20,067,500	19,405,300	(662,200)
4035	Sales Tax - Public Safety	658,054	675,926	669,800	669,800	618,900	(50,900)
4040	Transfer Tax	900,285	586,263	540,000	540,000	450,000	(90,000)
4045	Transient Occupancy Tax	959,236	1,024,294	1,320,000	1,320,000	1,000,000	(320,000)
4046	STR Transient Occupancy Tax	15,629	18,655	18,000	18,000	18,000	-
4050	Utility Franchise Tax	2,443,215	2,615,012	2,465,100	2,465,100	2,802,900	337,800
4055	Business License Tax	417,138	439,255	419,600	419,600	423,800	4,200
4515	Property Tax In Lieu MVLV	6,288,982	6,804,676	7,128,800	7,128,800	7,556,300	427,500
	Subtotal Taxes	48,360,958	48,497,396	49,926,800	49,506,800	49,932,500	425,700
Use of Money and Property							
4300	Interest Income	95,905	938,003	909,200	1,359,200	1,017,900	(341,300)
4310	GASB No. 31 FMV Adjustment	(1,144,398)	(482,854)	-	-	-	-
4315	Rental Income	1,184,201	1,258,951	1,586,400	1,586,400	1,575,900	(10,500)
4400	Sale of Assets	2,684	-	-	-	-	-
4405	Vending Machine	568	-	-	-	-	-
	Subtotal Use of Money and Property	138,960	1,714,100	2,495,600	2,945,600	2,593,800	(351,800)

Schedule 4 (continued)
Revenues by Fund and Object

Object Code	Object Description	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
GENERAL FUND (FUND 100)							
Miscellaneous							
4320	Rebate Payment	43,914	26,199	30,000	30,000	25,000	(5,000)
4430	Special Assessment Admin Fee	117,800	120,600	119,700	119,700	120,300	600
4435	Miscellaneous Revenues	386,617	121,483	33,500	33,500	32,600	(900)
4437	Mandated Payments Revenue	30,674	17,716	-	-	10,000	10,000
4438	Cap Fac Impact Admin Fee	36,750	18,403	11,000	11,000	11,000	-
4440	Sale of Taxable Items	1,131	273	500	500	600	100
4600	Donations	-	7,800	12,000	12,000	10,000	(2,000)
4901	Contributed Capital	-	4,130,600	-	-	-	-
	Subtotal Miscellaneous	616,886	4,443,074	206,700	206,700	209,500	2,800
Other Sources							
4800	Transfer In From General Fund	-	79,900	-	-	-	-
4810	Transfer In From Spec Revenue	3,176,793	10,133,143	3,366,800	3,366,800	3,639,400	272,600
4820	Transfer In From CIP	-	333,564	44,500	44,500	28,900	(15,600)
4850	Transfer In From Trust/Agency	2,427	2,512	2,600	2,600	2,700	100
4860	Transfer In Indirect Cost Allocation	1,436,490	1,786,489	2,077,100	2,077,100	2,160,800	83,700
4865	Transfer In Fac Maint Allocation	165,700	179,100	199,100	199,100	218,800	19,700
4895	Engineering Transfer In	79,800	165,600	53,600	53,600	61,900	8,300
	Subtotal Other Sources	4,861,210	12,680,308	5,743,700	5,743,700	6,112,500	368,800
	GENERAL FUND TOTAL	\$ 62,560,953	\$ 74,168,235	\$ 65,671,700	\$ 65,701,700	\$ 66,772,600	\$ 1,070,900
QUARRY PARK AMPHITHEATER EVENTS (FUND 111)							
4170	Admission Fees	12,006	159,953	203,600	203,600	50,000	(153,600)
4172	Sale of Advertising	-	55,000	75,000	75,000	-	(75,000)
4700	Program Fees	37,221	28,301	21,100	21,100	35,000	13,900
4514	Reimbursement Revenue	4,869	1,845	-	-	-	-
4315	Rental Income	2,250	2,800	5,000	5,000	-	(5,000)
	QUARRY PARK AMPHITHEATER EVENTS TOTAL	56,346	247,899	304,700	304,700	85,000	(219,700)
QUARRY PARK ADVENTURES RESERVE (FUND 115)							
4514	Reimbursement Revenue	150,000	-	-	-	-	-
	QUARRY PARK ADVENTURES RESERVE TOTAL	150,000	-	-	-	-	-
ECONOMIC DEVELOPMENT (FUND 122)							
4800	Transfer In From General Fund	-	449,000	-	-	-	-
	ECONOMIC DEVELOPMENT TOTAL	-	449,000	-	-	-	-
TECHNOLOGY FEE (FUND 130)							
4800	Transfer In From General Fund	-	181,000	-	-	-	-
4885	Transfer In -Tech Fee	483,049	325,240	443,400	443,400	510,800	67,400
	TECHNOLOGY FEE TOTAL	483,049	506,240	443,400	443,400	510,800	67,400
RETIREES HEALTH (FUND 151)							
4720	Retirees Health	2,213,000	2,289,933	2,365,000	2,365,000	1,931,000	(434,000)
4800	Transfer In From General Fund	-	224,500	-	-	-	-
4300	Interest Income	1,039	14,238	17,800	17,800	50,000	32,200
	RETIREES HEALTH TOTAL	2,214,039	2,528,671	2,382,800	2,382,800	1,981,000	(401,800)

Schedule 4 (continued)
Revenues by Fund and Object

Object Code	Object Description	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
PARK INFRASTRUCTURE RESERVE (FUND 170)							
4800	Transfer In From General Fund	-	-	424,100	424,100	240,000	(184,100)
	PARK INFRASTRUCTURE RESERVE TOTAL	-	-	424,100	424,100	240,000	(184,100)
BUILDING RESERVE (FUND 180)							
4800	Transfer In From General Fund	-	-	1,189,000	1,239,000	-	(1,239,000)
	BUILDING RESERVE TOTAL	-	-	1,189,000	1,239,000	-	(1,239,000)
GAS TAX (FUND 201)							
4542	Gas Tax Section 2103	521,966	619,694	710,100	710,100	633,100	(77,000)
4551	Gas Tax Section 2106	233,894	286,917	300,700	300,700	285,700	(15,000)
4552	Gas Tax Section 2107	422,910	601,212	564,800	564,800	604,900	40,100
4553	Gas Tax Section 2107.5	7,500	7,500	7,500	7,500	7,500	-
4555	Gas Tax Section 2105	358,589	440,842	470,300	470,300	442,600	(27,700)
4300	Interest Income	1,818	13,313	16,900	16,900	41,300	24,400
	GAS TAX TOTAL	1,546,677	1,969,485	2,070,300	2,070,300	2,015,100	(55,200)
SB 1 - ROAD MAINTENANCE & REHABILITATION (FUND 205)							
4561	Road Maintenance & Rehabilitation SB 1	1,536,090	1,599,340	1,771,500	1,771,500	1,706,800	(64,700)
4300	Interest Income	3,465	22,646	27,800	27,800	52,400	24,600
	SB 1 ROAD MAINT. & REHAB TOTAL	1,539,555	1,621,986	1,799,300	1,799,300	1,759,200	(40,100)
COSTCO SETTLEMENT (FUND 209)							
4435	Miscellaneous Revenues	-	3,755,224	-	-	-	-
	COSTCO SETTLEMENT TOTAL	-	3,755,224	-	-	-	-
SALES TAX SB 325 (FUND 210)							
4500	Federal Grants	-	1,532	-	-	-	-
4525	State Gas Tax	5,609,746	5,564,624	5,058,600	5,058,600	4,477,100	(581,500)
4435	Miscellaneous Revenues	625	-	-	-	-	-
4300	Interest Income	8,081	83,398	97,000	97,000	54,200	(42,800)
	SALES TAX SB 325 TOTAL	5,618,452	5,649,554	5,155,600	5,155,600	4,531,300	(624,300)
SB 325 TRANSIT FUND (FUND 211)							
4540	State Gas Tax Article 8(C)	157,360	21,863	323,300	323,300	582,500	259,200
4543	STA Revenue	555,395	666,719	650,300	650,300	644,800	(5,500)
	SB 325 TRANSIT FUND TOTAL	712,755	688,582	973,600	973,600	1,227,300	253,700
BICYCLE AND PEDESTRIAN (FUND 212)							
4510	County/Local Grants	-	70,000	100,000	100,000	-	(100,000)
	BICYCLE AND PEDESTRIAN TOTAL	-	70,000	100,000	100,000	-	(100,000)
RECREATION FACILITIES CONTRIBUTION (FUND 221)							
4186	Whitney Oaks Park Dev Fees	500	500	-	-	-	-
4300	Interest Income	6	38	-	-	100	100
	RECREATION FACILITIES CONTRIBUTION TOTAL	506	538	-	-	100	100
LIGHTING MAINTENANCE DISTRICT NO. 1 (FUND 230)							
4162	Street Lighting Assessment	251,440	252,348	252,400	252,400	251,800	(600)
	LIGHTING MAINTENANCE DISTRICT NO. 1 TOTAL	251,440	252,348	252,400	252,400	251,800	(600)

Schedule 4 (continued)
Revenues by Fund and Object

Object Code	Object Description	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
COMMUNITY FACILITIES DISTRICT NO. 1 (FUND 231)							
4205	Int/Penalty Delinquent Assess	6,661	6,203	-	-	-	-
4425	Special Tax Revenue	2,085,355	2,262,604	2,284,300	2,284,300	2,410,200	125,900
COMMUNITY FACILITIES DISTRICT NO. 1 TOTAL		2,092,016	2,268,807	2,284,300	2,284,300	2,410,200	125,900
COMMUNITY FACILITIES DISTRICT NO. 5 (FUND 232)							
4205	Int/Penalty Delinquent Assess	13,008	17,005	-	-	-	-
4850	Transfer In From Trust/Agency	1,134	8,472	11,500	11,500	14,100	2,600
4425	Special Tax Revenue	6,002,943	6,720,291	6,997,700	6,997,700	7,311,200	313,500
4300	Interest Income	6,149	62,452	124,500	124,500	181,000	56,500
4415	Othr Income - Use of Money/Property	15,000	-	15,000	15,000	15,000	-
COMMUNITY FACILITIES DISTRICT NO. 5 TOTAL		6,038,234	6,808,220	7,148,700	7,148,700	7,521,300	372,600
CFD NO. 6 OPEN SPACE MAINTENANCE (FUND 233)							
4205	Int/Penalty Delinquent Assess	674	2,120	-	-	-	-
4425	Special Tax Revenue	337,515	352,489	351,800	351,800	380,400	28,600
4300	Interest Income	458	4,983	6,200	6,200	8,600	2,400
CFD NO. 6 OPEN SPACE MAINTENANCE TOTAL		338,647	359,592	358,000	358,000	389,000	31,000
LANDSCAPING & LIGHTING MAINT. DISTRICT NO. 2 (FUND 235)							
4162	Street Lighting Assessment	2,495,424	2,591,555	2,684,700	2,684,700	2,757,900	73,200
4300	Interest Income	3,058	23,272	32,900	32,900	32,000	(900)
LLMD NO. 2 TOTAL		2,498,482	2,614,827	2,717,600	2,717,600	2,789,900	72,300
PARK TAX SPECIAL ASSESSMENT (FUND 236)							
4166	Special District Assessment	637,420	653,165	653,200	653,200	659,000	5,800
PARK TAX SPECIAL ASSESSMENT TOTAL		637,420	653,165	653,200	653,200	659,000	5,800
STREETS SR/GRANTS FUND (FUND 240)							
4500	Federal Grants	470,962	3,758,008	1,750,500	2,361,630	450,000	(1,911,630)
4513	Special Revenue	1,037,616	544,227	3,375,000	4,316,390	-	(4,316,390)
4514	Reimbursement Revenue	193,615	558,843	345,000	345,000	3,100,000	2,755,000
STREETS SR/GRANTS FUND TOTAL		1,702,193	4,861,078	5,470,500	7,023,020	3,550,000	(3,473,020)
ASSET FORFEITURE - STATE (FUND 242)							
4230	Asset Forfeiture	146,969	93,799	100,000	100,000	-	(100,000)
4300	Interest Income	-	-	16,300	16,300	17,500	1,200
ASSET FORFEITURE - STATE TOTAL		146,969	93,799	116,300	116,300	17,500	(98,800)
ASSET FORFEITURE - FEDERAL (FUND 243)							
4230	Asset Forfeiture	-	7,312	-	-	-	-
4300	Interest Income	25	275	400	400	600	200
ASSET FORFEITURE - FEDERAL TOTAL		25	7,587	400	400	600	200
TRAFFIC SAFETY/POLICE GRANTS (FUND 244)							
4500	Federal Grants	154,557	131,893	15,000	128,270	5,000	(123,270)
4505	State Grants	266,199	185,011	127,300	504,840	124,000	(380,840)
4510	County/Local Grants	-	9,730	-	-	1,700	1,700
4800	Transfer In From General Fund	3,143	11,442	44,400	44,400	-	(44,400)
TRAFFIC SAFETY/POLICE GRANTS TOTAL		423,899	338,076	186,700	677,510	130,700	(546,810)

Schedule 4 (continued)
Revenues by Fund and Object

Object Code	Object Description	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
CASP CERTIFICATION & TRAINING (FUND 248)							
4101	BL CASp Fee -SB 1186	16,043	16,850	-	-	-	-
	CASP TOTAL	16,043	16,850	-	-	-	-
CDBG HOUSING REHABILITATION (FUND 251)							
4300	Interest Income	259	1,063	-	-	-	-
	CDBG HOUSING REHABILITATION TOTAL	259	1,063	-	-	-	-
CDBG - HUD ENTITLEMENT (FUND 257)							
4500	Federal Grants	296,982	281,972	300,100	302,570	302,750	180
	CDBG - HUD ENTITLEMENT TOTAL	296,982	281,972	300,100	302,570	302,750	180
CDBG - COVID-19 CARES ACT (FUND 258)							
4500	Federal Grants	57,477	338,611	-	67,210	-	(67,210)
	CDBG - COVID-19 CARES ACT TOTAL	57,477	338,611	-	67,210	-	(67,210)
AMERICAN RESCUE PLAN ACT (FUND 266)							
4500	Federal Grants	200,295	6,838,730	500,000	-	-	-
	AMERICAN RESCUE PLAN ACT TOTAL	200,295	6,838,730	500,000	-	-	-
LOW & MODERATE INCOME HOUSING ASSET (FUND 270)							
4225	Other Fines/Forfeiture/Penalties	14,974	-	-	-	-	-
4300	Interest Income	228,529	1,606,868	190,200	190,200	270,300	80,100
	LOW & MOD INCOME HOUSING TOTAL	243,503	1,606,868	190,200	190,200	270,300	80,100
GRANTS/OTHER REIMBURSABLES (FUND 275)							
4500	Federal Grants	-	50,247	-	-	-	-
4505	State Grants	-	9,926	60,300	60,300	201,200	140,900
4514	Reimbursement Revenue	-	-	-	82,400	50,000	(32,400)
	GRANTS/OTHER REIMBURSABLES TOTAL	-	60,173	60,300	142,700	251,200	108,500
PARK DEVELOPMENT FEES (FUND 300)							
4174	Park Development Fees	110,103	337,314	801,900	801,900	297,800	(504,100)
4300	Interest Income	2,021	14,107	33,900	33,900	-	(33,900)
	PARK DEVELOPMENT FEES TOTAL	112,124	351,421	835,800	835,800	297,800	(538,000)
COMMUNITY PARK FEES (FUND 301)							
4174	Park Development Fees	112,646	120,821	677,900	677,900	466,900	(211,000)
4300	Interest Income	-	-	3,100	3,100	-	(3,100)
	COMMUNITY PARK FEES TOTAL	112,646	120,821	681,000	681,000	466,900	(214,100)
TRAFFIC CIRCULATION IMPACT FEE (FUND 302)							
4514	Reimbursement Revenue	502,511	502,511	502,500	502,500	502,500	-
4176	Traffic Impact Fees	2,014,806	675,895	1,215,000	1,215,000	1,215,000	-
4300	Interest Income	67,242	301,608	443,400	443,400	521,000	77,600
	TRAFFIC CIRCULATION IMPACT FEE TOTAL	2,584,559	1,480,014	2,160,900	2,160,900	2,238,500	77,600

Schedule 4 (continued)
Revenues by Fund and Object

Object Code	Object Description	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
CAPITAL CONSTRUCTION FEES (FUND 304)							
4178	Capital Construction Fees	1,752,919	883,895	703,200	703,200	623,000	(80,200)
4810	Transfer In From Spec Revenue	-	-	500,000	-	-	-
4300	Interest Income	12,332	107,605	142,600	142,600	-	(142,600)
	CAPITAL CONSTRUCTION FEES TOTAL	1,765,251	991,500	1,345,800	845,800	623,000	(222,800)
OAK TREE MITIGATION FEES (FUND 305)							
4184	Oak Tree Mitigation Fees	63,666	48,097	44,000	44,000	40,000	(4,000)
4300	Interest Income	1,643	5,892	-	-	-	-
	OAK TREE MITIGATION FEES TOTAL	65,309	53,989	44,000	44,000	40,000	(4,000)
WHITNEY RANCH TRUNK SEWER PROJECT (FUND 306)							
4195	Whitney Rnch Trunk Sew Prj Fee	113,753	18,760	33,800	33,800	28,900	(4,900)
4800	Transfer In From General Fund	-	1,098,000	-	-	-	-
4300	Interest Income	1,396	-	10,700	10,700	-	(10,700)
	WHITNEY RANCH TRUNK SEWER PROJECT TOTAL	115,149	1,116,760	44,500	44,500	28,900	(15,600)
NORTH WEST ROCKLIN COMMUNITY PARK FEES (FUND 307)							
4196	Whitney Ranch- NWR Park Fee	44,178	10,290	419,400	419,400	71,100	(348,300)
4300	Interest Income	2,307	17,865	7,100	7,100	-	(7,100)
	NW ROCKLIN COMMUNITY PARK FEES TOTAL	46,485	28,155	426,500	426,500	71,100	(355,400)
PUBLIC FACILITIES IMPACT FEES (FUND 308)							
4190	Public Facilities Impact Fee	349,530	54,640	23,400	23,400	80,100	56,700
4300	Interest Income	2,078	18,760	37,600	37,600	-	(37,600)
	PUBLIC FACILITIES IMPACT FEES TOTAL	351,608	73,400	61,000	61,000	80,100	19,100
COMMUNITY FACILITIES DISTRICT NO. 10 (FUND 318)							
4999	Proceeds From Bond Issue	13,000,000	-	-	-	-	-
4850	Transfer In From Trust/Agency	-	8,238	-	-	-	-
4300	Interest Income	-	87,969	-	-	-	-
	COMMUNITY FACILITIES DISTRICT NO. 10 TOTAL	13,000,000	96,207	-	-	-	-
TRAILS IMPACT FEES (FUND 321)							
4174	Park Development Fees	-	853	52,900	52,900	25,000	(27,900)
4300	Interest Income	-	1	700	700	1,200	500
	TRAILS IMPACT FEES TOTAL	-	854	53,600	53,600	26,200	(27,400)
WHITNEY RANCH INTERCHANGE FEES (FUND 325)							
4198	Whitney Ranch Interchange	212,372	43,540	74,900	74,900	53,300	(21,600)
4300	Interest Income	3,229	27,415	41,300	41,300	37,600	(3,700)
	WHITNEY RANCH INTERCHANGE FEES TOTAL	215,601	70,955	116,200	116,200	90,900	(25,300)
COMMUNITY RECREATION CENTER FACILITY IMPACT FEES (FUND 328)							
4190	Public Facilities Impact Fee	-	3,700	54,700	54,700	34,300	(20,400)
4300	Interest Income	-	3	700	700	2,600	1,900
	COMM REC CENTER FACILITY IMPACT FEES TOTAL	-	3,703	55,400	55,400	36,900	(18,500)
CAPITAL CONSTRUCTION - DEBT SERVICE (FUND 400)							
4820	Transfer In From CIP	530,918	531,840	532,800	532,800	532,400	(400)
4300	Interest Income	8	419	-	-	-	-
	CAPITAL CONSTRUCTION - DEBT SERVICE TOTAL	530,926	532,259	532,800	532,800	532,400	(400)

Schedule 4 (continued)
Revenues by Fund and Object

Object Code	Object Description	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
VEHICLE FLEET MANAGEMENT (FUND 500)							
4500	Federal Grants	-	2,804	-	-	-	-
4514	Reimbursement Revenue	128,166	-	-	-	-	-
4435	Miscellaneous Revenues	26,598	11,047	-	-	-	-
4900	Fleet Internal Service Revenue	2,381,526	2,732,704	3,363,400	3,363,400	3,468,200	104,800
4901	Contributed Capital	1,770,472	402,595	-	-	-	-
4800	Transfer In From General Fund	-	898,000	-	54,500	-	(54,500)
4300	Interest Income	10,135	89,632	118,800	118,800	172,300	53,500
	VEHICLE FLEET MANAGEMENT TOTAL	4,316,897	4,136,782	3,482,200	3,536,700	3,640,500	103,800
RISK MANAGEMENT (FUND 525)							
4188	Insurance Claim Revenue	7,165	8,853	-	-	-	-
4735	Cobra Revenue	274	1,398	-	-	-	-
4710	Dental Benefits Revenue	346,331	359,697	325,800	325,800	407,700	81,900
4715	Vision Benefits Revenue	44,855	45,409	29,300	29,300	54,700	25,400
4718	Workers Compensation Insurance	2,001,331	1,508,092	1,821,800	1,821,800	2,208,500	386,700
4719	General Liability Insurance	1,093,704	1,255,521	1,859,100	1,859,100	2,193,800	334,700
4721	Unemployment Insurance Allocations	-	-	40,000	40,000	40,000	-
4300	Interest Income	5,991	46,384	99,600	99,600	123,700	24,100
	RISK MANAGEMENT TOTAL	3,499,651	3,225,354	4,175,600	4,175,600	5,028,400	852,800
BOROSKI LANDFILL MONITORING (FUND 727)							
4800	Transfer In From General Fund	62,578	22,213	28,100	28,100	28,100	-
	BOROSKI LANDFILL MONITORING TOTAL	62,578	22,213	28,100	28,100	28,100	-
WETLANDS MAINTENANCE PARCEL 34 (FUND 728)							
4300	Interest Income	1,465	2,022	2,600	2,600	-	(2,600)
4310	GASB No. 31 FMV Adjustment	(10,450)	(1,409)	-	-	-	-
	WETLANDS MAINTENANCE PARCEL 34 TOTAL	(8,985)	613	2,600	2,600	-	(2,600)
CONS. EASEMENT ENDOWMENT (FUND 729)							
4300	Interest Income	1,134	8,472	11,500	11,500	14,100	2,600
	CONS. EASEMENT ENDOWMENT TOTAL	1,134	8,472	11,500	11,500	14,100	2,600
SUPPLEMENTAL LAW ENFORCEMENT SERVICES AB 3229 (FUND 736)							
4505	State Grants	173,673	181,147	189,300	189,300	190,000	700
	AB 3229 TOTAL	173,673	181,147	189,300	189,300	190,000	700
AMERICAN RESCUE PLAN ACT (FUND 166)							
4800	Transfer In From General Fund	-	6,838,730	-	-	-	-
	AMERICAN RESCUE PLAN ACT TOTAL	-	6,838,730	-	-	-	-
OPIOID SETTLEMENT (FUND 247)							
4300	Interest Income	-	1,339	-	-	-	-
	OPIOID SETTLEMENT TOTAL	-	1,339	-	-	-	-
	GRAND TOTAL	\$116,770,819	\$138,391,870	\$115,000,000	\$116,329,910	\$111,100,450	\$ (5,229,460)

Schedule 5

Staffing (in Full-Time Equivalent) by Department

DEPARTMENT/OFFICE	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
City Council	5.00	5.00	5.00	5.00	5.00	-
City Manager	4.47	4.47	5.50	5.50	5.50	-
City Attorney	3.00	3.00	3.00	3.00	3.00	-
City Clerk	2.00	2.00	2.00	2.00	2.00	-
Administrative Services	17.00	16.00	27.00	27.50	27.50	-
Community Development	25.00	25.00	28.00	28.00	28.00	-
Fire	43.50	43.50	44.50	44.50	44.50	-
Information Technology	8.00	10.00	-	-	-	-
Parks and Recreation	20.82	21.94	22.50	22.50	23.50	1.00
Police	90.44	92.44	94.50	94.50	94.50	-
Public Works	39.00	40.00	38.00	38.00	39.00	1.00
TOTAL	258.23	263.35	270.00	270.50	272.50	2.00

Schedule 6
Capital Projects by Fund

FUND/PROJECT (PROJECT NO)	Proposed FY2024/25	Projection FY2025/26	Projection FY2026/27	Projection FY2027/28	Projection FY2028/29	Total
General Fund (Fund 100)						
Park Amenity Replacement Program (10605)	170,000	-	240,000	255,000	-	665,000
Sunset Whitney Recreation Area Improvements (21005)	250,000	-	-	-	-	250,000
Subtotal General Fund	420,000	-	240,000	255,000	-	915,000
SB 1 Road Maintenance & Rehabilitation (Fund 205)						
Pavement Management Program (50007)	1,350,000	1,000,000	1,000,000	1,000,000	1,000,000	5,350,000
Subtotal General Fund	1,350,000	1,000,000	1,000,000	1,000,000	1,000,000	5,350,000
SB 325 - Sales Tax (Fund 210)						
ADA Transition Program - Non HUD Areas (45295)	450,000	300,000	300,000	300,000	300,000	1,650,000
At-Grade Railroad Roadway/Pedestrian Imprv. (50159)	250,000	-	-	356,000	-	606,000
Bridge Preventative Maintenance Program (50016)	75,000	75,000	75,000	75,000	75,000	375,000
China Garden Drainage Improvements (50008)	100,000	-	-	-	-	100,000
Local Roadway Safety Plan Implementation Program (50017)	150,000	150,000	150,000	150,000	150,000	750,000
Oak & Pine Apartments - Offsite Improvemnts (50021)	150,000	-	1,700,000	-	-	1,850,000
Pavement Management Program (50007)	805,000	805,000	805,000	805,000	805,000	4,025,000
Placer County Water Agency Roadway Improv. (50174)	-	150,000	200,000	200,000	200,000	750,000
Sierra College Boulevard @ I-80 Resurfacing (50087)	200,000	-	-	-	-	200,000
Stormwater Pipe Replacement Program (50139)	632,500	632,500	632,500	632,500	632,500	3,162,500
Uncontrolled Crosswalk Enhancements (50158)	615,000	325,000	325,000	-	-	1,265,000
Subtotal SB 325 - Sales Tax	3,427,500	2,437,500	4,187,500	2,518,500	2,162,500	14,733,500
Community Facilities District No. 5 (Fund 232)						
Park Amenity Replacement Program (10605)	-	225,000	-	-	270,000	495,000
Subtotal Community Facilities District #5	-	225,000	-	-	270,000	495,000
Streets Grants (Fund 240)						
At-Grade Railroad Roadway/Pedestrian Imprv. (50159)	450,000	-	-	3,101,900	-	3,551,900
Rocklin Road/Sierra College Corridor Multimodal (50162)	-	981,800	5,917,000	-	-	6,898,800
Whitney Ranch Parkway Widening (50081)	3,100,000	-	-	-	-	3,100,000
Subtotal Streets Grants	3,550,000	981,800	5,917,000	3,101,900	-	13,550,700
CDBG - HUD Entitlement (Fund 257)						
ADA Transition Program - HUD Specific Areas (Multi)	200,000	200,000	200,000	200,000	200,000	1,000,000
Subtotal CDBG - HUD Entitlement	200,000	200,000	200,000	200,000	200,000	1,000,000
Traffic Circulation Impact Fees (Fund 302)						
Monument Springs Drive Roadway/Bridge Impr. (50173)	-	-	10,000,000	-	-	10,000,000
Rocklin Road/Sierra College Corridor Multimodal (50162)	-	-	6,000,000	-	-	6,000,000
Sunset Boulevard Widening (50094)	200,000	-	-	-	-	200,000
Subtotal Traffic Circulation Impact Fees	200,000	-	16,000,000	-	-	16,200,000
Whitney Ranch Interchange Impact Fees (Fund 325)						
Whitney Ranch Parkway Widening (50081)	700,000	-	-	-	-	700,000
Subtotal NW Rocklin Community Park Fee	700,000	-	-	-	-	700,000
TOTAL	\$ 9,847,500	\$ 4,844,300	\$ 27,544,500	\$ 7,075,400	\$ 3,632,500	\$ 52,944,200

Schedule 7A
Fleet Replacement by Unit and Fund

	Department	General Fund (100)	Gas Tax (201)	CFD No. 5 (232)	CFD No. 6 (233)	Fleet Fund (500)	Total
FLEET EQUIPMENT							
Building Inspector SUV (3201)	Community Development	\$ 24,300	\$ -	\$ -	\$ -	\$ 7,200	\$ 31,500
Building Inspector SUV (3202)	Community Development	24,300	-	-	-	7,200	31,500
Community Services Officer Pickup (5211)	Police	31,400	-	-	-	13,600	45,000
Police Marked Patrol Unit (5239)	Police	73,100	-	-	-	26,900	100,000
Police Marked Patrol Unit (5240)	Police	73,100	-	-	-	26,900	100,000
Police Marked Patrol Unit (5241)	Police	74,300	-	-	-	25,700	100,000
Police Marked Patrol Unit (5243)	Police	76,400	-	-	-	23,600	100,000
Police Marked Patrol Unit (5245)	Police	76,500	-	-	-	23,500	100,000
Police Unmarked SUV (5264)	Police	61,000	-	-	-	24,000	85,000
Police Volunteer Vehicle (5105)	Police	12,900	-	-	-	27,100	40,000
Building Trades Worker Utility Truck (7401)	Public Works	36,300	-	-	-	18,700	55,000
Streets Worker Pickup (4407)	Public Works		27,000	3,400	3,400	16,200	50,000
TOTAL		\$ 563,600	\$ 27,000	\$ 3,400	\$ 3,400	\$ 240,600	\$ 838,000

Schedule 7B
Equipment by Funding Source

	Budget FY2024/25	Projection FY2025/26	Projection FY2026/27	Projection FY2027/28	Projection FY2028/29	Total
FUND/EQUIPMENT						
General Fund (Fund 100)						
LUCAS Mechanical Compression Unit	20,000	20,000	20,000	20,000		80,000
Stryker Lifepak 15 Heart Monitor	44,500	45,000	46,000	46,500	47,000	229,000
Subtotal General Fund	64,500	65,000	66,000	66,500	47,000	309,000
Total Equipment	\$ 64,500	\$ 65,000	\$ 66,000	\$ 66,500	\$ 47,000	\$ 309,000

Schedule 8
General Fund Reserve

	Commitments		
	Through	Budget	Ending Balance
	FY2023/24	FY2024/25	
COMMITTED RESERVE			
Assigned Reserve			
Department Organizational Assessment	\$ 75,000	\$ -	\$ 75,000
Document Digitization	80,000	-	80,000
Enterprise Asset Management System	1,000,000	-	1,000,000
Fleet Zero Emission Study	100,000	-	100,000
Future Fire Station	2,121,500	-	2,121,500
Quarry District Property Acquisition	1,496,250	-	1,496,250
SWRA Building Demolition and Improvements	250,000	(250,000)	-
Total Assigned Reserve	5,122,750	(250,000)	4,872,750
Operating Reserve (25% of Operations)	15,726,400	506,000	16,232,400
TOTAL	\$ 20,849,150	\$ 256,000	\$ 21,105,150

Schedule 9A
 GANN Appropriations Limit
 City-wide

Article XIII B of the California Constitution restricts California governmental agencies to the amount of annual appropriations from proceeds of taxes. This initiative is commonly known as the GANN Spending Limitations Initiative. The appropriations limit is required to be calculated based on the limit for the fiscal year 1986/87, adjusted for the inflation and population factors. Only those revenues that are considered proceeds of taxes are subject to the limit. These calculations are based on the California Department of Finance estimate of the percentage change in per capita cost of living and the percentage change in population. The City is in compliance with Article XIII B for each of the fiscal years as shown below.

Appropriations Year	Price Factor	Population Factor	Calculation Factor	Prior Year Limit	Current Year Limit
2018/19	1.0367	1.0345	1.0725	42,374,155	45,446,281
2019/20	1.0385	1.0314	1.0711	45,446,281	48,677,512
2020/21	1.0373	1.0130	1.0508	48,677,512	51,150,329
2021/22	1.0573	1.0279	1.0868	51,150,329	55,590,178
2022/23	1.0755	1.0047	1.0806	55,590,178	60,070,746
2023/24	1.0444	a 1.0021	b 1.0466	60,070,746	62,870,043
2024/25	1.0362	a 1.0067	b 1.0432	62,870,043	65,586,029

The calculations for FYs 2023/24 and 2024/25 are derived from the State Department of Finance (DOF) estimate of the percent change in per capita cost of living (**a** – Price Factor) and the percentage change in population (**b** – Population Factor) of local governments as outlined in the California Revenue and Taxation Code, Section 2227.

Appropriation Limit Supporting Calculations

Description	City	County
2024/25 Population Factor:		
Base percent	100.00	100.00
Increase (decrease) percent	0.26	0.67
Total percent	100.26	100.67
Population Factor (divided by 100)	1.0026	1.0067

Schedule 9B
 GANN Appropriations Limit
 Special Districts

Appropriations Year	Price Factor	Population Ratio	Calculation Factor	CFD No. 1	CFD No. 5	CFD No. 6
				Current Year Limit	Current Year Limit	Current Year Limit
2018/19	1.0367	1.0345	1.0725	7,971,751	48,324,068	5,975,196
2019/20	1.0385	1.0314	1.0711	8,538,542	51,759,909	6,400,032
2020/21	1.0373	1.0130	1.0508	8,972,300	54,389,313	6,725,154
2021/22	1.0573	1.0279	1.0868	9,751,096	59,110,305	7,308,898
2022/23	1.0755	1.0047	1.0806	10,537,034	63,874,596	7,897,995
2023/24	1.0444 a	1.0021 b	1.0466	11,028,060	66,851,152	8,266,041
2024/25	1.0362 a	1.0067 b	1.0432	11,504,472	69,739,121	8,623,134

The calculations for FYs 2023/24 and 2024/25 are derived from the State Department of Finance (DOF) estimate of the percent change in per capita cost of living (**a** – Price Factor) and the percentage change in population (**b** – Population Factor) of local governments as outlined in the California Revenue and Taxation Code, Section 2227.

Appropriation Limit Supporting Calculations		
Description	City	County
2024/25 Population Factor:		
Base percent	100.00	100.00
Increase (decrease) percent	0.26	0.67
Total percent	100.26	100.67
Population Factor (divided by 100)	1.0026	1.0067

DEPARTMENTS

The City Council is the governing body of the Rocklin Municipal Government. The City Council adopts ordinances and resolutions, appoints the City Manager, City Attorney, City Clerk, and City Treasurer, and reviews and approves the major policies, programs, and the annual budget. The City Council consists of five members elected at-large alternately at the general election. The Mayor and Vice Mayor are appointed by the City Council each November for a one-year term. The City Council also serves as the governing board for the Rocklin Public Financing Authority and the Successor Agency.

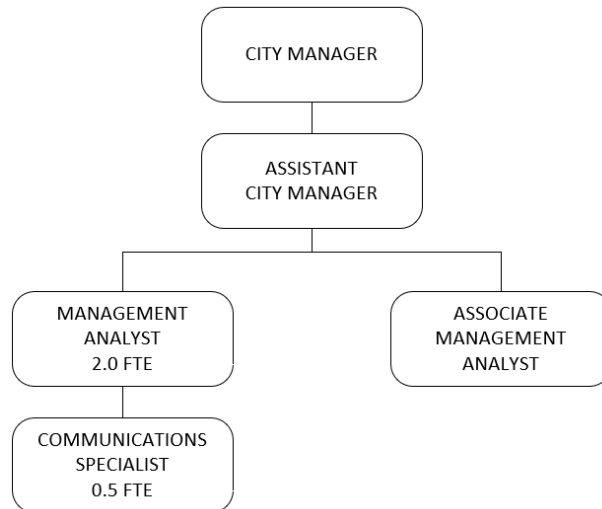
SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- Professional services have been included to support the expenses for the City Council's Two-year Strategic Planning session.

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
POSITION SUMMARY						
Mayor	1.00	1.00	1.00	1.00	1.00	-
Vice Mayor	1.00	1.00	1.00	1.00	1.00	-
Council Member	3.00	3.00	3.00	3.00	3.00	-
TOTAL	5.00	5.00	5.00	5.00	5.00	-
FUNDING SOURCES						
General Fund	89,290	67,045	99,400	99,400	120,500	21,100
TOTAL	89,290	67,045	99,400	99,400	120,500	21,100
Department Revenues	-	-	-	-	-	-
Net Resources/(Uses)	\$ (89,290)	\$ (67,045)	\$ (99,400)	\$ (99,400)	\$ (120,500)	\$ (21,100)
BUDGET SUMMARY						
Staffing						
Salaries & Benefits	44,124	43,877	44,000	44,000	50,300	6,300
Subtotal Staffing	44,124	43,877	44,000	44,000	50,300	6,300
Contracted Services						
Professional Services	-	-	-	-	10,400	10,400
Subtotal Professional Services	-	-	-	-	10,400	10,400
Operating Expenses						
Licenses and Memberships	22,012	4,674	23,000	23,300	23,300	-
Supplies	2,776	1,010	1,000	700	1,100	400
Travel/Training/Meals	20,378	17,484	31,400	31,400	35,400	4,000
Subtotal Operating Expenses	45,166	23,168	55,400	55,400	59,800	4,400
Capital Outlay						
	-	-	-	-	-	-
TOTAL	\$ 89,290	\$ 67,045	\$ 99,400	\$ 99,400	\$ 120,500	\$ 21,100

City Manager

The City Manager is appointed by the City Council and is responsible for implementing and carrying out the policies of the City Council. As the chief executive officer of the City, the City Manager supervises operations, directs departments and services, and enforces the laws and policies as adopted by the City Council. The office of the City Manager is the primary contact for providing current information to the public, the media, and City employees.



The City Manager’s Office coordinates: Administration; Economic Development; Legislative Advocacy; Housing; and Public Affairs.

ECONOMIC DEVELOPMENT DIVISION

The Economic Development Division is responsible for implementing, coordinating and monitoring policies and programs to improve the City’s business climate. This division works to keep Rocklin prosperous by acting on two overarching approaches to economic vitalization – 1) strengthening what the City already has, and 2) pursuing what the City needs to achieve a strong, diversified local economy.

HOUSING DIVISION

The Housing Division coordinates initiatives to address homelessness, administers the City’s affordable housing programs, and oversees annual funding received from the U.S. Department of Housing and Urban Development in the form of Community Development Block Grants (CDBG). The Housing Division also administers the Vicara affordable housing purchase program.

ACCOMPLISHMENTS

- Released \$800,000 in American Rescue Plan Act (ARPA) funding for a business retention grant program and the second cohort of Build Up Rocklin in partnership with the Growth Factory.
- Created an Economic Development newsletter to directly connect with the Rocklin business community and promote Economic Development-centered programming.

- Conducted a professional communications assessment and provided training to key communications staff City-wide for the purpose of increasing public messaging.
- Launched the Rocklin Arts Commission planning and engagement Community Survey to understand how best to meet the needs of the Rocklin community.
- Established the City's Affordable Housing Incentive Program.
- Entered into a Purchase and Sale Agreement for the Big Gun Property.
- Established a small business outreach program with the Community Development Department to assist business owners with planning, permitting, and inspections of new and tenant improvement projects.
- Hired an architectural/engineering consultant to design Rocklin's fourth fire station.
- Received a state budget appropriation of \$500,000 to help build the SWRA-JSP connector bridge.

GOALS AND OBJECTIVES

- Strengthen interagency relationships with FEMA, Caltrans, CalOES, Army Corps, CDFW, etc. *(SAFE)*
- Complete architectural and construction plans for the fourth fire station. *(SAFE)*
- Continue working with regional partners and establish local strategies to address homelessness in the City. *(SAFE)*
- Explore opportunities to improve utility services to Rocklin residents and business owners, and communicate those processes with the community. *(LIVABLE)*
- Create and promote events and activities that will attract outside visitors and overnight stays. *(LIVABLE, VIBRANT)*
- Complete the Oak & Pine affordable housing project and support efforts to increase the availability of affordable housing. *(LIVABLE)*
- Prepare a comprehensive update of the City's Zoning Ordinance and Map in coordination with the Community Development Department. *(LIVABLE, VIBRANT)*
- Continue implementing the Economic Development Strategy by identifying and leveraging the strengths of the City of Rocklin and its public and private partners in order to foster a thriving business environment that is conducive to business growth, attraction, and creation. *(VIBRANT)*
- Nurture efforts to establish the Quarry District as a regional downtown destination. *(VIBRANT)*
- Support the newly created Arts Commission's efforts to encourage programs in the arts and to promote the cultural enrichments of the community. *(VIBRANT)*
- Expend all remaining ARPA funding and propose Revenue Loss programming to City Council. *(SUSTAINABLE)*
- Complete a five-year Consolidated Plan for the Community Development Block Grant (CDBG) program and funding as required by the U.S. Department of Housing and Urban Development (HUD). *(SUSTAINABLE)*
- Complete the sale of the Successor Agency Owned Big Gun Property. *(VIBRANT)*

SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- None.

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
POSITION SUMMARY						
Assistant City Manager	1.00	1.00	1.00	1.00	1.00	-
Associate Management Analyst	1.00	1.00	1.00	1.00	1.00	-
City Manager	1.00	1.00	1.00	1.00	1.00	-
Communications Specialist	-	-	-	0.50	0.50	-
Management Analyst	1.00	1.00	2.00	2.00	2.00	-
Website Technician	0.47	0.47	0.50	-	-	-
TOTAL	4.47	4.47	5.50	5.50	5.50	-

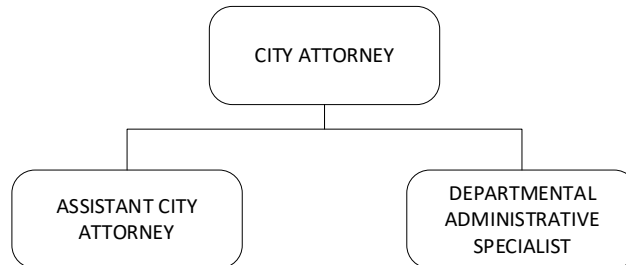
FUNDING SOURCES						
General Fund	1,071,578	1,094,508	1,561,900	2,810,058	1,515,550	(1,294,508)
American Rescue Plan Act	100,000	2,881,123	-	418,000	-	(418,000)
CDBG - Covid-19 Cares Act	-	-	-	67,214	-	(67,214)
CDBG - HUD Entitlement	-	-	45,000	45,000	92,750	47,750
Economic Development	70,015	70,902	95,000	95,000	102,500	7,500
Grants/Other Reimbursables	-	-	-	-	4,000	4,000
Low & Moderate Income Housing Asset	23,161	-	2,930,000	2,944,341	5,107,500	2,163,159
Sales Tax SB 325	75,000	18,750	18,800	18,800	75,000	56,200
TOTAL	1,339,754	4,065,283	4,650,700	6,398,413	6,897,300	498,887
Department Revenues	250,000	3,722,134	170,000	237,210	263,250	26,040
Net Resources/(Uses)	\$ (1,089,754)	\$ (343,149)	\$ (4,480,700)	\$ (6,161,203)	\$ (6,634,050)	\$ (472,847)

DIVISION BUDGET SUMMARY						
City Manager	1,339,754	4,065,283	4,053,700	5,693,858	6,368,950	675,092
Housing	-	-	597,000	704,555	528,350	(176,205)
TOTAL	\$ 1,339,754	\$ 4,065,283	\$ 4,650,700	\$ 6,398,413	\$ 6,897,300	\$ 498,887

BUDGET SUMMARY						
Staffing						
Salaries & Benefits	984,410	966,603	1,209,400	1,209,400	1,273,600	64,200
Subtotal Staffing	984,410	966,603	1,209,400	1,209,400	1,273,600	64,200
Contracted Services						
Professional Services	172,659	483,461	3,148,800	3,627,013	5,292,750	1,665,737
Subtotal Professional Services	172,659	483,461	3,148,800	3,627,013	5,292,750	1,665,737
Operating Expenses						
Advertising	14,038	6,000	19,600	26,600	20,000	(6,600)
Communications	-	-	500	500	500	-
Licenses and Memberships	54,741	73,017	76,000	76,000	79,500	3,500
Non-Capital Equipment	512	-	-	-	-	-
Other Operating Expenses	8,475	5,248	52,500	43,800	40,500	(3,300)
Small Business Support Grant	100,000	2,522,482	-	40,000	-	(40,000)
Supplies	518	647	2,900	3,100	7,950	4,850
Travel/Training/Meals	4,401	7,825	16,000	18,500	16,000	(2,500)
Subtotal Operating Expenses	182,685	2,615,219	167,500	208,500	164,450	(44,050)
Other Uses						
Transfer to General Fund	-	-	125,000	125,000	166,500	41,500
Subtotal Other Uses	-	-	125,000	125,000	166,500	41,500
Capital Outlay						
	-	-	-	1,228,500	-	(1,228,500)
TOTAL	\$ 1,339,754	\$ 4,065,283	\$ 4,650,700	\$ 6,398,413	\$ 6,897,300	\$ 498,887

City Attorney

The City Attorney’s Office advises City officials in all legal matters, frames ordinances and resolutions required by the City Council, and performs other legal services required by the City Council.



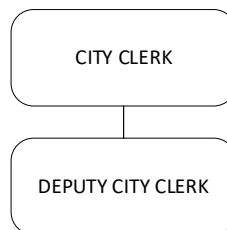
SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- None

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
POSITION SUMMARY						
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	-
City Attorney	1.00	1.00	1.00	1.00	1.00	-
Departmental Administrative Specialist	1.00	1.00	1.00	1.00	1.00	-
TOTAL	3.00	3.00	3.00	3.00	3.00	-
FUNDING SOURCES						
General Fund	878,161	1,817,278	1,142,400	1,429,617	1,157,800	(271,817)
TOTAL	878,161	1,817,278	1,142,400	1,429,617	1,157,800	(271,817)
Department Revenues	62,580	30,714	28,100	28,100	28,100	-
Net Resources/(Uses)	\$ (815,581)	\$ (1,786,564)	\$ (1,114,300)	\$ (1,401,517)	\$ (1,129,700)	\$ 271,817
BUDGET SUMMARY						
Staffing						
Salaries & Benefits	579,848	642,073	675,300	675,300	734,300	59,000
Subtotal Staffing	579,848	642,073	675,300	675,300	734,300	59,000
Contracted Services						
Professional Services	223,936	1,112,802	400,000	687,217	376,400	(310,817)
Subtotal Professional Services	223,936	1,112,802	400,000	687,217	376,400	(310,817)
Operating Expenses						
Licenses and Memberships	6,390	35,736	28,000	28,000	8,000	(20,000)
Non-Capital Equipment	117	-	700	700	700	-
Supplies	3,470	2,694	5,300	5,300	5,300	-
Travel/Training/Meals	1,822	1,760	5,000	5,000	5,000	-
Subtotal Operating Expenses	11,799	40,190	39,000	39,000	19,000	(20,000)
Other Uses						
Transfer to General Fund	62,578	22,213	28,100	28,100	28,100	-
Subtotal Other Uses	62,578	22,213	28,100	28,100	28,100	-
TOTAL	\$ 878,161	\$ 1,817,278	\$ 1,142,400	\$ 1,429,617	\$ 1,157,800	\$ (271,817)

City Clerk

The City Clerk is the local official who administers democratic processes such as elections, access to City records, and all legislative actions, ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state, and local statutes, including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk manages public inquiries and relationships, and arranges ceremonial and official functions.



ACCOMPLISHMENTS

- Successfully managed annual recruitment for vacancies on the City’s Boards, Commissions and Committees.
- Facilitated the collection of primary election ballots through the Ballot Drop Box in partnership with the County of Placer’s Election Office to enhance the convenience and accessibility of voting for residents.
- Assisted with reconfiguration of the City Council Chambers to enhance existing technology, thereby optimizing how public meetings are conducted.
- Coordinated responses to Public Records Act requests in accordance with legal requirements to promote the accessibility of governmental records for the public.

GOALS & OBJECTIVES

- Oversee the 2024 General Election for the City of Rocklin, encompassing three City Council seats. Responsibilities include aiding candidates during the filing period, addressing voter inquiries regarding ballot casting, locating suitable vote center sites City-wide, announcing election outcomes, and ensuring compliance with the California Elections Code. *(LIVABLE, RESILIENT)*
- Maintain transparency by ensuring publicly disclosable permanent records are accessible through the City’s Electronic Records Center. *(LIVABLE, RESILIENT)*
- Conduct community outreach efforts to inform residents of the roles and responsibilities of the City Clerk’s Office and its service to the public. *(LIVABLE)*
- Upgrade the City’s enterprise records management system to a user-friendly platform for both City staff and the public. This upgrade will result in increased government transparency and accessibility of public records for members of the public. *(SUSTAINABLE)*

SIGNIFICANT CHANGES FROM THE PRIOR YEAR

- Operating Expenses increased primarily to support the expenses associated with the 2024 general election.

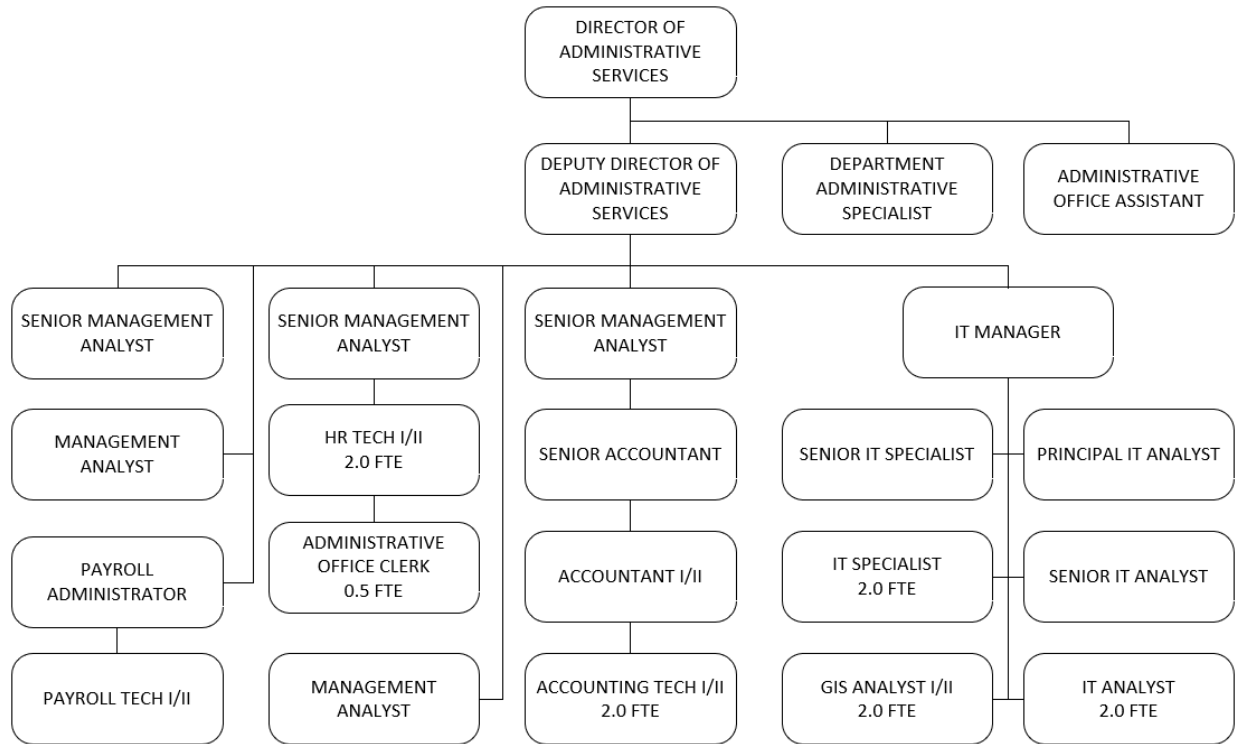
	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
POSITION SUMMARY						
City Clerk	1.00	1.00	1.00	1.00	1.00	-
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	-
TOTAL	2.00	2.00	2.00	2.00	2.00	-

FUNDING SOURCES						
General Fund	324,052	352,598	329,000	329,000	405,550	76,550
TOTAL	324,052	352,598	329,000	329,000	405,550	76,550
Department Revenues	-	-	-	-	-	-
Net Resources/(Uses)	\$ (324,052)	\$ (352,598)	\$ (329,000)	\$ (329,000)	\$ (405,550)	\$ (76,550)

BUDGET SUMMARY						
Staffing						
Salaries & Benefits	283,441	251,449	279,900	279,900	301,700	21,800
Subtotal Staffing	283,441	251,449	279,900	279,900	301,700	21,800
Contracted Services						
Professional Services	143	153	16,000	16,000	16,000	-
Subtotal Professional Services	143	153	16,000	16,000	16,000	-
Operating Expenses						
Advertising	26,649	12,279	20,000	20,000	11,800	(8,200)
Elections	-	71,013	-	-	61,300	61,300
Licenses and Memberships	581	1,325	1,500	1,500	850	(650)
Non-Capital Equipment	-	375	-	-	-	-
Supplies	5,585	2,658	6,600	6,600	6,600	-
Travel/Training/Meals	7,653	13,346	5,000	5,000	7,300	2,300
Subtotal Operating Expenses	40,468	100,996	33,100	33,100	87,850	54,750
Capital Outlay						
	-	-	-	-	-	-
TOTAL	\$ 324,052	\$ 352,598	\$ 329,000	\$ 329,000	\$ 405,550	\$ 76,550

Administrative Services

The Administrative Services Department provides financial, human resources, information technology, and payroll support to all City departments.



The department consists of three divisions: Finance, Human Resources, and Information Technology.

FINANCE DIVISION

The Finance Division provides a range of services including budgeting, investing and cash management, debt management, infrastructure financing, grant management, procurement, special districts administration, grants management, and accounting. It oversees accounts payable and receivable functions, ensuring financial transparency and accountability.

HUMAN RESOURCES DIVISION

The Human Resources Division oversees the City’s benefits administration, recruitment and selection, classification and compensation, employee relations, labor relations, leaves management, risk management (workers compensation and safety), training and staff development, performance management, and organizational development. The HR Division also includes Payroll, which is responsible for overseeing the City’s compensation processes, including paychecks for employees and eligible committee and commission members. Additionally, Payroll is responsible for maintaining and monitoring internal controls to ensure transactions comply with current labor agreements, payroll policies, and relevant laws and regulations.

INFORMATION TECHNOLOGY DIVISION

The Information Technology (IT) Division is responsible for maintaining and supporting the City's technology infrastructure, enterprise applications, databases, and information security. IT provides technical support to City departments and Geographic Information System services to City staff and neighboring municipalities. Other services include troubleshooting and issue resolution, systems design, software and hardware specification development, procurement of IT software and equipment, vendor contract and licensing management, project management, and ongoing maintenance and upgrades of existing software and hardware solutions across the City network.

ACCOMPLISHMENTS

- Implemented a Department Annual Services Report.
- Successfully upgraded the Tyler Munis Enterprise Resource Management System, including the Tyler Content Management System City-wide.
- Implemented a Section 115 Trust for pension prefunding, further enhancing the City's fiscal health and local control.
- Obtained an unmodified "clean" audit opinion on the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2023.
- Received the Operating Excellence Award for FY 2023/24 Operating Budget document from the California Society of Municipal Finance Officers.
- Upgraded the audio and video system in the City Council Chambers for public meetings.
- Strengthened IT security by deploying DUO multifactor authentication and collaborating with CrowdStrike Falcon to fortify the City network against attacks.
- Implemented the voluntary telework program.
- Implemented an electronic plan submission and review solution for Community Development, enhancing customer experience and plan submittal efficiency.
- Implemented revision of Personnel Rules.
- Replaced antiquated fire station alerting system for the Fire Department, improving response times and streamlining fire dispatch processes.
- Implemented the backup and recovery solution, as well as redundant internet connections for business continuity and security.
- Implemented an automated web-based photovoltaic permitting solution, complying with SB 379.
- Implemented mobile VPN solutions and a smartphone solution for the CAD system app, enhancing access to criminal justice data from mobile devices.
- Launched Rocklin Leadership Forum for all leaders in the City.

GOALS AND OBJECTIVES

- Develop an IT Strategic Plan to foster transparency, enhance operational efficiency, improve staff satisfaction, and foster trust. *(RESILIENT)*
- Secure an unmodified audit opinion on the financial statements and Annual Comprehensive Financial Report. *(SUSTAINABLE)*
- Implement a new online applicant tracking system to provide efficiencies and increase automated processes. *(VIBRANT)*
- Enhance employee onboarding by implementing a comprehensive program and electronic signatures. *(VIBRANT)*
- Implement an update to the Time Control Timekeeping System. *(SUSTAINABLE)*
- Assist with replacing the outdated document management and retention system. *(VIBRANT)*

- Evaluate opportunities for generating new revenue streams to support core City services. *(SUSTAINABLE)*
- Implement a new performance evaluation system. *(SUSTAINABLE)*
- Implement a two-year operating budget for strategic, efficient, and transparent financial management, supporting organizational goals and objectives over the long term. *(SUSTAINABLE)*
- Update the City’s procurement code to promote good governance. *(SUSTAINABLE)*
- Implement comprehensive workforce development and succession planning programs. *(SUSTAINABLE)*
- Establish strategies and plans for achieving 100% funding for the City’s facility and fleet replacement reserves. *(SUSTAINABLE)*
- Invest in technology that supports economic development efforts. *(VIBRANT)*

SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- None.

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
POSITION SUMMARY						
Accountant I/II	2.00	1.00	1.00	1.00	1.00	-
Accounting Supervisor	1.00	1.00	1.00	-	-	-
Accounting Technician I/II	2.00	2.00	2.00	2.00	2.00	-
Administrative Office Assistant	-	-	-	1.00	1.00	-
Administrative Office Clerk	-	-	-	0.50	0.50	-
Departmental Administrative Specialist	-	-	1.00	1.00	1.00	-
Deputy Director of Administrative Services	1.00	1.00	1.00	1.00	1.00	-
Director of Administrative Services	1.00	1.00	1.00	1.00	1.00	-
GIS Analyst I/II	-	-	2.00	2.00	2.00	-
Human Resources Technician I/II	2.00	2.00	2.00	2.00	2.00	-
Information Technology Analyst	-	-	2.00	2.00	2.00	-
Information Technology Manager	-	-	1.00	1.00	1.00	-
Information Technology Specialist	-	-	2.00	2.00	2.00	-
Management Analyst	3.00	3.00	3.00	2.00	2.00	-
Payroll Administrator	1.00	1.00	1.00	1.00	1.00	-
Payroll Technician I/II	1.00	1.00	1.00	1.00	1.00	-
Principal Information Technology Analyst	-	-	1.00	1.00	1.00	-
Principal Management Analyst	1.00	1.00	1.00	-	-	-
Senior Accountant	1.00	1.00	1.00	1.00	1.00	-
Senior Administrative Assistant	1.00	1.00	1.00	-	-	-
Senior IT Analyst	-	-	1.00	1.00	1.00	-
Senior IT Specialist	-	-	1.00	1.00	1.00	-
Senior Management Analyst	-	-	-	3.00	3.00	-
TOTAL	17.00	16.00	27.00	27.50	27.50	-

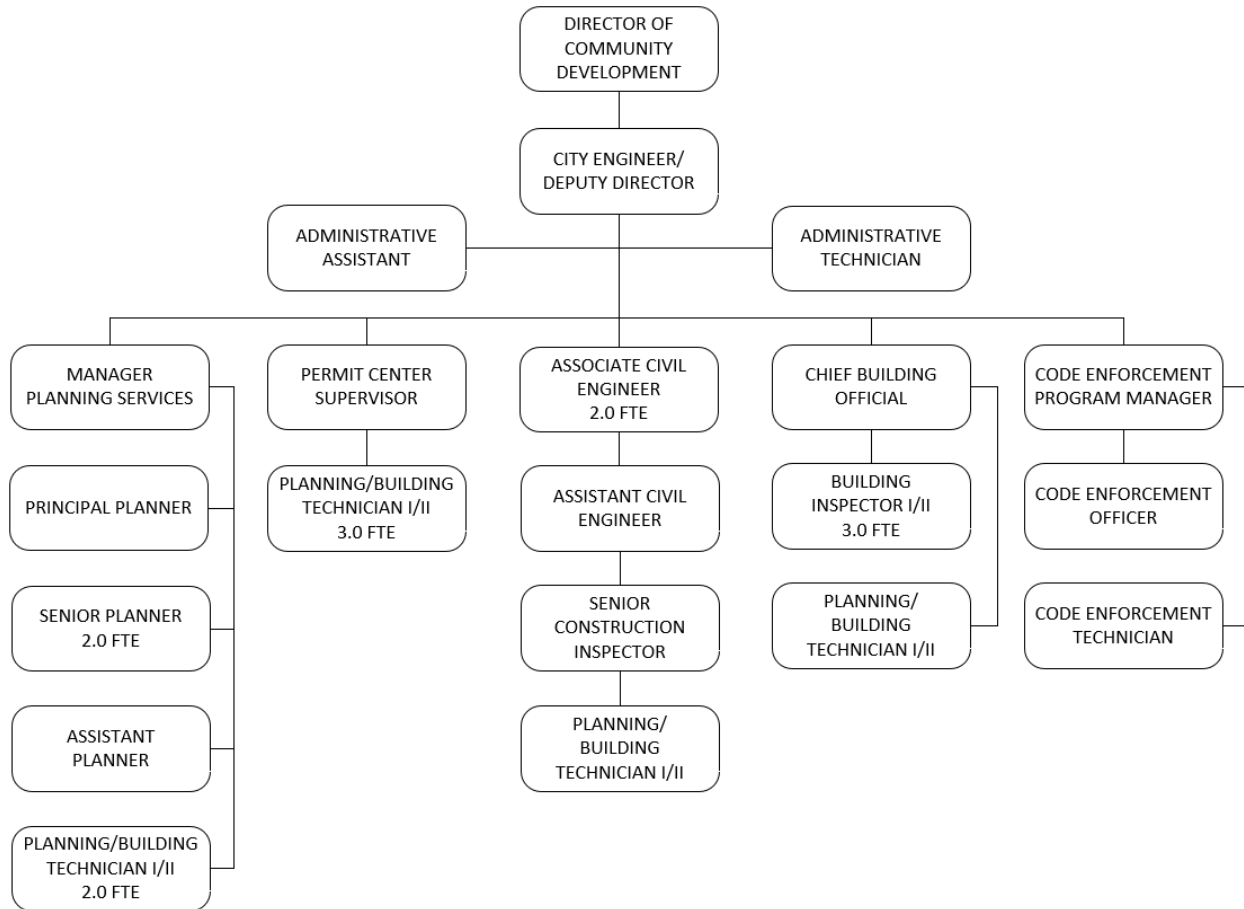
	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
FUNDING SOURCES						
General Fund	2,457,011	4,509,613	6,137,100	6,150,891	6,690,130	539,239
American Rescue Plan Act	-	79,900	-	50,000	-	(50,000)
Capital Construction - Debt Service	530,920	532,080	532,800	532,800	532,400	(400)
Capital Construction Fees	533,168	531,840	532,800	532,800	532,400	(400)
CASp Certification & Training	797	832	-	-	-	-
CDBG - HUD Entitlement	3,997	7,858	10,000	10,000	10,000	-
CDBG Housing Rehabilitation	800	800	-	-	-	-
CFD No. 6 Open Space Maintenance	4,308	4,344	4,600	4,600	3,800	(800)
Community Facilities District No. 5	60,056	67,286	70,000	70,000	73,100	3,100
Community Park Fees	77,084	68,069	125,500	125,500	-	(125,500)
Gas Tax	2,500	2,996	-	-	-	-
Landscaping & Lighting Maint. District No. 2	167	-	-	-	-	-
Lighting Maintenance District No. 1	24,702	25,744	26,800	26,800	27,600	800
Low & Moderate Income Housing Asset	14,814	15,423	15,200	15,200	15,600	400
Oak Tree Mitigation Fees	65,448	61,400	25,000	25,000	37,500	12,500
Park Development Fees	249,586	249,586	-	-	-	-
Public Facilities Impact Fees	217,936	217,936	401,800	401,800	-	(401,800)
Retirees Health	1,395	-	-	-	-	-
Risk Management	1,787,519	2,095,743	2,365,000	2,365,000	1,944,000	(421,000)
Technology Fee	2,980,107	2,513,024	4,144,000	4,144,000	4,975,100	831,100
Traffic Safety/Police Grants	524,606	611,057	1,036,100	1,198,410	498,700	(699,710)
TOTAL	9,536,920	11,595,532	15,426,700	15,652,801	15,340,330	(312,471)
Department Revenues	30,279,465	18,097,893	19,365,200	19,365,200	19,867,900	502,700
Net Resources/(Uses)	\$ 20,742,545	\$ 6,502,361	\$ 3,938,500	\$ 3,712,399	\$ 4,527,570	\$ 815,171

DIVISION BUDGET SUMMARY

Finance	5,233,802	7,504,501	5,774,300	5,832,610	4,939,780	(892,830)
Human Resources/Payroll	4,303,118	4,091,030	5,527,200	5,540,991	6,473,650	932,659
Information Technology	-	-	4,125,200	4,279,200	3,926,900	(352,300)
TOTAL	\$ 9,536,920	\$ 11,595,532	\$ 15,426,700	\$ 15,652,801	\$ 15,340,330	\$ (312,471)

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
BUDGET SUMMARY						
Staffing						
Salaries & Benefits	6,181,268	7,723,357	8,932,700	8,932,700	9,464,100	531,400
Subtotal Staffing	6,181,268	7,723,357	8,932,700	8,932,700	9,464,100	531,400
Contracted Services						
Professional Services	323,979	461,607	809,600	975,001	546,500	(428,501)
Maintenance Contracts	666	765	887,400	908,100	881,000	(27,100)
Subtotal Professional Services	324,645	462,372	1,697,000	1,883,101	1,427,500	(455,601)
Operating Expenses						
Communications	-	-	444,800	444,800	458,100	13,300
Insurance Premiums	1,093,704	1,216,357	1,859,100	1,859,100	2,208,500	349,400
Licenses and Memberships	4,456	6,499	8,400	8,400	8,230	(170)
Non-Capital Equipment	3,408	994	421,500	420,500	178,500	(242,000)
Other Operating Expenses	11,536	17,761	16,500	21,500	16,500	(5,000)
Placer County Collection Fee	91,580	99,898	103,900	103,900	107,000	3,100
Property Damage Expenditure	71,975	101,955	68,000	68,000	70,000	2,000
Recruitments	37,548	76,885	39,000	75,000	65,000	(10,000)
Rental/Lease	-	1,038	69,500	69,500	75,100	5,600
Supplies	31,612	49,334	82,600	82,600	99,000	16,400
Travel/Training/Meals	14,248	10,288	52,900	52,900	46,500	(6,400)
Uniforms	196	-	-	-	-	-
Vehicle O&M/Fuel	-	-	1,200	1,200	1,300	100
Subtotal Operating Expenses	1,360,263	1,581,009	3,167,400	3,207,400	3,333,730	126,330
Other Uses						
Transfer to Debt Service	530,918	531,840	532,800	532,800	532,400	(400)
Transfer to General Fund	68,645	225,158	34,000	34,000	47,500	13,500
Transfer to Technology Fee	7,240	6,731	5,600	5,600	5,600	-
Subtotal Other Uses	606,803	763,729	572,400	572,400	585,500	13,100
Debt Service/Depreciation	1,063,941	1,065,066	1,057,200	1,057,200	529,500	(527,700)
Capital Outlay	-	-	-	-	-	-
TOTAL	\$ 9,536,916	\$ 11,595,531	\$ 15,426,700	\$ 15,652,801	\$ 15,340,330	\$ (312,471)

The Community Development Department oversees the responsible and sustainable growth of the City while ensuring safety and quality of life.



The department consists of five divisions: Building Services, Code Enforcement, Engineering Services, Permit Center, and Planning Services.

BUILDING SERVICES DIVISION

The Building Services Division is responsible for building plan reviews, building inspections, and building reports and statistics. The division ensures the safety, sustainability, and accessibility of the buildings and facilities being modified in the City.

CODE ENFORCEMENT DIVISION

The Code Enforcement Division provides quality customer service and is responsive to citizen complaints that are potential violations of the Rocklin Municipal Code and California Health and Safety Codes. The division upholds and enforces codes and standards established to protect the public health, safety, and welfare of the City’s citizens and maintains or improves quality of life and property values within our community.

ENGINEERING SERVICES DIVISION

The Engineering Services Division provides a host of technical services to the development community, as well as residents and City staff. The division provides engineering review; processing and approval of private development projects; and the issuance of engineering-related permits, including: improvement plans, final maps, lot line adjustments, grant and summary vacation of easements, management of the improvements through the construction stage, and administering City development standards.

PERMIT CENTER DIVISION

The Permit Center Division is the primary point of contact for development-related inquiries, project submittals, plan and permit issuance, and fee calculations and payments.

PLANNING SERVICES DIVISION

The Planning Services Division implements and monitors the City's growth and development policies, processes development entitlement applications, processes administrative permits, updates and maintains the City's long-range planning documents, participates in a variety of regional planning efforts, and assists with implementing the Housing Element of the City's General Plan.

ACCOMPLISHMENTS

BUILDING SERVICES & PERMIT CENTER

- Enhanced the online permit guide tool to streamline the permit process, launching electronic plan submittal process for a smoother customer experience and reduced staff guidance time.
- Provided essential plan review and inspection services facilitating the opening and expansion of businesses in Rocklin.
- Provided ongoing inspections for multi-family projects and finalized inspections for Sierra Gateway Apartments, contributing to new housing opportunities for Rocklin residents.
- Implemented SolarAPP+ online Solar Permitting Application, expediting the permitting timeline for certain solar projects.

ENGINEERING SERVICES

- Reviewed and approved site improvement plans for seven new projects, three subdivision maps, five parcel maps, 12 pre-application projects, eight planning entitlement projects, and multiple site grading reviews for custom home building permit applications.
- Reviewed and approved, for recordation with the County of Placer, three final subdivision maps and five parcel maps, and processed three lot line adjustments and/or lot line mergers, four grant deeds, two Communities Facilities District annexation maps, three easement abandonments, four notices of completion and one certificate of compliance, promoting additional development.
- Established a new funding strategy within the Capital Improvement Program to implement safety improvements stemming from the Local Roadway Safety Plan.
- Developed Rocklin's first Active Transportation Program. This initiative includes a review of non-motorized transportation infrastructure to enhance the City's eligibility for future funding opportunities.
- Designed and oversaw construction of the federally-funded ADA and pavement rehabilitation improvements on Park Drive between Stanford Ranch Road and Bay Street.
- Obtained City Council approval of the environmental document for the Rocklin Road/I-80 interchange project and the preferred alternative for design.

- Awarded a contract and commenced the design phase of the Monument Spring Drive Roadway and Bridge Improvements project. Additionally, began designing pickleball improvements at SWRA.
- Commenced the development of a bridge preventative maintenance program to enhance bridge safety.

CODE ENFORCEMENT

- Implemented sidewalk vending permits and non-commercial sign abatement enforcement.
- Maintained a high-efficient rating in efforts to safeguard public health, safety and welfare, achieving a 95.6% compliance rate in 2023. Opened 1,375 cases and closed 1,314 cases, with 61 cases carrying over to 2024.
- Documented 1,820 violations in the community and resolved 1,729 or 95% of the violations documented in 2023, with 91 remaining violations rolling over to 2024, demonstrating a high compliance rate in resolving community code enforcement issues.
- Achieved a high compliance rate in resolving code compliance issues by implementing a proactive code enforcement model, with proactive enforcement accounting for 48.4% and reactive/complaint-based enforcement for 51.6% of the total cases. Maintained efficient response times, averaging 0.5 days to address citizen complaints.

PLANNING SERVICES

- Processed land use entitlement applications and obtained approvals for various projects, including Pottery World Freeway Wall, Rocklin Volkswagen, Dutch Bros on Whitney Ranch Parkway, Whitney Ranch Unit 1 Subdivision, Wildcat West Subdivision, modification of the Estia project to increase the unit count, Lonetree Apartments Phase II, West Oaks Carwash, Extra Space Storage, Byers Gymnastics, West Oaks Apartments, University Square Shopping Center, and Development Agreements for both the Vista Oaks and Highlands Parcel A projects, as well as several time extensions for previously approved projects, and a tentative parcel map.
- Updated the City's Subdivision Ordinance and developed Objective Design Standards in compliance with SB 330.

GOALS AND OBJECTIVES

BUILDING SERVICES AND PERMIT CENTER

- Continued implementation of the electronic plan submission and review processes to enhance customer experience and streamline plan reviews. *(RESILIENT)*
- Enhance customer service by expanding the Online Permit Guide to cover Commercial building plan submissions, simplifying the permit process and improving overall customer experience. *(RESILIENT)*
- Develop Permit Center and Building Division FAQs for the website to improve access to City information and customer service. *(RESILIENT)*
- Educate business owners on permitting and inspection processes, facilitating easier business opening. *(RESILIENT)*

ENGINEERING SERVICES

- Participate in regional coordination meetings with outside agencies to improve relationships and collaboration. *(RESILIENT)*

- Update City standard design specifications to streamline project planning and construction. *(RESILIENT, LIVABLE)*
- Coordinate the development of the Rocklin Active Transportation Program with the Placer County Transportation Planning Agency's (PCTPA) Countywide Active Transportation Program to ensure a cohesive network of trails and facilities throughout Rocklin and adjacent cities. *(LIVABLE)*
- Construct various Capital Improvement Program projects, including the Whitney Community Park pump track with parking lot, pedestrian traffic signal on Blue Oaks Boulevard at the open space, and crosswalk enhancements on Crest Drive at Valley View Elementary School. *(SAFE, RESILIENT)*
- Commence design, environmental work, and right-of-way assessment on new projects for enhanced safety and congestion reduction. These projects include but not limited to, the Sunset Boulevard Widening Project (Highway 65 to University Avenue), Rocklin Road widening (Aguilar Road to Sierra College Boulevard), and the At-Grade Railroad Roadway and Pedestrian Improvements project to ultimately provide additional roadway capacity, enhance safety and reduce congestion. *(SAFE, RESILIENT)*

CODE ENFORCEMENT

- Maintain and improve code compliance rates and resolve violations to further align the proactive rate with reactive rate. *(LIVABLE)*
- Ensure compliance with Code Enforcement Officer safety standards, providing necessary safety equipment and training as mandated by SB 296. *(SAFE)*
- Research best practices to address vacant/abandoned structures and substandard structures. *(SAFE, LIVABLE)*

PLANNING SERVICES

- Update the Rocklin Municipal Code to comply with state regulations and changes. *(LIVABLE)*
- Update the Circulation Element, along with the associated Environmental Impact Report and Traffic Impact Fees. *(RESILIENT)*
- Amend the Rezones and General Plan, addressing the City's Available Sites Inventory and meeting the RHNA identified in the 2021-2029 Housing Element, while also processing California Environmental Quality Act documents. *(LIVABLE, VIBRANT)*
- Conduct a housing conditions survey and assess local rehabilitation needs. *(SAFE, LIVABLE)*
- Evaluate and process land use entitlement applications, forwarding them for public hearings. *(LIVABLE, RESILIENT, VIBRANT)*
- Conduct a comprehensive update of the City's Zoning Code and Map. *(RESILIENT, VIBRANT)*

SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

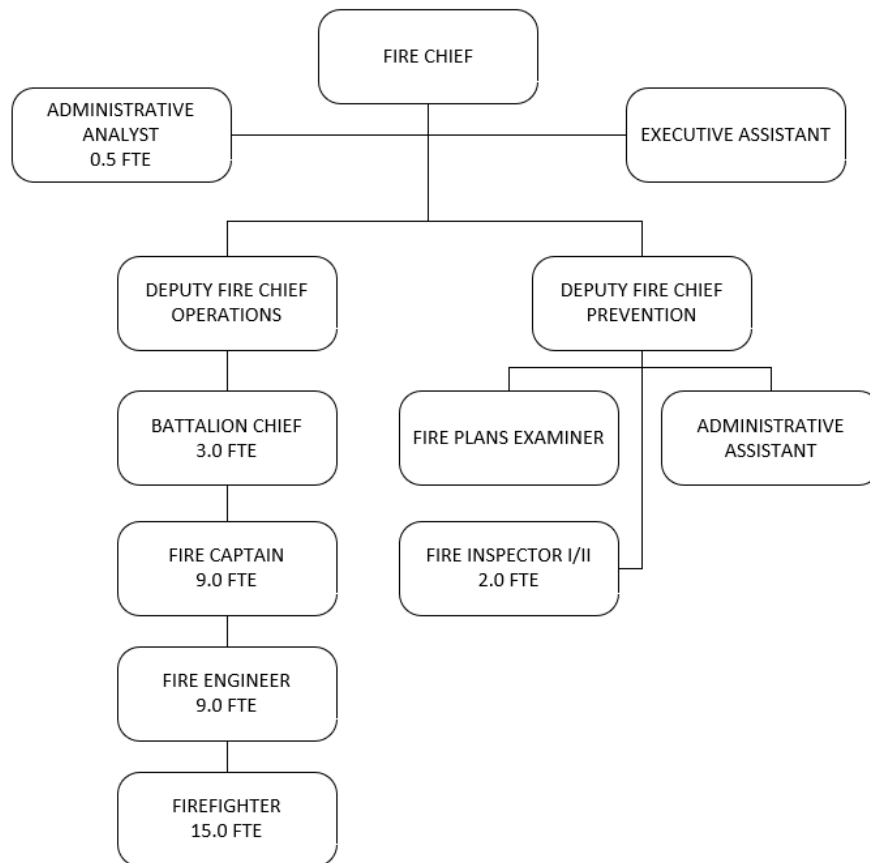
- None.

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
POSITION SUMMARY						
Administrative Assistant	-	-	-	1.00	1.00	-
Administrative Technician	-	-	-	1.00	1.00	-
Assistant Civil Engineer	-	-	1.00	1.00	1.00	-
Assistant Planner	1.00	1.00	1.00	1.00	1.00	-
Associate Civil Engineer	1.00	1.00	2.00	2.00	2.00	-
Building Division Supervisor	1.00	-	-	-	-	-
Building Inspector I/II	2.00	3.00	3.00	3.00	3.00	-
Chief Building Official	1.00	1.00	1.00	1.00	1.00	-
City Engineer/Deputy Director	-	1.00	1.00	1.00	1.00	-
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00	-
Code Enforcement Program Manager	1.00	1.00	1.00	1.00	1.00	-
Code Enforcement Technician	1.00	1.00	1.00	1.00	1.00	-
Director of Community Development	1.00	1.00	1.00	1.00	1.00	-
Director of Long Range Planning & Housing	1.00	1.00	1.00	-	-	-
Housing Specialist	1.00	1.00	-	-	-	-
Manager of Planning Services	1.00	1.00	1.00	1.00	1.00	-
Office Assistant I/II	2.00	-	-	-	-	-
Permit Center Coordinator	1.00	-	-	-	-	-
Permit Center Supervisor	-	1.00	1.00	1.00	1.00	-
Planning/Building Technician I/II	4.00	7.00	7.00	7.00	7.00	-
Principal Planner	-	-	-	1.00	1.00	-
Public Services Business Technician	-	-	1.00	-	-	-
Senior Code Enforcement Officer	1.00	-	-	-	-	-
Senior Construction Inspector	-	-	1.00	1.00	1.00	-
Senior Dept Administrative Specialist	1.00	1.00	1.00	-	-	-
Senior Office Assistant	1.00	-	-	-	-	-
Senior Planner	2.00	2.00	2.00	2.00	2.00	-
TOTAL	25.00	25.00	28.00	28.00	28.00	-
FUNDING SOURCES						
General Fund	4,604,337	4,681,112	6,014,100	6,446,715	6,339,000	(107,715)
Bicycle and Pedestrian	-	-	100,000	100,000	-	(100,000)
CASp Certification & Training	-	-	-	-	10,000	10,000
CDBG - Covid-19 Cares Act	57,477	338,611	-	-	-	-
CDBG - HUD Entitlement	95,517	91,784	50,000	50,000	-	(50,000)
CFD No. 6 Open Space Maintenance	-	-	16,800	16,800	-	(16,800)
Community Facilities District No. 5	-	-	50,500	50,500	-	(50,500)
Gas Tax	-	-	98,400	98,400	-	(98,400)
Grants/Other Reimbursables	-	-	-	-	101,000	101,000
Low & Moderate Income Housing Asset	216,391	240,066	-	4,788	-	(4,788)
Oak Tree Mitigation Fees	3,578	2,719	4,800	4,800	2,400	(2,400)
Sales Tax SB 325	-	70	4,433,900	4,972,721	2,533,400	(2,439,321)
Streets Sr/Grants Fund	-	-	5,470,500	7,023,018	3,550,000	(3,473,018)
Technology Fee	34,560	40,661	35,000	35,000	40,000	5,000
Traffic Circulation Impact Fee	2,225	1,307	2,021,500	2,051,500	668,000	(1,383,500)
Landscaping & Lighting Maint. District No. 2	-	-	33,500	33,500	-	(33,500)
Whitney Ranch Interchange Fees	-	-	-	-	747,300	747,300
Whitney Ranch Trunk Sewer Project	-	-	-	3,109	-	(3,109)
TOTAL	5,014,085	5,396,330	18,329,000	20,890,851	13,991,100	(6,899,751)
Department Revenues	6,092,586	5,930,288	10,405,800	11,958,320	8,870,000	(3,088,320)
Net Resources/(Uses)	\$ 1,078,501	\$ 533,958	\$ (7,923,200)	\$ (8,932,531)	\$ (5,121,100)	\$ 3,811,431

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
DIVISION BUDGET SUMMARY						
Building	2,145,619	2,235,874	2,396,400	2,396,400	2,692,300	295,900
Code Enforcement	388,350	367,349	441,300	441,300	429,100	(12,200)
Engineering	352,766	382,407	13,004,200	15,146,956	8,385,700	(6,761,256)
Housing	440,783	762,714	-	-	-	-
Planning	1,668,477	1,629,634	2,468,700	2,887,795	2,465,500	(422,295)
Planning Commission	18,090	18,352	18,400	18,400	18,500	100
TOTAL	\$ 5,014,085	\$ 5,396,330	\$ 18,329,000	\$ 20,890,851	\$ 13,991,100	\$ (6,899,751)
BUDGET SUMMARY						
Staffing						
Salaries & Benefits	3,086,508	3,156,333	4,176,600	4,176,600	4,692,700	516,100
Subtotal Staffing	3,086,508	3,156,333	4,176,600	4,176,600	4,692,700	516,100
Contracted Services						
Professional Services	1,345,295	1,728,426	2,532,600	3,033,120	2,429,400	(603,720)
Maintenance Contracts	-	-	18,000	33,200	20,000	(13,200)
Subtotal Professional Services	1,345,295	1,728,426	2,550,600	3,066,320	2,449,400	(616,920)
Operating Expenses						
Advertising	-	-	20,000	20,000	15,000	(5,000)
Communications	9,812	9,684	14,400	14,400	11,500	(2,900)
Licenses and Memberships	3,978	5,715	147,300	132,100	213,100	81,000
Non-Capital Equipment	2,166	1,072	3,800	9,909	2,800	(7,109)
Other Operating Expenses	67,560	65,660	35,000	35,000	40,000	5,000
Supplies	22,476	27,124	29,400	29,400	29,300	(100)
Travel/Training/Meals	8,734	7,659	17,700	16,700	23,700	7,000
Vehicle O&M/Fuel	35,875	31,584	53,200	53,200	71,300	18,100
Vehicle Replacement	27,158	17,225	28,400	28,400	48,600	20,200
Subtotal Operating Expenses	177,758	165,723	349,200	339,109	455,300	116,191
Other Uses						
Engineering Transfer Out	-	-	-	-	61,900	61,900
Transfer to Technology Fee	264,899	204,616	265,500	265,500	291,800	26,300
Transfer to General Fund	139,625	141,232	50,000	50,000	50,000	-
Subtotal Other Uses	404,524	345,848	315,500	315,500	403,700	88,200
Capital Outlay	-	-	10,937,100	12,993,322	5,990,000	(7,003,322)
TOTAL	\$ 5,014,085	\$ 5,396,330	\$ 18,329,000	\$ 20,890,851	\$ 13,991,100	\$ (6,899,751)

Fire

The Fire Department provides response to emergencies throughout the City in an effort to minimize injuries, loss of life, property and environmental damage. The mission of the Fire Department is to minimize risk, increase safety, and improve the quality of life in our community by responding quickly, solving problems and being nice.



The department consists of four divisions: Fire Administration, Field Operations, Fire Prevention and Emergency Management.

FIRE ADMINISTRATION DIVISION

The Fire Administration Division is responsible for managing department contracts, recruiting and promoting personnel, purchasing personal protective equipment (PPE), apparatus acquisition, overseeing the department’s operating budget, and providing general information to the public.

FIELD OPERATIONS DIVISION

The Field Operations Division is responsible for all emergency and non-emergency responses in the community, which include response to fires, medical emergencies, technical rescues, motor vehicle accidents, hazardous materials, and other natural or man-made disasters.

FIRE PREVENTION DIVISION

Fire Prevention supports the community by providing fire plan review services for new and tenant improvement projects, conducting life safety inspections, providing operational permits for increased hazards, investigation of suspicious fires, and providing public education to reduce the occurrence of fires and other hazardous conditions.

EMERGENCY MANAGEMENT DIVISION

Emergency Management is responsible for the oversight of the City's Emergency Operations Center (EOC) and serves at the will of the Director of Emergency Services (City Manager) to provide and coordinate training, policy development, staffing, and activations of the EOC.

ACCOMPLISHMENTS

FIRE ADMINISTRATION

- Installed a new fire station alerting system in 2023, enhancing dispatch efficiency.
- Successfully secured a Homeland Security Grant for four multi-band portable radios, facilitating seamlessly communication with neighboring jurisdictions.
- Enhanced security at critical facilities, in collaboration with Public Works, by installing fencing around Fire Station 24 and Fire Station 25.
- Acquired a therapy canine to support firefighter mental wellness.
- Collaborated with the City Manager's Office to secure an architectural consultant for the fourth fire station.

FIRE OPERATIONS

- Responded to 6,216 incidents in 2023, including emergency medical services, fires, and other hazardous conditions.
- Provided mutual aid to other communities 252 times.
- Conducted two successful fire-related rescues.
- Procured new life saving air management tools for Fire Paramedics.
- Implemented mobile medical documentation for Paramedics, enabling real-time patient care and treatment documentation.

FIRE PREVENTION

- Delivered public education at 34 community events, covering Cardiopulmonary Resuscitation (CPR), fire extinguisher usage, and fire hazard mitigation.
- Hired two Fire Inspectors to conduct annual state-mandated inspections of high-hazard facilities.
- Completed 139 initial fire inspections and 623 final fire inspections in 2023, with the Fire Prevention Plans Examiner reviewing 520 initial fire plan examinations.
- Conducted 22 fire investigations, resulting in five arrests for arson out of eight classified arson cases.
- Implemented mobile inspection software to streamline operations and customer service.

EMERGENCY MANAGEMENT

- Provided EOC training to City staff, outlining critical responsibilities during disasters.
- Upgraded Audio-Visual (AV) equipment in the EOC to enhance situational awareness for personnel.

GOALS AND OBJECTIVES

- Continue seeking grant opportunities to maintain and enhance service delivery. *(SAFE)*
- Expand the digital radio program to improve communications efficiency. *(SAFE)*
- Maintain fiscal responsibility by identifying areas for increased efficiencies. *(SUSTAINABLE)*
- Provide post-traumatic stress syndrome training for first responders. *(RESILIENT)*
- Enhance survivability for victims of fire, hazardous material release, entrapment, or other crisis incidents. *(SAFE)*
- Enhance the survivability of patients experiencing acute medical emergencies through citizen CPR education and training. *(SAFE)*
- Improve firefighter safety and survival by providing enhanced safety equipment and communications. *(SAFE)*
- Strengthen programs aimed at reducing fire loss and enhancing community preparedness. *(LIVABLE)*

SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- None.

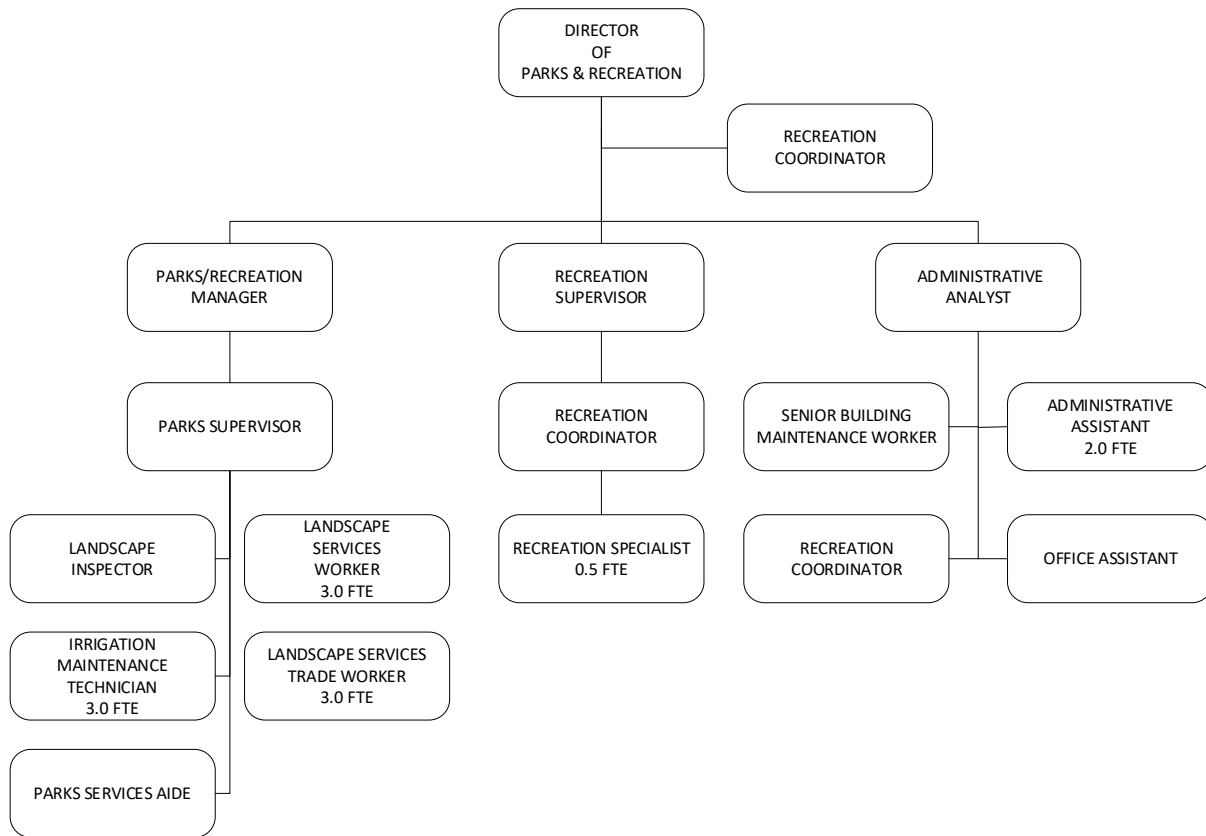
	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
POSITION SUMMARY						
Administrative Analyst	0.50	0.50	0.50	0.50	0.50	-
Administrative Assistant	-	-	-	1.00	1.00	-
Battalion Chief	3.00	3.00	3.00	3.00	3.00	-
Deputy Fire Chief	2.00	2.00	2.00	2.00	2.00	-
Executive Assistant	1.00	1.00	1.00	1.00	1.00	-
Fire Captain	9.00	9.00	9.00	9.00	9.00	-
Fire Chief	1.00	1.00	1.00	1.00	1.00	-
Fire Engineer	9.00	9.00	9.00	9.00	9.00	-
Fire Inspector I/II	1.00	1.00	2.00	2.00	2.00	-
Fire Prevention Plans Examiner	1.00	1.00	1.00	1.00	1.00	-
Firefighter	15.00	15.00	15.00	15.00	15.00	-
Senior Office Assistant	1.00	1.00	1.00	-	-	-
TOTAL	43.50	43.50	44.50	44.50	44.50	-

FUNDING SOURCES						
General Fund	12,363,717	12,061,613	13,580,750	15,447,150	13,138,200	(2,308,950)
Capital Construction Fees	-	-	-	15,000	25,000	10,000
Community Facilities District No. 1	2,092,017	2,268,807	2,284,300	2,284,300	2,410,200	125,900
Grants/Other Reimbursables	-	-	-	13,000	-	(13,000)
TOTAL	14,455,734	14,330,420	15,865,050	17,759,450	15,573,400	(2,186,050)
Department Revenues	2,921,833	3,107,379	5,103,800	5,116,800	5,438,200	321,400
Net Resources/(Uses)	\$ (11,533,901)	\$ (11,223,041)	\$ (10,761,250)	\$ (12,642,650)	\$ (10,135,200)	\$ 2,507,450

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
DIVISION BUDGET SUMMARY						
Administration	3,118,989	3,216,844	3,613,600	3,888,600	3,594,200	(294,400)
Emergency Management	-	6,631	7,000	7,000	12,700	5,700
Field Operations	10,871,568	10,331,315	11,214,750	12,832,581	11,098,500	(1,734,081)
Fire Prevention	465,177	775,630	1,029,700	1,031,269	868,000	(163,269)
TOTAL	\$ 14,455,734	\$ 14,330,420	\$ 15,865,050	\$ 17,759,450	\$ 15,573,400	\$ (2,186,049)
BUDGET SUMMARY						
Staffing						
Salaries & Benefits	10,035,128	10,477,031	11,409,600	11,409,600	11,343,300	(66,300)
Subtotal Staffing	10,035,128	10,477,031	11,409,600	11,409,600	11,343,300	(66,300)
Contracted Services						
Professional Services	189,514	139,810	222,800	222,300	203,900	(18,400)
Maintenance Contracts	43,811	40,795	53,550	58,550	78,300	19,750
Subtotal Professional Services	233,325	180,605	276,350	280,850	282,200	1,350
Operating Expenses						
Advertising	-	-	-	1,800	1,100	(700)
Communications	33,115	15,981	16,800	18,080	18,000	(80)
Licenses and Memberships	12,679	4,933	7,800	6,350	15,000	8,650
Non-Capital Equipment	108,907	150,138	148,300	236,620	141,500	(95,120)
Other Operating Expenses	-	7	-	-	-	-
Placer County Collection Fee	20,834	22,660	22,800	22,800	24,100	1,300
Recruitments	291	1,358	4,000	4,000	4,000	-
Rental/Lease	-	-	-	1,050	1,200	150
Repair & Maintenance	2,778	14,012	21,500	21,500	22,000	500
Supplies	103,735	100,626	101,400	96,825	87,700	(9,125)
Travel/Training/Meals	33,093	31,784	57,900	53,875	53,500	(375)
Uniforms	17,986	23,596	10,200	22,086	16,500	(5,586)
Vehicle O&M/Fuel	845,176	938,626	1,156,700	1,156,700	1,098,300	(58,400)
Vehicle Replacement	932,366	107,647	83,000	1,603,614	-	(1,603,614)
Subtotal Operating Expenses	2,110,960	1,411,368	1,630,400	3,245,300	1,482,900	(1,762,400)
Other Uses						
Transfer to Technology Fee	5,138	15,269	12,200	12,200	14,400	2,200
Transfer to General Fund	2,071,182	2,246,147	2,261,500	2,261,500	2,386,100	124,600
Subtotal Other Uses	2,076,320	2,261,416	2,273,700	2,273,700	2,400,500	126,800
Capital Outlay						
	-	-	275,000	550,000	64,500	(485,500)
TOTAL	\$ 14,455,733	\$ 14,330,420	\$ 15,865,050	\$ 17,759,450	\$ 15,573,400	\$ (2,186,050)

Parks and Recreation

The Parks and Recreation Department provides parks, facilities and recreation experiences to enhance quality of life.



The department consists of three divisions: Business Services, Recreation, and Parks.

BUSINESS SERVICES DIVISION

The Business Services Division provides services in budgeting, finance, administration, facility maintenance, operations, rentals, marketing, and public information.

RECREATION DIVISION

The Recreation Division provides services in recreation programs, park and field rentals, league group operations, and special events.

PARKS DIVISION

The Parks Division provides services in new landscape construction, park maintenance and inspections, special projects, park lighting and renovations, weed abatement, pesticide program, and water management.

ACCOMPLISHMENTS

BUSINESS SERVICES

- Awarded the SWRA Building Demolition Contract to demolish and remove existing clubhouse buildings as identified in the SWRA Master Plan.
- Awarded Parks Mow & Landscaping Services Agreement for 2024-2026 for the landscape maintenance of all City parks and facilities.
- Completed rental facility upgrades at the Rocklin Event Center.
- Processed more than 2,500 rentals for City facilities in 2023.
- Executed Agreement for Quarry Park Concert Series Production Management to outside promoter and producer.

RECREATION

- Reintroduced Adult Sport programming in 2024, featuring Volleyball, Pickle Ball, Kickball, and Softball.
- Provided all-day weekly summer camps at the Rocklin Community Center.
- Provided recreational classes to the community, drawing over 1,050 program participants. New classes included Archery, Inclusive Dance, Chess Wizards, and Soccer Stars.
- Processed over 1,800 private rentals/permits for City fields and sports facilities.
- Hosted seven concerts, over 25 community and co-sponsored events, and the Premiere Showcase Softball Tournament in 2023.

PARKS

- Completed the demolition of SWRA Buildings and the Historical Society Surfacing Machine Project at Quarry Park.
- Opened the Sierra Pine Neighborhood Park, increasing Rocklin's total parks to 38.
- Awarded a contract for the design and construction of the Whitney Park Asphalt Pump Track.
- Completed the SWRA Master Plan Phase I Construction Design Contract.

GOALS AND OBJECTIVES

BUSINESS SERVICES

- Increase utilization of City facilities through comprehensive strategies including marketing, technology, facility enhancements, and pricing adjustments, ensuring services are readily available to residents. (*VIBRANT, LIVEABLE*)
- Develop and implement departmental mission, vision, values, along with strategic goals and objectives. (*SAFE, LIVEABLE, VIBRANT, RESILIENT, SUSTAINABLE*)
- Continue seeking grant opportunities and increasing grant applications to secure additional funding. (*SUSTAINABLE*)
- Update the Parks Infrastructure Reserve Study and collaborate with Finance to establish suitable replacement funds, ensuring the long-term sustainability of park facilities. (*SUSTAINABLE*)

RECREATION

- Expand programs and activities offered, with an emphasis on preschool-age children and teens. (*LIVEABLE*)
- Enhance recreation programs to ensure inclusivity across all ages and abilities. (*LIVEABLE*)
- Commence STEAM (Science, Technology, Engineering, Arts and Mathematics) programming and cooking classes, broadening recreational opportunities for residents. (*LIVEABLE*)

- Expand adult sports and health-related programs to cater to diverse recreational preferences within the community. *(LIVEABLE)*
- Introduce “Floating Movie Nights” at RHS Pool to the 2024 Event Schedule, providing a novel recreational experience for the community. *(LIVEABLE)*
- Expand Premiere Showcase Softball Tournament in 2024 to incorporate additional fields, teams, and tourism. *(LIVEABLE, SUSTAINABLE)*

PARKS

- Continue to implement the SWRA Master Plan to enhance park amenities for the community. *(LIVEABLE)*
- Complete construction of the Whitney Park Asphalt Pump Track project. *(LIVEABLE)*
- Establish a succession plan within the Parks Division to ensure continuity and service delivery. *(SUSTAINABLE)*
- Increase Park revenue through Cell Tower carrier replacements, co-locations and new additions. *(SUSTAINABLE)*
- Utilize master planning processes to guide future park development, offering amenities not currently available. *(LIVEABLE)*

SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- Added a Parks Division Supervisor (1.0 FTE) position for park maintenance and operations. This position is funded by Community Facilities District No. 5 and the General Fund.

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
POSITION SUMMARY						
Administrative Analyst	1.00	1.00	1.00	1.00	1.00	-
Administrative Assistant	-	-	-	2.00	2.00	-
Director of Parks and Recreation	1.00	1.00	1.00	1.00	1.00	-
Irrigation Maintenance Technician	2.00	3.00	3.00	3.00	3.00	-
Landscape Inspector	1.00	1.00	1.00	1.00	1.00	-
Landscape Services Trade Worker	3.00	3.00	3.00	3.00	3.00	-
Landscape Services Worker	3.00	3.00	3.00	3.00	3.00	-
Office Assistant I/II	1.47	1.47	1.00	1.00	1.00	-
Parks Division Supervisor	-	-	-	-	1.00	1.00
Parks/Recreation Manager	1.00	1.00	1.00	1.00	1.00	-
Parks Services Aide	-	1.00	1.00	1.00	1.00	-
Program Assistant II	1.41	-	-	-	-	-
Recreation Coordinator	1.00	2.00	3.00	3.00	3.00	-
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	-
Recreation Specialist	-	-	-	0.50	0.50	-
Senior Building Maintenance Worker	1.00	1.00	1.00	1.00	1.00	-
Senior Dept Administrative Specialist	1.00	1.00	1.00	-	-	-
Senior Office Assistant	1.00	1.00	1.00	-	-	-
Senior Program Assistant	0.47	-	-	-	-	-
Special Events Production Coordinator	0.47	0.47	0.50	-	-	-
TOTAL	20.82	21.94	22.50	22.50	23.50	1.00

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
FUNDING SOURCES						
General Fund	4,377,866	5,446,422	6,524,900	9,163,908	5,829,300	(3,334,608)
American Disabilities Act	-	-	-	-	-	-
CASp Certification & Training	-	-	-	-	-	-
Community Facilities District No. 5	2,331,854	2,338,422	2,739,300	2,801,100	2,878,000	76,900
Community Park Fees	5,571	6,838	-	-	-	-
Grants/Other Reimbursables	354,238	73,714	-	400,000	-	(400,000)
North West Rocklin Community Park Fees	-	19,515	-	900,485	-	(900,485)
Oak Tree Mitigation Fees	64,869	67,299	74,000	74,000	79,000	5,000
Park Development Fees	-	44,488	-	-	-	-
Park Tax Special Assessment	637,420	653,165	653,200	653,200	659,000	5,800
Quarry Park Amphitheater Events	25,023	168,076	295,100	295,100	127,500	(167,600)
Recreation Facilities Contribution	-	-	-	-	-	-
Technology Fee	51,497	48,758	40,000	40,000	57,500	17,500
TOTAL	7,848,338	8,866,697	10,326,500	14,327,793	9,630,300	(4,697,493)
Department Revenues	3,254,151	3,583,695	5,828,100	5,804,000	4,184,300	(1,619,700)
Net Resources/(Uses)	\$ (4,594,187)	\$ (5,283,002)	\$ (4,498,400)	\$ (8,523,793)	\$ (5,446,000)	\$ 3,077,793

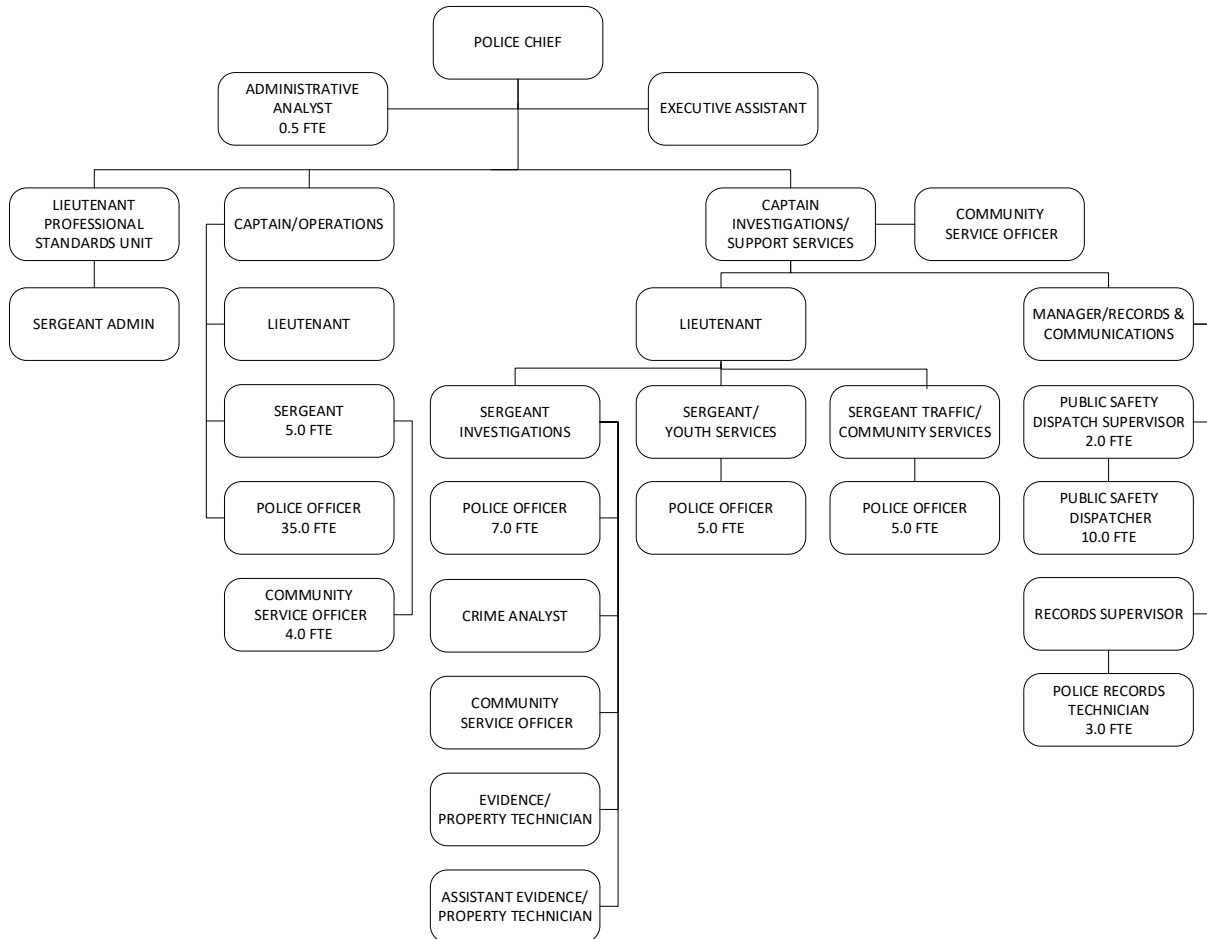
DIVISION BUDGET SUMMARY

Business Services	912,448	815,585	1,326,300	1,326,300	846,700	(479,600)
Parks	5,923,328	6,667,367	7,352,800	11,274,093	7,058,700	(4,215,393)
Recreation	1,012,562	1,383,746	1,647,400	1,727,400	1,724,900	(2,500)
TOTAL	\$ 7,848,338	\$ 8,866,697	\$ 10,326,500	\$ 14,327,793	\$ 9,630,300	\$ (4,697,493)

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
BUDGET SUMMARY						
Staffing						
Salaries & Benefits	2,477,120	2,601,371	3,037,900	3,097,900	3,385,700	287,800
Subtotal Staffing	2,477,120	2,601,371	3,037,900	3,097,900	3,385,700	287,800
Contracted Services						
Professional Services	1,789,904	2,115,030	1,973,000	1,979,858	1,885,500	(94,358)
Maintenance Contracts	-	-	5,200	5,200	-	(5,200)
Subtotal Professional Services	1,789,904	2,115,030	1,978,200	1,985,058	1,885,500	(99,558)
Operating Expenses						
Advertising	14,905	38,174	80,000	80,000	62,000	(18,000)
Communications	37,380	50,774	54,600	54,600	67,800	13,200
Licenses and Memberships	18,359	25,826	32,800	32,800	29,200	(3,600)
Non-Capital Equipment	13,174	29,057	27,500	27,500	32,500	5,000
Other Operating Expenses	46,423	48,758	40,000	40,000	55,000	15,000
Placer County Collection Fee	6,393	6,532	6,500	6,500	6,600	100
Rental/Lease	311,640	366,627	369,900	369,900	443,800	73,900
Repair & Maintenance	199,200	279,234	270,000	270,000	168,000	(102,000)
Structure Maintenance Allocati	-	80	-	-	-	-
Supplies	415,765	453,637	614,800	625,550	626,900	1,350
Travel/Training/Meals	11,800	9,444	21,000	26,000	25,000	(1,000)
Uniforms	2,629	966	1,000	1,000	1,400	400
Utilities	1,129,922	1,088,364	1,207,000	1,207,000	1,429,300	222,300
Vehicle O&M/Fuel	204,535	210,054	252,600	252,600	259,700	7,100
Vehicle Replacement	112,884	-	185,900	309,500	-	(309,500)
Subtotal Operating Expenses	2,525,009	2,607,527	3,163,600	3,302,950	3,207,200	(95,750)
Other Uses						
Transfer to General Fund	631,027	646,633	1,070,800	1,070,800	652,400	(418,400)
Transfer to Technology Fee	71,040	45,918	76,000	76,000	79,500	3,500
Subtotal Other Uses	702,067	692,551	1,146,800	1,146,800	731,900	(414,900)
Capital Outlay	354,238	850,218	1,000,000	4,795,085	420,000	(4,375,085)
TOTAL	\$ 7,848,338	\$ 8,866,697	\$ 10,326,500	\$ 14,327,793	\$ 9,630,300	\$ (4,697,493)

Police

The Rocklin Police Department provides law enforcement services to the citizens of Rocklin.



The Department consists of three divisions: Administration, Operations, and Support Services.

ADMINISTRATION DIVISION

The Administration Division provides support to other divisions of the department. It also includes the Professional Standards Unit (PSU), which is primarily responsible for protecting the integrity and reputation of the Police Department. This entails managing the agency’s mandated training requirements to overseeing the complaint and commendation processes of police personnel. The PSU, in collaboration with Human Resources, coordinates testing, interviewing and background investigations to recruit the best possible candidates.

OPERATIONS DIVISION

The Operations Division is the largest division in the Department, and consists of several police units including Patrol, SWAT, Animal Control, Canine, Reserve Program, Field Training, and Community Services.

SUPPORT SERVICES DIVISION

The Support Services Division consists of the Communications Center, Records, Technical Services, Crime Prevention, Volunteers and our Investigative Units. The internal Investigative Units include, but are not limited to: Detectives, Community Oriented Policing and Problem Solving (COPPS), Traffic/Motors, and our Youth Services Unit covering Sierra College, Rocklin High School, Whitney High School, Victory High School, all Rocklin Unified Middle and Elementary Schools. Additionally, RPD Officers in this Division are assigned to the following regional taskforces: Placer County Special Investigations Unit (SIU), the Regional Auto Theft Task Force (RATTF), and TRIDENT.

ACCOMPLISHMENTS

- The newly created COPPS Unit worked in collaboration with Code Enforcement to clear 165 debris sites associated with the unhoused population, while facilitating connections for 30 individuals with various services.
- Successfully established a Rocklin Police Department sub-station on the west side of the city, providing officers in the area with a dedicated location for report writing and conducting interviews, thereby eliminating the need for travel across town. Since its opening, the sub-station has contributed to an approximate 40-second reduction in response time for Beat 4.
- Secured a \$300,000 grant to replace the command trailer, enhancing emergency coordination with a new mobile command center.
- Increased the department's presence and engagement across various social media platforms, enhancing community outreach, problem-solving, investigations, and crime prevention.
- Developed a recruitment-specific website for the Department tailored to potential applicants already in the industry, providing comprehensive information for Lateral Police Officer candidates.
- Coordinated and participated in over 20 community meetings and outreach events, including but not limited to, Every 15 minutes, Neighborhood Watch Block Captain Meetings, Coffee with a Cop, Traffic Committee Town Hall, Rocklin Chamber of Commerce presentations, and lunchtime events at Rocklin middle schools.
- Expanded the department's communication capabilities by acquiring additional digital radios, enhancing interoperability and efficiency in collaboration with allied agencies.

GOALS AND OBJECTIVES

- Continue to build and shape the Rocklin Intelligence Center to best fit the needs of this community. Work collaboratively with allied agencies to share information and increase crime solvability potential. *(SAFE)*
- Provide professional training that fosters the development of employees to achieve career goals and excel both professionally and personally. Equip our workforce with the essential knowledge and skills required to deliver the highest standards of police services to the community. *(SAFE)*
- Continue to promote recruitment efforts and explore innovative strategies to attract highly qualified individuals. *(SAFE)*

SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- None.

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
POSITION SUMMARY						
Administrative Analyst	0.50	0.50	0.50	0.50	0.50	-
Assistant Evidence/Property Technician	-	-	-	1.00	1.00	-
Community Service Officer	6.00	6.00	6.00	6.00	6.00	-
Crime Analyst	1.00	1.00	1.00	1.00	1.00	-
Evidence/Property Technician	1.47	1.47	1.50	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	1.00	1.00	-
Manager of Police Records and Comm	1.00	1.00	1.00	1.00	1.00	-
Police Captain	2.00	2.00	2.00	2.00	2.00	-
Police Chief	1.00	1.00	1.00	1.00	1.00	-
Police Clerk	0.47	0.47	0.50	-	-	-
Police Lieutenant	3.00	3.00	3.00	3.00	3.00	-
Police Officer	48.00	50.00	52.00	52.00	52.00	-
Police Records Clerk	3.00	3.00	3.00	-	-	-
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00	-
Police Records Technician	-	-	-	3.00	3.00	-
Police Sergeant	9.00	9.00	9.00	9.00	9.00	-
Public Safety Dispatch Supervisor	2.00	2.00	2.00	2.00	2.00	-
Public Safety Dispatcher I/II	10.00	10.00	10.00	10.00	10.00	-
TOTAL	90.44	92.44	94.50	94.50	94.50	-

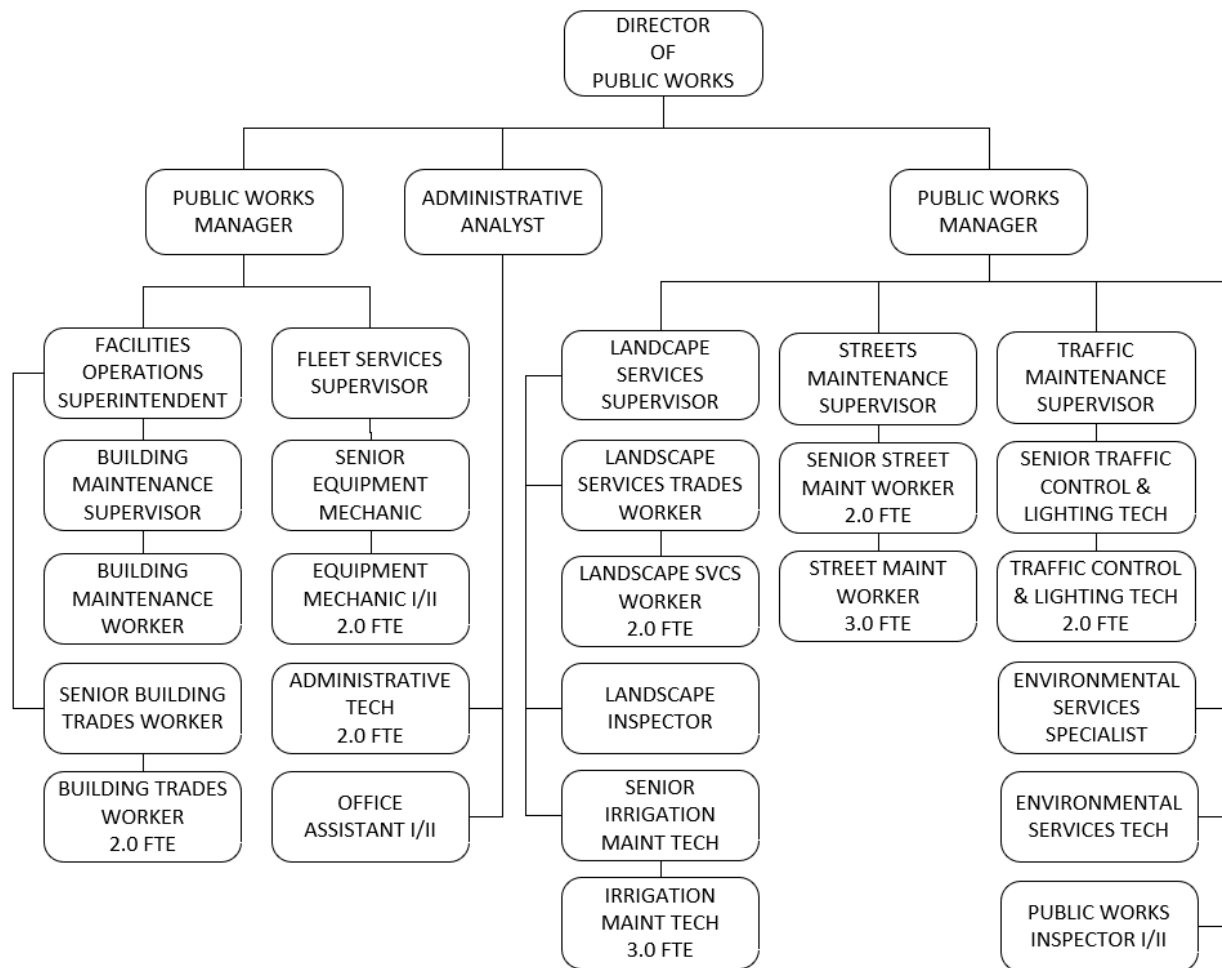
FUNDING SOURCES						
General Fund	19,328,096	27,541,843	23,931,150	24,864,197	24,190,400	(673,797)
Asset Forfeiture - State	144,045	94,538	50,000	85,874	65,000	(20,874)
Grants/Other Reimbursables	92,640	-	-	-	-	-
Low & Moderate Income Housing Asset	-	-	2,500	2,500	2,500	-
Quarry Park Amphitheater Events	13,591	14,560	8,800	8,800	12,500	3,700
Supp Law Enforcement Services AB 3229	173,673	181,147	189,300	189,300	190,000	700
Traffic Safety/Police Grants	443,199	319,978	186,700	677,510	130,700	(546,810)
TOTAL	20,195,244	28,152,066	24,368,450	25,828,181	24,591,100	(1,237,081)
Department Revenues	2,322,001	8,829,572	1,851,500	2,342,310	1,787,000	(555,310)
Net Resources/(Uses)	\$ (17,873,243)	\$ (19,322,494)	\$ (22,516,950)	\$ (23,485,871)	\$ (22,804,100)	\$ 681,771

DIVISION BUDGET SUMMARY						
Administration	1,562,093	1,851,750	2,166,700	2,179,653	1,778,200	(401,453)
Investigations	4,725,907	4,932,764	5,455,400	5,511,823	6,590,500	1,078,677
Operations	11,367,689	18,587,395	13,578,800	14,918,233	13,107,500	(1,810,733)
Support Services	2,539,555	2,780,157	3,167,550	3,218,472	3,114,900	(103,572)
TOTAL	\$ 20,195,244	\$ 28,152,066	\$ 24,368,450	\$ 25,828,181	\$ 24,591,100	\$ (1,237,082)

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
BUDGET SUMMARY						
Staffing						
Salaries & Benefits	17,368,129	18,667,424	20,595,200	20,709,170	20,816,700	107,530
Subtotal Staffing	17,368,129	18,667,424	20,595,200	20,709,170	20,816,700	107,530
Contracted Services						
Professional Services	225,677	318,069	622,700	652,062	516,600	(135,462)
Maintenance Contracts	276,285	325,654	194,100	268,823	390,600	121,777
Subtotal Professional Services	501,962	643,723	816,800	920,885	907,200	(13,685)
Operating Expenses						
Advertising	3,419	17,625	20,500	20,500	6,500	(14,000)
Communications	11,450	41,690	48,600	48,600	50,100	1,500
Insurance Premiums	4,259	6,622	9,000	9,000	9,500	500
Licenses and Memberships	17,632	10,279	20,850	20,850	11,700	(9,150)
Non-Capital Equipment	264,055	112,303	195,500	208,372	171,100	(37,272)
Other Operating Expenses	12,158	3,624	-	600	-	(600)
Recruitments	5,228	7,470	14,000	14,000	20,000	6,000
Rental/Lease	-	11,241	24,000	24,000	24,000	-
Repair & Maintenance	55,330	6,507	31,000	31,000	40,300	9,300
Reserve Officer Expense	3,732	2,014	7,000	7,000	7,300	300
Supplies	233,059	136,373	184,000	186,007	167,100	(18,907)
Travel/Training/Meals	84,941	159,755	107,700	112,400	122,100	9,700
Uniforms	36,827	33,992	80,000	125,647	103,500	(22,147)
Utilities	-	1,124	-	-	5,700	5,700
Vehicle O&M/Fuel	724,395	950,120	1,212,800	1,212,800	1,336,000	123,200
Vehicle Replacement	488,771	273,486	761,800	1,587,650	478,700	(1,108,950)
Subtotal Operating Expenses	1,945,256	1,774,225	2,716,750	3,608,426	2,553,600	(1,054,826)
Other Uses						
Transfer to General Fund	266,313	7,020,947	189,300	189,300	307,400	118,100
Transfer to Special Revenue Fund	3,143	11,442	44,400	44,400	-	(44,400)
Transfer to Technology Fee	3,422	3,850	6,000	6,000	6,200	200
Subtotal Other Uses	272,878	7,036,239	239,700	239,700	313,600	73,900
Capital Outlay	107,019	30,455	-	350,000	-	(350,000)
TOTAL	\$ 20,195,244	\$ 28,152,066	\$ 24,368,450	\$ 25,828,181	\$ 24,591,100	\$ (1,237,081)

Public Works

The primary responsibility of the Public Works Department is to maintain the City’s infrastructure in support of the community, the City’s General Plan, and other City departments. The department designs, builds, and maintains facilities and other public areas, coordinates street excavation and pavement maintenance work, manages the City’s vehicle and equipment fleet, monitors water quality, and regulates street and sidewalk use while enhancing and protecting the public rights-of-way. The department’s name was revised from Public Services to Public Works Department to better represent the comprehensive services it offers as part of the budget.



The department consists of seven divisions: Streets, Environmental Services, Landscape, Traffic, Facilities, Fleet Services and Administration.

STREETS DIVISION

The Streets Division is responsible for streets and alleys, storm water and creek maintenance, open space maintenance, and the City’s rights-of-way.

ENVIRONMENTAL SERVICES DIVISION

The Environmental Services Division is responsible for federal/state/local regulatory processes, procedures, permitting, and programs. The City's grazing, weed abatement, environmental, related community partnerships, and departmental risk management oversight are managed by this division.

LANDSCAPE DIVISION

The Landscape Division manages and repairs all landscape on City-owned streets, rights-of-way, and pocket parks. This includes the installation and maintenance of all City-owned fencing within the City right-of-way.

TRAFFIC DIVISION

The Traffic Division is responsible for the safe and efficient movement of people, goods, and services throughout City roadways. The division manages the traffic signals, streetlights, and all signs and roadway markings.

FACILITIES DIVISION

The Facilities Division is responsible for the design, development, and maintenance of all City facilities, including City Administrative Offices, Police, Fire, Recreation, and Rental Facilities.

FLEET SERVICES DIVISION

The Fleet Services Division acquires and maintains all City vehicles, including fire trucks, police cars and construction and maintenance equipment.

ADMINISTRATION DIVISION

The Administration Division provides administrative assistance/support to all divisions within the department. This includes, but is not limited to, project bid development and tracking, contract documentation management, financial and budget development and monitoring, as well as general administrative duties.

ACCOMPLISHMENTS

- Completed Mountaingate Area Pavement Reconstruction, replacing existing asphalt with new pavement, extending the life of the roadways in the subdivision by 15 years.
- Completed the Springview Area Pavement Resurfacing project, applying a surface treatment to the roadway, increasing pavement longevity by 7 years.
- Completed approximately 60 ADA pedestrian ramp upgrades in the Springview Drive and Woodside Neighborhoods as part of the City's ADA Transition Plan.
- Completed pipelining of dual 72-inch corrugated metal pipes along Fairway Drive and Cameo Drive area, relining approximately 680 linear feet of 66-inch-wide corrugated metal pipe.
- Collaborated with PCWA on the initial phase of the watermain replacement along Midas Avenue between Argonaut Avenue and Clover Valley Road.
- Partnered with the Engineering Division, completed the design and construction of the Sunset Boulevard Median Reconfiguration Project near Pacific Street, and the Bradford/Wyckford Drainage and ADA improvements.
- Completed the Fire Station Security Fencing project at Fire Stations 24 and 25.
- Ordered Two Type III fire apparatus for construction, with anticipated delivery in summer of 2024.
- Completed the remodel of City Council Chambers to enhance ADA accommodations and community access.

- Continued implementation on SB 1383 organic waste reduction requirements by acquiring equipment for leaf collection services and coordinating with Placer County on Meal-Pass App for Rocklin businesses.
- Reduced the City’s per intersection cost for the traffic cameras and service connections for the City’s Intelligent Transportation System Network, facilitating future expansion of services to additional intersections at a fixed rate.

GOALS AND OBJECTIVES

- Implement rebranding process from Public Services to Public Works to better articulate interdepartmental changes that have occurred over the last several years. *(SUSTAINABLE)*
- Update the department-specific strategic plan to align the department’s goals and objectives with each of the City’s supporting pillars: Resilient, Vibrant, Livable, Sustainable, and Safe.
- Complete the City Hall Office Space Study to address operational challenges and current spatial requirements at City Hall. *(RESILIENT, SUSTAINABLE)*
- Collaborate with the Engineering Division to update the Stormwater Conveyance System and Drainage Infrastructure Prioritization Plan, identifying and prioritizing the remaining areas that need to be addressed. *(RESILIENT, SUSTAINABLE)*
- Update the City-wide Americans with Disability Act Transition Plan to set project priorities. *(RESILIENT)*
- Update the Infrastructure Reserve Study for Fleet and Facilities Divisions and collaborate with Finance to establish a funding plan for suitable replacement funds. *(RESILIENT, SUSTAINABLE)*

SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- Added one Landscape Inspector (1.0 FTE) position for inspection, construction, and repair of landscapes. This position is funded by Gas Tax, Landscape and Lighting Maintenance District No. 2 and Community Facilities District No. 5.

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
POSITION SUMMARY						
Administrative Analyst	1.00	1.00	1.00	1.00	1.00	-
Administrative Technician	-	-	-	2.00	2.00	-
Assistant Civil Engineer	1.00	1.00	-	-	-	-
Associate Civil Engineer	1.00	1.00	-	-	-	-
Building Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	-
Building Maintenance Worker	1.00	1.00	1.00	1.00	1.00	-
Building Trades Worker	2.00	2.00	2.00	2.00	2.00	-
Director of Public Services	1.00	1.00	1.00	1.00	1.00	-
Environmental Services Specialist	1.00	1.00	1.00	1.00	1.00	-
Environmental Services Technician	1.00	1.00	1.00	1.00	1.00	-
Equipment Mechanic I/II	3.00	2.00	2.00	2.00	2.00	-
Facilities Operations Superintendent	1.00	1.00	1.00	1.00	1.00	-
Fleet Services Supervisor	1.00	1.00	1.00	1.00	1.00	-
Irrigation Maintenance Technician	3.00	3.00	3.00	3.00	3.00	-
Landscape Inspector	-	-	-	-	1.00	1.00
Landscape Services Supervisor	1.00	1.00	1.00	1.00	1.00	-
Landscape Services Trades Worker	1.00	1.00	1.00	1.00	1.00	-
Landscape Services Worker	1.00	1.00	2.00	2.00	2.00	-
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00	-

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
POSITION SUMMARY (continued)						
Public Services Business Technician	1.00	2.00	2.00	-	-	-
Public Services Manager	2.00	2.00	2.00	2.00	-	(2.00)
Public Works Inspector I/II	1.00	1.00	1.00	1.00	1.00	-
Public Works Manager	-	-	-	-	2.00	2.00
Senior Building Trades Worker	1.00	1.00	1.00	1.00	1.00	-
Senior Construction Inspector	1.00	1.00	-	-	-	-
Senior Equipment Mechanic	-	1.00	1.00	1.00	1.00	-
Senior Irrigation Maintenance Technician	1.00	1.00	1.00	1.00	1.00	-
Senior Street Maintenance Worker	2.00	2.00	2.00	2.00	2.00	-
Senior Traffic Control and Lighting Tech	1.00	1.00	1.00	1.00	1.00	-
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	-
Street Maintenance Worker I/II	3.00	3.00	3.00	3.00	3.00	-
Traffic Control and Lighting Technician	2.00	2.00	2.00	2.00	2.00	-
Traffic Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	-
TOTAL	39.00	40.00	38.00	38.00	39.00	1.00

FUNDING SOURCES

General Fund	3,310,957	4,129,597	4,972,100	6,137,658	3,981,600	(2,156,058)
American Rescue Plan Act	100,295	9,069	500,000	528,900	-	(528,900)
Bicycle and Pedestrian	-	70,000	-	-	-	-
Boroski Landfill Monitoring	28,324	22,213	28,100	28,100	28,100	-
Capital Construction Fees	113,435	-	1,298,700	1,435,000	-	(1,435,000)
CDBG - HUD Entitlement	197,467	182,330	195,100	197,570	200,000	2,430
CFD No. 6 Open Space Maintenance	235,954	289,394	310,500	314,300	322,300	8,000
Community Facilities District No. 5	2,236,690	2,330,445	2,562,700	2,595,600	2,984,500	388,900
Gas Tax	1,471,830	1,447,854	707,100	1,054,289	1,491,300	437,011
Grants/Other Reimbursables	-	9,926	60,300	142,700	146,200	3,500
Lighting Maintenance District No. 1	234,683	236,925	231,800	234,400	229,900	(4,500)
Oak Tree Mitigation Fees	74,506	75,384	78,500	78,500	78,500	-
Public Facilities Impact Fees	-	96,800	-	-	-	-
Sales Tax SB 325	3,000,872	3,261,968	3,864,800	4,857,678	3,070,700	(1,786,978)
SB 1 - Road Maintenance & Rehabilitation	1,861,608	1,422,200	729,600	819,331	1,350,000	530,669
SB 325 Transit Fund	590,582	516,499	1,023,600	1,023,600	1,315,000	291,400
Streets Sr/Grants Fund	3,129,317	4,292,929	-	-	-	-
Traffic Circulation Impact Fee	-	805	-	-	-	-
Vehicle Fleet Management	2,474,894	2,710,657	3,459,800	3,688,987	3,609,100	(79,887)
Wetlands Maintenance Parcel 34	2,427	2,512	2,600	2,600	2,700	100
Whitney Ranch Interchange Fees	3,279	-	-	-	-	-
Whitney Ranch Trunk Sewer Project	29,848	1,388,282	-	-	-	-
Landscaping & Lighting Maint. District No. 2	2,191,222	2,163,778	2,425,600	2,454,800	2,735,600	280,800
American Disabilities Act	4,331	-	-	-	-	-
TOTAL	21,292,521	24,659,567	22,450,900	25,594,013	21,545,500	(4,048,513)
Department Revenues	6,520,074	8,454,267	6,053,000	5,637,870	4,014,900	(1,622,970)
Net Resources/(Uses)	\$ (14,772,447)	\$ (16,205,300)	\$ (16,397,900)	\$ (19,956,143)	\$ (17,530,600)	\$ 2,425,543

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
DIVISION BUDGET SUMMARY						
Administration	254,181	300,011	437,700	463,508	494,900	31,392
Engineering	5,604,312	7,206,223	-	-	-	-
Facilities	2,390,324	2,684,089	5,857,500	7,162,450	2,997,400	(4,165,050)
Fleet Services	2,474,894	2,710,657	3,459,800	3,688,987	3,609,100	(79,887)
Landscape	3,090,828	3,190,551	3,568,300	3,621,700	3,820,700	199,000
Traffic Signals & Lighting/Operations	2,138,346	2,153,360	2,342,100	2,381,350	2,756,700	375,350
Streets	5,339,636	6,414,676	6,785,500	8,276,018	7,866,700	(409,318)
TOTAL	\$ 21,292,521	\$ 24,659,567	\$ 22,450,900	\$ 25,594,013	\$ 21,545,500	\$ (4,048,513)
BUDGET SUMMARY						
Staffing						
Salaries & Benefits	5,227,442	5,135,890	5,444,500	5,444,500	5,886,100	441,600
Subtotal Staffing	5,227,442	5,135,890	5,444,500	5,444,500	5,886,100	441,600
Contracted Services						
Professional Services	2,557,289	3,038,473	3,343,000	3,382,158	3,842,700	460,542
Maintenance Contracts	242,017	262,063	298,000	296,000	260,000	(36,000)
Subtotal Professional Services	2,799,306	3,300,536	3,641,000	3,678,158	4,102,700	424,542
Operating Expenses						
Communications	33,925	35,804	34,600	34,600	27,900	(6,700)
Fleet Non-Capital	-	9,947	10,000	10,000	10,000	-
Fuel/Oil	449,143	511,401	525,000	525,000	525,000	-
Insurance Premiums	111,179	113,843	125,000	125,000	140,000	15,000
Licenses and Memberships	160,529	173,218	82,600	84,600	78,000	(6,600)
Non-Capital Equipment	59,910	1,350,803	40,000	40,000	118,200	78,200
Other Operating Expenses	3,300	-	-	-	-	-
Placer County Collection Fee	114	125	-	-	-	-
Rental/Lease	43,129	44,672	58,000	66,000	84,500	18,500
Repair & Maintenance	2,949,084	1,772,117	1,527,500	2,087,631	1,155,400	(932,231)
Supplies	448,881	473,270	494,200	484,200	458,000	(26,200)
Travel/Training/Meals	27,471	40,572	39,000	41,000	54,100	13,100
Uniforms	5,456	2,839	4,300	4,300	4,500	200
Utilities	2,055,643	2,031,958	2,172,700	2,172,700	2,848,000	675,300
Vehicle O&M	192,950	203,180	225,000	225,000	225,000	-
Vehicle O&M/Fuel	570,739	601,637	686,900	686,900	701,600	14,700
Vehicle Replacement	444,145	36,425	231,900	606,487	310,700	(295,787)
Subtotal Operating Expenses	7,555,598	7,401,811	6,256,700	7,193,418	6,740,900	(452,518)
Other Uses						
Engineering Transfer Out	79,800	165,600	53,600	53,600	-	(53,600)
Transfer to Capital Improvement	-	-	500,000	500,000	-	(500,000)
Transfer to General Fund	2,427	12,438	1,251,900	1,251,900	32,200	(1,219,700)
Transfer to Technology Fee	7,882	7,507	8,800	8,800	7,900	(900)
Subtotal Other Uses	90,109	185,545	1,814,300	1,814,300	40,100	(1,774,200)
Debt Service/Depreciation	840,133	992,751	1,345,400	1,345,400	1,338,200	(7,200)
Capital Outlay	4,779,932	7,643,034	3,949,000	6,118,237	3,437,500	(2,680,737)
TOTAL	\$21,292,521	\$24,659,567	\$22,450,900	\$25,594,013	\$21,545,500	\$ (4,048,513)

Non-Departmental

Activities accounted for in the Non-Departmental section include costs and programs that are not directly associated with an individual department. Examples of expenditures budgeted in this section includes City-wide general liability expenditure budget allocated to each fund, transfers out to reserves, and resource transfers to other funds.

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
POSITION SUMMARY						
There are no positions in this budget	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-
FUNDING SOURCES						
General Fund	1,219,572	8,193,230	3,118,800	4,523,350	3,040,700	(1,482,650)
American Rescue Plan Act	-	6,838,730	-	-	-	-
CFD No. 6 Open Space Maintenance	35,534	48,938	50,300	50,300	54,700	4,400
Community Facilities District No. 10	-	13,096,206	-	-	-	-
Community Facilities District No. 5	677,601	806,489	800,200	800,200	959,000	158,800
Community Park Fees	1,543	2,939	-	-	-	-
Cons. Easement Endowment	1,134	8,472	11,500	11,500	14,100	2,600
Gas Tax	237,338	270,738	193,300	193,300	280,500	87,200
Landscaping & Lighting Maint. District No. 2	306,396	354,956	345,600	345,600	418,600	73,000
Lighting Maintenance District No. 1	1,943	-	5,400	5,400	6,300	900
Oak Tree Mitigation Fees	17,055	20,730	-	-	-	-
Park Development Fees	-	6,464	-	-	-	-
Public Facilities Impact Fees	18,406	17,157	-	-	-	-
Quarry Park Adventures Reserve	-	-	-	-	240,000	240,000
Quarry Park Amphitheater Events	274	437	800	800	900	100
Sales Tax SB 325	381,712	503,649	1,004,200	1,004,200	808,300	(195,900)
Traffic Circulation Impact Fee	105,464	38,563	69,300	69,300	105,400	36,100
Vehicle Fleet Management	61,395	68,417	84,900	84,900	96,300	11,400
Whitney Ranch Trunk Sewer Project	-	349,414	44,500	44,500	28,900	(15,600)
TOTAL	3,065,368	30,625,530	5,728,800	7,133,350	6,053,700	(1,079,650)
Department Revenues	65,040,191	86,503,986	66,194,500	66,753,100	66,646,800	(106,300)
Net Resources/(Uses)	\$ 61,974,823	\$ 55,878,457	\$ 60,465,700	\$ 59,619,750	\$ 60,593,100	\$ 973,350

	Actual FY2021/22	Actual FY2022/23	Original Budget FY2023/24	Revised Budget FY2023/24	Proposed Budget FY2024/25	Change Increase/ (Decrease)
BUDGET SUMMARY						
Staffing						
Salaries & Benefits	-	-	40,000	1,340,000	40,000	(1,300,000)
Subtotal Staffing	-	-	40,000	1,340,000	40,000	(1,300,000)
Operating Expenses						
General Liability Insurance Allocation	1,093,704	1,255,521	1,859,100	1,859,100	2,193,800	334,700
Other Operating Expenses	-	-	1,150,000	1,150,000	800,000	(350,000)
Placer County Collection Fee	244,472	249,314	278,200	278,200	251,900	(26,300)
Subtotal Operating Expenses	1,338,176	1,504,835	3,287,300	3,287,300	3,245,700	(41,600)
Other Uses						
Transfer to Capital Improvement	-	1,098,000	-	-	-	-
Transfer to General Fund	-	7,845,794	44,500	94,500	268,900	174,400
Transfer to GF - Fac Maint. Allocation	165,700	179,100	199,100	199,100	218,800	19,700
Transfer to GF - ICA	1,436,490	1,786,489	2,077,100	2,077,100	2,160,800	83,700
Transfer to Internal Service	-	898,000	-	54,550	-	(54,550)
Transfer to Special Revenue Fund	1,134	8,472	11,500	11,500	14,100	2,600
Transfer to Technology Fee	123,428	41,348	69,300	69,300	105,400	36,100
Subtotal Other Uses	1,726,751	11,857,204	2,401,500	2,506,050	2,768,000	261,950
Debt Service/Depreciation	440	36,684	-	-	-	-
Capital Outlay	-	17,226,806	-	-	-	-
TOTAL	\$ 3,065,368	\$30,625,530	\$ 5,728,800	\$ 7,133,350	\$ 6,053,700	\$ (1,079,650)

DEBT SERVICE

Debt Service

The Debt Financing Program provides funding for capital improvements through various financing means such as lease revenue bonds, capital leases, notes payable, special tax bonds, or advances from other funds. Debt services are generally made in semi-annual installments. This budget contains debt service payments for certain funds.

Central to debt management is ensuring the City's compliance with federal, state, and local regulations. Other debt management functions include, but not limited to:

- Making full and timely debt payments.
- Maintaining credit ratings.
- Ensuring compliance with bond covenants.
- Facilitating project fund draws to ensure spend down in accordance with the Internal Revenue Services (IRS) expenditure requirements.
- Monitoring private activity/private use of tax-exempt financed assets and remediation as necessary.
- Meeting the continuing disclosure reporting requirements of the Municipal Securities Rulemaking Board, the IRS, the California State Controller's Office, and the California Debt and Investment Advisory Commission.
- Providing ongoing information to rating agencies and municipal bond insurers.
- Reviewing, assessing, and responding to inquiries from bond investors, while ensuring no selective disclosure occurs.
- Assisting with the management of the City funds associated with debt.
- Levy of special assessments and special taxes, and managing the delinquency and foreclosure process.

The Finance Division in the Administrative Services Department is responsible for issuing debt on behalf of the City, the Rocklin Public Financing Authority, assessment districts, and community facilities districts.

DEBT MANAGEMENT POLICY

The City of Rocklin has a Debt Management Policy that establishes the parameters within which debt may be issued and administered. The Debt Policy is intended to comply with Government Code Section 8855(I). Debt may be issued to finance the construction, acquisition, and rehabilitation of capital improvements and facilities, equipment and land to be owned and operated by the City. Long-term Debt financing may be used for projects necessary to provide basic services, provides benefits over multiple years, and does not constitute an unreasonable burden to the City and its constituents. Refinancing is used to produce debt service savings or to realize benefits of a debt restructuring. Long-term debt financings will not be considered appropriate for current operating and routine maintenance expenses. Short-term debt may be issued to provide financing for the City's operation cash flows in order to maintain a steady and even cash flow balance. Short-term debt may also be used to finance short-lived capital projects. The City issues debt for the purposes stated in the Debt Management Policy and implements policy decisions incorporated in the annual operations budget.

2022 GENERAL FUND LOAN TO WHITNEY RANCH TRUNK SEWER FUND DEBT

On September 13, 2022, a Resolution was approved for the City of Rocklin’s General Fund to loan the Whitney Ranch Trunk Sewer Fund \$1,098,000, to finance the remaining amount needed for the increased sewer capacity capital improvement project. Future revenues collected from developments into the Whitney Ranch Trunk Sewer Fund will be used to repay the General Fund for this debt. Payments are made once per year, using the available fund balance in the Whitney Ranch Trunk Sewer Fund, until debt is paid off in full. The budgeted operating expenditures for each year will include transfers for the estimated debt service payment amounts due for that year. The FY 2024/25 budget includes transfers for debt repayment of \$28,900.

2016 ROCKLIN PUBLIC FINANCING AUTHORITY LEASE REVENUE BONDS DEBT

On October 4, 2016, the Rocklin Public Financing Authority, on behalf of the City of Rocklin, issued lease revenue bonds in the amount of \$9,455,000, at a premium of \$688,769, to defease the outstanding 2003 certificates of participation and finance the acquisition and construction of various capital improvement projects. The security for the bonds was the pledge of lease payment revenues received by the Authority under a lease agreement with the City. Payments are made twice per year, with the final payment due November 1, 2040. The budgeted operating expenditures for each year will include the debt service payment amounts due for that year. The FY 2024/25 budget includes expenditures for principal of \$315,000 and interest of \$214,500.

DEFINITIONS

Governmental Funds

GENERAL FUNDS

General Fund 100	The primary operating fund of the City. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.
General Fund ARPA 166	In 2023, funds from the American Rescue Plan Act (ARPA) were used to reimburse the City’s ARPA-eligible General Fund expenses. This fund accounts for the resources allocated to support local communities in need and general government purposes.
Americans with Disabilities Act (ADA) 737	The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including all public and private places that are open to the general public. This fund accounts for monies used for services and improvements to facilities for individuals with disabilities.
Boroski Landfill Monitoring 727	This fund accounts for costs to monitor the previous Landfill area.
Building Reserve 180	Pursuant to the City’s Key Management Practices, the Building Reserve Fund accounts for set aside funds to fund capital maintenance projects to sustain existing City facilities or to support the expansion of existing City facilities to address the workforce needs of the City services.
General Fund Economic Development 122	This fund accounts for committed funds previously set aside to be used for economic development activities pursuant to the City’s Key Management Practices.
General Fund Quarry Park Adventure Shortfall 115	This is a general fund-type fund that accounts for a set aside for Quarry Park Adventures operating shortfalls.
General Fund Quarry Park Amphitheater Events 111	This is a general fund-type fund that accounts for the special event activities hosted by the Parks and Recreation Department at the Quarry Park Amphitheater.
Park Infrastructure 170	This fund accounts for committed funds previously set aside for parks infrastructure projects.
Retirees Health 151	This fund accounts for monies to fund the Retirees’ Health premium payments and to fund the Retirees’ Health Trust.
Technology Fees 130	This fund accounts for fees collected to cover the cost of e-commerce and related technology systems.

SPECIAL REVENUE FUNDS

American Rescue Plan Act 266	This fund accounts for funds received through the Federal American Rescue Plan Act.
Asset Forfeiture (Federal) 243	This fund accounts for funds received by the Police Department from the Federal Government to share assets forfeited in cases worked on with joint efforts. Funds are to be used to support law enforcement efforts.
Asset Forfeiture (State) 242	This fund accounts for funds received by the Police Department from the State. 15% of these funds must be set aside to combat drug abuse and divert gang activity. Funds remaining after the 15% set aside are to be used to support law enforcement efforts.
Bicycle and Pedestrian 212	This fund accounts for SB 325 (Local Transportation Fund) amounts designated for Bicycle and Pedestrian transit needs of local government.
CASp Certification and Training 248	This fund accounts for SB 1186 monies collected for staff training for construction-related state accessibility requirements.
CDBG 2000 (Oak Court) 253	This fund accounts for State Community Development Block Grant funds received for the City's down payment assistance program for purchasers of Oak Court residences.
CDBG First-Time Home Buyers 254	This fund accounts for State Community Development Block Grant funds received for the City's down payment assistance program for first time home buyers.
CDBG Housing and Urban Development Entitlement 257	This fund accounts for funds received from Federal Community Development Block Grant entitlement grant awards to be used for Public Services, Housing and Capital, Planning and Administration of Grant.
CDBG Housing Rehabilitation 251	This fund accounts for State Community Development Block Grant funds received for the City's Housing Rehabilitation Program.
CDBG HUD Coronavirus 258	This fund accounts for funds received from the Federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) through the Department of Housing and Urban Development to be used to prevent, prepare for, and respond to COVID-19.
Community Facilities District 1 231	This fund accounts for special tax monies used for fire protection, fire suppression, and paramedic services.
Community Facilities District 5 232	This fund accounts for special tax monies used for streets and parkway lights, streetscapes, open space and parks.
Community Facilities District 6 233	This fund accounts for special tax monies used for operation and maintenance of open space and storm drainage facilities.

Costco Settlement 209	Funds are to be used in accordance with the Settlement Agreement between Costco, Town of Loomis, and City of Rocklin, dated October 2022.
DOF Treasury Coronavirus 259	This fund accounts for funds received from the CARES Act through the Department of Finance to be used to prevent, prepare for, and respond to COVID-19.
Grant & Other Reimbursables 275	This fund accounts for reimbursable costs for grants or other reimbursement agreements.
Low Carbon Transportation Program 219	This fund accounts for monies from the state-funded Low Carbon Transportation Program (LCTP) to reduce greenhouse gas emissions and improve mobility.
Lighting & Landscape Maintenance District No. 2 235	This fund accounts for special assessment monies used for lighting and landscape of public areas within the district.
Lighting Maintenance District No. 1 230	This fund accounts for special assessment monies used for lighting of public areas within the district.
Low and Moderate Housing 270	This fund accounts for the housing assets to be used for low and moderately low-income housing.
Motor Vehicle Fuel Tax (Gas Tax) 201	This fund accounts for monies received from the State of California under various State statutes. The allocations must be spent for street transportation-related purposes.
Opioid Settlement 247	Funds are for opioid remediation as allowed by Section VI(B)(2) of the Opioid Settlement Agreement and amendments between California cities and counties with Janssen Pharmaceuticals and its parent company Johnson & Johnson, and its distributors, dated July 21, 2021.
Park Development and Maintenance Tax 236	This fund accounts for special tax monies used for maintenance, development, repair and operation of parks.
Recreation Facilities Contribution 221	This fund accounts for monies collected for recreation facilities construction and improvements.
SB1- Road Maintenance & Rehab Allocation 205	This fund accounts for monies designated by the Road Repair and Accountability Act of 2017 (SB 1) to be used for maintenance, rehabilitation and safety improvements of streets and highways.
SB325 Sales Tax 210	This fund accounts for the remaining sales tax revenue collected in accordance with SB 325 (Local Transportation Fund) to be used for maintenance of streets.

SB325 Transit Funds 211	This fund accounts for monies from the SB 325 (Local Transportation Fund) and State Transit Assistance funds for the transit needs of local government.
Streets Grants Fund 240	This fund accounts for various grants related to street projects.
Supplemental Law Enforcement 736	This fund accounts for state funds received to be used for public safety purposes.
Traffic Safety/PD Grants 244	This fund accounts for monies received for traffic safety programs and police grants.

CAPITAL PROJECT FUNDS

Capital Construction Tax 304	This fund accounts for taxes imposed on the privilege of the construction of new buildings; the conversion of any existing building from a non-residential to residential use; and an addition to any building. Funds can be used for development of public facilities and acquisition of fire equipment and is the funding source to pay the debt payments in the Capital Construction Debt Service Fund (Fund 400).
Community Center Impact Fee 328	This fund accounts for impact fees used for new or additions to existing community recreation center facilities.
Community Park Fees 301	This fund accounts for impact fees used for community parks and City-wide recreational facility construction and improvements to reduce the impacts caused by new development within the City.
NW Rocklin Community Park Fees 307	This fund accounts for impact fees used to fund the North West Rocklin Community Park.
Oak Tree Mitigation Fees 305	This fund accounts for fees used to help mitigate the decline of oak woodlands due to urbanization.
Park Development Fees 300	This fund accounts for fees to be used for the development, installation, servicing, maintenance, repair and operation of parks and related recreation and facilities.
Public Facilities Impact Fees 308	This fund accounts for impact fees used to fund expansion of public facilities to serve new development within the City.
Traffic Circulation Impact Fees 302	This fund accounts for impact fees used to finance street construction and improvements to reduce the impacts caused by new development within the City.
Trails Impact Fees 321	This fund accounts for impact fees used to construct additional trails to reduce the impacts caused by new development within the City.

Whitney Ranch Interchange Fees 325	This fund accounts for impact fees used to develop the Whitney Ranch/Highway 65 Interchange.
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Whitney Ranch Trunk Sewer Project 306	This fund accounts for impact fees used to fund the Whitney Ranch Trunk Sewer Project.
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DEBT SERVICE FUND

Capital Construction Debt Service 400	This fund accounts for the principal and interest payments on capital construction debt such as Lease Revenue Bonds.
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PERMANENT FUNDS

Conservation Easement Endowment 729	This fund accounts for an endowment from which the income will fund initial preserve area maintenance and operations in Sunset Ranchos Phase I.
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Wetlands Maintenance 728	This fund accounts for an endowment from which the income will fund ongoing maintenance of wetlands on a single lot parcel in Stanford Ranch Phase III.
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Internal Services Funds

Fleet Management 500	An internal service fund used to account for the cost of maintenance of all City vehicles and a reserve to offset future replacement costs.
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Risk Management 525	An internal service fund to account for and finance the risk management functions for the City. This includes general liability, workers compensation, property damage, dental, vision, and other insurance expenditures and also holds reserves for Self-Insured Losses and Disaster Contingency.
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Fiduciary Fund

Public Arts Trust Fund 739	This fund accounts for donations and expenditures for public arts projects.
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Definitions

TERM	DEFINITION
Actual	Actual level of expenditures/FTE positions/revenues approved for fiscal year as noted.
Appropriation	An authorization by the City Council, which permits officials to incur obligations and expend City resources, for a specific purpose within a fiscal year.
Assessment	Revenue collected for City services that benefit properties in specific areas or districts.
Assessment District	A separate local government agency formed to provide specific services. Property owners within the Assessment District boundary pay the district in proportion to the benefits or services they receive.
Balanced Budget	The principal that the amount of budgeted expenditures is equal to or less than the amount of budgeted revenues plus other available resources.
Beginning/Ending Fund Balance	Unencumbered budgetary resources available in a fund from the prior/current year after payment of the prior/current year's expenses. Not necessarily cash on hand.
Budget	An annual financial plan consisting of draft/adopted expenditures for specific purposes and the draft/adopted means of financing them.
California Public Employees' Retirement System (CalPERS)	The nation's largest public pension fund, providing health and retirement benefits to more than 1.6 million state, public school, and local public agency employees, retirees, and their families. The City contracts with CalPERS for health and retirement benefits.
Capital Assets	Capital assets include land, improvements to land, easements, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.
Capital Improvement Plan (CIP)	An ongoing five-year plan of single and multiple-year capital expenditures which is annually updated.

TERM	DEFINITION
Capital Outlay	A specific undertaking involving procurement, construction or installation of facilities, or related equipment, that improves, preserves, enhances, or modernizes the City’s provision of municipal services, has a useful life in excess of one year, and costs in excess of \$10,000. The threshold for infrastructure is in excess of \$100,000. Capital outlays may include construction or major repair of City buildings and facilities such as streets, roads, storm drains, traffic signals, lights, parks, community centers, etc.
Community Facilities District (CFD)	The Mello-Roos Act (1982) allows any county, city, special district, school district, or joint powers authority to establish a CFD that allow for financing of public improvements and services. To establish a CFD, voters within the district must approve its creation by a two-thirds vote of property owners.
Debt Service	The costs of paying the principal and interest on borrowed money according to a predetermined payment schedule.
Department	Refers to the City Council; City Manager; City Attorney; City Clerk; Administrative Services, Community Development; Fire; Parks and Recreation; Police; and Public Works.
Division	A roll-up of units within a department. There are one or more units within a division.
Equipment	Capital outlay for tangible property of a relatively permanent nature, such as vehicles or equipment with a unit cost of \$10,000 or more.
Expenditure	The actual spending of funds authorized by an appropriation.
Financial Accounting Standards Board (FASB)	An independent standards-setting body designated to set accounting and financial reporting standards for commercial entities and nongovernmental not-for-profit entities.
Fiscal Year (FY)	A time period designated by the City signifying the beginning and ending period for recording financial transactions. The City has a fiscal year from July 1 through June 30, referred to as FY 2024/25 or FY 25.
Full-Time Equivalent (FTE)	A unit indicating the workload of a position in order to distinguish workloads comparable to a full-time position. An FTE of 1.0 means that the position is equivalent to a full-time workload; an FTE of 0.5 means that the position is half-time.
Fund	A group of related accounts used to maintain control over resources that have been segregated for specific activities or purpose.

TERM	DEFINITION
Fund Balance	The total money remaining after current expenditures for operations and capital improvements are subtracted from the sum of the beginning fund balance and current resources.
Franchise Fee	A franchise fee is charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City assesses franchise fees on cable television providers, utilities, and trash collection contractors.
Generally Accepted Accounting Principles (GAAP)	Accounting rules used to prepare financial statements for publicly traded companies and many private companies in the United States. Generally accepted accounting principles for local and state governments operates under a different set of assumptions, principles, and constraints, as determined by the Government Accounting Standards Board (GASB).
Government Accounting Standards Board (GASB)	GASB was established for the purpose of creating and implementing consistent standards of accounting and financial reporting among all state and local governmental entities.
General Fund	The City’s principal operating fund, which is supported by taxes and fees and which, generally, has no restrictions on its use. Expenditures may be described as discretionary and non-discretionary.
Grant	Contributions of cash or other assets provided by external agencies, which are restricted to a specific purpose, have a time limit for use, and frequently are reimbursed after incurring eligible costs.
Indirect Cost	Elements of costs necessary in the performance of a service that are not readily identified to the unit of service, such as administration, supplies, etc.
Internal Service Fund (ISF)	An ISF provides services to all City Departments and charges the various other funds for services rendered. ISFs should be self-supporting.
Non-Departmental	Program costs that do not relate to any one department, but represent costs of a general city-wide nature.
Ordinance	A law or regulation made by a city or town government.
Operating Budget	Annual appropriation of funds for ongoing program costs, including staffing, other services and supplies, equipment, debt service/depreciation.
Other Post-Employment Benefits (OPEB)	Benefits that an employee will begin to receive at the start of retirement, not including pension benefits.
Revised	Level of expenditures/FTE positions/Revenues reflecting adjustments made during the current fiscal year.

TERM	DEFINITION
Resolution	A formal declaration by the City Council.
Resources	Total dollars available for appropriation during the fiscal year, including estimated revenues, transfers-in, and beginning fund balance.
Revenue	Income received from the following categories: taxes, charges for fees and services; licenses and permits; use of money and property; intergovernmental; fines, forfeitures, and penalties; miscellaneous revenues; and transfers in from other funds.
Services and Supplies	Costs of contractual or outside services, office supplies, and equipment.
Staffing	The personnel costs of a City program, including salaries and wages, direct and indirect benefits, such as health insurance, retirement contribution, worker’s compensation, unemployment insurance, etc.
Surplus	An excess of total current resources over total current requirements/obligations.
Variance	Changes in expenditures, revenues, or staffing levels between fiscal years.

ACRONYM	DESCRIPTION
AB	Assembly Bill
ACFR	Annual Comprehensive Financial Report
ADA	Americans with Disabilities Act
CalPERS	California Public Employees' Retirement System
CDBG	Community Development Block Grant
CMO	City Manager's Office
CSMFO	California Society of Municipal Finance Officers
CIP	Capital Improvement Plan
DFEH	Department of Fair Employment and Housing
CDPH	California Department of Public Health
DOF	California Department of Finance
EIR	Environmental Impact Report
FY	Fiscal Year
FLSA	Fair Labor Standards Act
FMLA	Family Medical Leave Act
FT	Full-Time
PT	Part-Time
FTE	Full-Time Equivalent
GF	General Fund
GO	General Obligation
GAAFR	Governmental Accounting, Auditing, and Financial Reporting
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association of the United States of America
HIPPA	Health Insurance Portability and Accountability Act of 1996
IAFF	International Association of Fire Fighters
IS	Information System
IT	Information Technology
LT	Limited Term

ACRONYM	DESCRIPTION
MOU	Memorandum of Understanding
NCCSIF	Northern California Cities Self Insurance Fund
OSHA	Occupational Safety and Health Agency
PCI	Payment Card Industry
PCTPA	Placer County Transportation Planning Agency
PFFP	Public Facilities Financing Plan
PG&E	Pacific Gas and Electric
PPT	Permanent Part-Time
PRA	Public Records Act
SB	Senate Bill
STEAM	Science, Technology, Engineering, Arts, and Mathematics
STR	Short-Term Rental
TOT	Transient Occupancy Tax
TPT	Temporary Part-Time
VLF	Vehicle License Fee

APPENDICES

Appendix A: Fund Analysis Fiscal Year 2024/25 Budget

Fund No.	Fund Description	Beginning Balance	Revenue	Expenditures	Interest	Transfers In	Transfers Out	Ending Balance
ALL FUNDS								
100	General Fund Reserved							
	Assigned Fund Balance	5,122,750	-	250,000	-	-	-	4,872,750
	Operating Reserve	15,726,400	-	-	-	506,000	-	16,232,400
	General Fund Reserved Totals	20,849,150	-	250,000	-	506,000	-	21,105,150
	General Fund Unreserved	18,426,100	59,642,200	65,727,630	1,017,900	5,606,500	431,100	18,533,970
	Total General Fund	39,275,250	59,642,200	65,977,630	1,017,900	6,112,500	431,100	39,639,120
111	Quarry Park Amphitheater Events	(21,600)	85,000	140,900	-	-	-	(77,500)
115	Quarry Park Adventures Reserve	240,000	-	-	-	-	240,000	-
122	Economic Development	692,200	-	102,500	-	-	-	589,700
130	Technology Fee	760,800	-	596,200	-	510,800	-	675,400
151	Retirees Health	1,651,900	1,931,000	1,944,000	50,000	-	-	1,688,900
166	ARPA General Fund	2,115,900	-	-	-	-	-	2,115,900
170	Park Infrastructure Reserve	424,100	-	-	-	240,000	-	664,100
180	Building Reserve	1,387,000	-	-	-	-	-	1,387,000
201	Gas Tax	1,588,800	1,973,800	1,542,400	41,300	-	229,400	1,832,100
205	SB 1 - Road Maintenance & Rehabilitation	1,879,100	1,706,800	1,350,000	52,400	-	-	2,288,300
209	Costco Settlement	3,755,200	-	-	-	-	-	3,755,200
210	Sales Tax SB 325	2,051,000	4,477,100	5,709,300	54,200	-	778,100	94,900
211	SB 325 Transit Fund	87,700	1,227,300	1,315,000	-	-	-	-
221	Recreation Facilities Contribution	2,300	-	-	100	-	-	2,400
230	Lighting Maintenance District No. 1	-	251,800	249,300	-	-	2,500	-
231	Community Facilities District No. 1	-	2,410,200	24,100	-	-	2,386,100	-
232	Community Facilities District No. 5	5,825,200	7,326,200	6,023,900	181,000	14,100	870,700	6,451,900
233	CFD No. 6 Open Space Maintenance	299,300	380,400	333,900	8,600	-	46,900	307,500
235	Landscaping & Lighting Maint. District No. 2	1,400,100	2,757,900	2,795,200	32,000	-	386,600	1,008,200
236	Park Tax Special Assessment	-	659,000	6,600	-	-	652,400	-
240	Streets Sr/Grants Fund	-	3,550,000	3,550,000	-	-	-	-
242	Asset Forfeiture - State	443,400	-	65,000	17,500	-	-	395,900
243	Asset Forfeiture - Federal	18,400	-	-	600	-	-	19,000
244	Traffic Safety/Police Grants	-	130,700	13,300	-	-	117,400	-
247	Opioid Settlement	1,300	-	-	-	-	-	1,300
248	CASp Certification & Training	83,300	-	10,000	-	-	-	73,300
251	CDBG Housing Rehabilitation	155,700	-	-	-	-	-	155,700
	CDBG Housing Rehabilitation Loans	188,000	-	-	-	-	-	188,000
253	CDBG 2000 - Oak Court	265,600	-	-	-	-	-	265,600
	CDBG 2000 - Oak Court Loans	110,000	-	-	-	-	-	110,000
254	CDBG - First Time Home Buyers	103,200	-	-	-	-	-	103,200
	CDBG - First Time Home Buyers Loans	21,000	-	-	-	-	-	21,000
257	CDBG - HUD Entitlement	-	302,750	242,750	-	-	60,000	-
270	Low & Moderate Income Housing Asset	6,666,000	-	4,997,500	270,300	-	150,000	1,788,800
	Low & Moderate Income Loans	3,939,400	-	-	-	-	-	3,939,400
275	Grants/Other Reimbursables	-	251,200	167,700	-	-	83,500	-
300	Park Development Fees	596,700	297,800	-	-	-	-	894,500
301	Community Park Fees	212,300	466,900	-	-	-	-	679,200
302	Traffic Circulation Impact Fee	15,701,900	1,717,500	653,400	521,000	-	120,000	17,167,000
	Traffic Circ Impact Fee Loans	759,800	-	-	-	-	-	759,800
304	Capital Construction Fees	3,341,700	623,000	25,000	-	-	532,400	3,407,300
	Reserve For LRBS Debt Service	1,059,300	-	-	-	-	-	1,059,300
305	Oak Tree Mitigation Fees	436,800	40,000	157,500	-	-	2,400	316,900
306	Whitney Ranch Trunk Sewer Project	-	28,900	-	-	-	28,900	-
307	North West Rocklin Community Park Fees	233,000	71,100	-	-	-	-	304,100
308	Public Facilities Impact Fees	1,235,500	80,100	-	-	-	-	1,315,600
321	Trails Impact Fees	26,100	25,000	-	1,200	-	-	52,300
325	Whitney Ranch Interchange Fees	1,442,900	53,300	700,000	37,600	-	47,300	786,500

Appendix A: Fund Analysis (continued)
Fiscal Year 2024/25 Budget

Fund No.	Fund Description	Beginning Balance	Revenue	Expenditures	Interest	Transfers In	Transfers Out	Ending Balance
ALL FUNDS								
328	Community Recreation Center Facility Impact Fees	67,500	34,300	-	2,600	-	-	104,400
400	Capital Construction - Debt Service	-	-	532,400	-	532,400	-	-
500	Vehicle Fleet Management	5,829,600	3,468,200	3,640,000	172,300	-	65,400	5,764,700
	Vehicle Fleet Net Capitalized Assets	6,063,600	-	-	-	-	-	6,063,600
525	Risk Management	1,246,400	4,904,700	4,975,100	123,700	-	-	1,299,700
	Risk Mgmt - Reserves-Self Ins Losses; Disaster Cont; NCCSIF	4,078,500	-	-	-	-	-	4,078,500
727	Boroski Landfill Monitoring	-	-	28,100	-	28,100	-	-
728	Wetlands Maintenance Parcel 34	53,800	-	-	-	-	2,700	51,100
729	Cons. Easement Endowment	453,500	-	-	14,100	-	14,100	453,500
736	Sup Law Enforcement Services AB 3229	-	190,000	-	-	-	190,000	-
TOTAL		\$ 118,248,450	\$ 101,064,150	\$ 107,868,680	\$ 2,598,400	\$ 7,437,900	\$ 7,437,900	\$ 114,042,320

Appendix B: Salary Schedule

JOB CLASSIFICATION	Bargaining Unit	Schedule	Range	Minimum	Maximum	No. of FTE
Accountant I	AFSCME	B	28	67,701	92,270	-
Accountant II	AFSCME	B	33	76,598	104,395	1.00
Accounting Technician I	AFSCME	B	21	56,955	77,623	-
Accounting Technician II	AFSCME	B	25	62,867	85,682	2.00
Administrative Analyst	AFSCME	B	39	88,830	121,066	3.00
Administrative Assistant	AFSCME	B	23	59,838	81,553	4.00
Administrative Office Assistant	Confidential	B	11	50,639	69,016	1.00
Administrative Office Clerk	Confidential	B	6	44,758	61,000	0.50
Administrative Technician	AFSCME	B	27	66,050	90,019	3.00
Animal Control Officer	Police	B	NSP6	60,080	81,882	-
Assistant City Attorney	Management	B	31	145,017	197,643	1.00
Assistant City Manager	Management	B	38	172,380	234,936	1.00
Assistant Civil Engineer	AFSCME	B	35	80,476	109,680	1.00
Assistant Evidence and Property Technician	Police	B	NSP7	58,887	80,257	1.00
Assistant Land Surveyor	AFSCME	B	37	84,550	115,232	-
Assistant Planner	AFSCME	B	33	76,598	104,395	1.00
Associate Civil Engineer	AFSCME	B	43	98,052	133,634	2.00
Associate Management Analyst	Management	B	5	76,313	104,007	1.00
Associate Planner	AFSCME	B	39	88,830	121,066	-
Building Division Supervisor	AFSCME	B	39	88,830	121,066	-
Building Inspector I	AFSCME	B	26	64,439	87,824	2.00
Building Inspector II	AFSCME	B	32	74,730	101,849	1.00
Building Maintenance Supervisor	AFSCME	B	29	69,394	94,577	1.00
Building Maintenance Worker	AFSCME	B	20	55,566	75,730	1.00
Building Plans Examiner	AFSCME	B	31	72,907	99,365	-
Building Trades Worker	AFSCME	B	28	67,701	92,270	2.00
Chief Building Official	Management	B	23	119,022	162,215	1.00
City Attorney	Management	B	NA	-	225,000	1.00
City Clerk	Management	B	18	105,198	143,374	1.00
City Engineer/Deputy Director	Management	B	27	131,378	179,055	1.00
City Manager	Management	B	NA	-	262,080	1.00
Code Enforcement Officer	AFSCME	B	28	67,701	92,270	1.00
Code Enforcement Program Manager	Management	B	15	97,687	133,137	1.00
Code Enforcement Technician	AFSCME	B	14	47,913	65,301	1.00
Communications Specialist	Confidential	B	8	47,023	64,088	0.50
Community Development Inspector	AFSCME	B	30	71,129	96,941	-
Community Development Technician	AFSCME	B	25	62,867	85,682	-
Community Service Officer	Police	B	NSP3	69,446	94,647	6.00
Construction Inspector I	AFSCME	B	26	64,439	87,824	-
Construction Inspector II	AFSCME	B	30	71,129	96,941	-
Crime Analyst	Police	B	NSP1	77,782	106,009	1.00
Departmental Administrative Specialist	Confidential	B	17	58,726	80,037	2.00
Deputy City Clerk	Confidential	B	20	63,241	86,191	1.00
Deputy Director of Administrative Services	Management	B	26	128,174	174,688	1.00
Deputy Fire Chief	Management	B	31	145,017	197,643	2.00
Deputy Fire Marshal	AFSCME	B	43	98,052	133,634	-

Salary Schedule (continued)

JOB CLASSIFICATION (continued)	Bargaining Unit	Schedule	Range	Minimum	Maximum	No. of FTE
Director of Administrative Services	Management	B	36	164,073	223,615	1.00
Director of Community Development	Management	B	32	148,642	202,584	1.00
Director of Public Services	Management	B	34	156,167	212,840	1.00
Director of Parks and Recreation	Management	B	32	148,642	202,584	1.00
Engineering Technician I	AFSCME	B	23	59,838	81,553	-
Engineering Technician II	AFSCME	B	27	66,050	90,019	-
Environmental Services Specialist	AFSCME	B	30	71,129	96,941	1.00
Environmental Services Technician	AFSCME	B	25	62,867	85,682	1.00
Equipment Mechanic I	AFSCME	B	19	54,210	73,883	-
Equipment Mechanic II	AFSCME	B	24	61,334	83,592	2.00
Evidence/Property Technician	Police	B	NSP5	64,776	88,283	1.00
Executive Assistant	Confidential	B	24	69,806	95,139	2.00
Executive Assistant to the City Manager	Confidential	B	24	69,806	95,139	-
Facilities Maintenance Supervisor	AFSCME	B	35	80,476	109,680	-
Facilities Operations Superintendent	AFSCME	B	39	88,830	121,066	1.00
Fire Battalion Chief	Fire	B	NA	126,568	172,499	3.00
Fire Captain	Fire	B	NA	107,014	145,849	9.00
Fire Chief	Management	B	40	181,106	246,829	1.00
Fire Engineer	Fire	B	NA	93,616	127,589	9.00
Fire Inspector I	AFSCME	B	26	64,439	87,824	2.00
Fire Inspector II	AFSCME	B	32	74,730	101,849	-
Fire Marshal	Fire	B	NA	126,568	172,499	-
Fire Prevention Plans Examiner	AFSCME	B	39	88,830	121,066	1.00
Firefighter	Fire	B	NA	84,281	114,867	15.00
Fleet Services Supervisor	AFSCME	B	33	76,598	104,395	1.00
GIS Analyst I	AFSCME	B	31	72,907	99,365	-
GIS Analyst II	AFSCME	B	39	88,830	121,066	2.00
GIS Assistant	Temporary	B	NA	21.46	22.99	-
GIS/Engineering Technician	AFSCME	B	27	66,050	90,019	-
Housing Specialist	AFSCME	B	30	71,129	96,941	-
Human Resources Technician I	Confidential	B	17	58,726	80,037	1.00
Human Resources Technician II	Confidential	B	20	63,241	86,191	1.00
Information Technology Analyst	AFSCME	B	39	88,830	121,066	1.00
Information Technology Analyst (confidential)	Confidential	B	34	89,358	121,786	1.00
Information Technology Manager	Management	B	22	116,119	158,259	1.00
Information Technology Specialist	AFSCME	B	31	72,907	99,365	2.00
Irrigation Maintenance Technician	AFSCME	B	20	55,566	75,730	6.00
Land Development Engineer	AFSCME	B	39	88,830	121,066	-
Landscape Inspector	AFSCME	B	26	64,439	87,824	2.00
Landscape Services Worker	AFSCME	B	17	51,597	70,322	5.00
Landscape Services Supervisor	AFSCME	B	33	76,598	104,395	4.00
Landscape Services Trades Worker	AFSCME	B	22	58,379	79,564	1.00
Legal Secretary	Confidential	B	17	58,726	80,037	-
Lifeguard	Temporary	B	NA	-	20.00	-
Maintenance Worker	Temporary	B	NA	20.68	22.15	-
Management Analyst	Management	B	15	97,687	133,137	4.00

Salary Schedule (continued)

JOB CLASSIFICATION (continued)	Bargaining Unit	Schedule	Range	Minimum	Maximum	No. of FTE
Manager of Building Services	Management	B	18	105,198	143,374	-
Manager of Planning Services	Management	B	19	107,828	146,959	1.00
Manager of Police Records and Communications	Management	B	15	97,687	133,137	1.00
Office Assistant I	AFSCME	B	5	38,365	52,288	-
Office Assistant II	AFSCME	B	11	44,492	60,638	2.00
Paralegal	Confidential	B	24	69,806	95,139	-
Park Services Aide	AFSCME	B	5	38,366	52,289	1.00
Parks and Recreation Manager	Management	B	17	102,632	139,878	1.00
Parks Division Supervisor	AFSCME	B	37	84,550	115,232	1.00
Payroll Administrator	Management	B	6	78,221	106,607	1.00
Payroll Technician I	Confidential	B	17	58,726	80,037	-
Payroll Technician II	Confidential	B	20	63,241	86,191	1.00
Permit Center Supervisor	AFSCME	B	27	66,050	90,019	1.00
Permit Services Supervisor	AFSCME	B	33	76,598	104,395	-
Plan Check Engineer	AFSCME	B	44	100,503	136,975	-
Planning/Building Technician I	AFSCME	B	19	54,210	73,883	4.00
Planning/Building Technician II	AFSCME	B	23	59,838	81,553	3.00
Police Captain	Management	B	35	160,072	218,161	2.00
Police Chief	Management	B	40	181,106	246,829	1.00
Police Clerk	Temporary	B	NA	18.76	20.10	-
Police Community Program Coordinator	Police	B	NSP3	69,446	94,647	-
Police Lieutenant	Public Safety Mgr	B	SP 2	140,440	191,405	3.00
Police Officer	Police	B	SP 2	92,876	126,581	52.00
Police Officer Trainee	Police	B	NSP8	-	57,218	-
Police Records Supervisor	Police	B	NSP3	69,446	94,647	1.00
Police Records Technician	Police	B	NSP8	57,218	77,982	3.00
Police Sergeant	Police	B	SP 1	114,182	155,619	9.00
Police Services Manager	Public Safety Mgr	B	SP 1	85,750	116,868	-
Police Technical Assets Coordinator	Police	B	NSP3	69,446	94,647	-
Principal Information Technology Analyst	Management	B	16	100,129	136,466	1.00
Principal Management Analyst	Management	B	20	110,524	150,633	-
Principal Planner	Management	B	18	105,198	143,374	1.00
Program Assistant	Temporary	B	NA	16.28	17.43	-
Program Assistant II	Temporary	B	NA	-	-	-
Public Safety Dispatcher I	Police	B	NSP6	60,080	81,882	1.00
Public Safety Dispatcher II	Police	B	NSP3	69,446	94,647	9.00
Public Safety Dispatch Supervisor	Police	B	NSP0	80,253	109,377	2.00
Public Services Manager	Management	B	17	102,632	139,878	2.00
Public Services Operations Supervisor	AFSCME	B	35	80,476	109,680	-
Public Services Specialist	Temporary	B	NA	17.02	18.23	-
Public Services Technician	AFSCME	B	22	58,379	79,564	-
Public Works Inspector I	AFSCME	B	26	64,439	87,824	-
Public Works Inspector II	AFSCME	B	30	71,129	96,941	1.00
Recreation Coordinator	AFSCME	B	23	59,838	81,553	3.00
Recreation Specialist	AFSCME	B	11	44,492	60,638	0.50
Recreation Supervisor	AFSCME	B	31	72,907	99,365	1.00

Salary Schedule (continued)

JOB CLASSIFICATION (continued)	Bargaining Unit	Schedule	Range	Minimum	Maximum	No. of FTE
Reserve Police Officer Coordinator	Temporary	B	NA	-	26.18	-
Senior Accountant	AFSCME	B	39	88,830	121,066	1.00
Senior Building Maintenance Worker	AFSCME	B	22	58,379	79,564	1.00
Senior Building Trades Worker	AFSCME	B	30	71,129	96,941	1.00
Senior Construction Inspector	AFSCME	B	32	74,730	101,849	1.00
Senior Engineer	Management	B	18	105,198	143,374	-
Senior Equipment Mechanic	AFSCME	B	28	67,701	92,270	1.00
Senior Information Technology Analyst	AFSCME	B	42	95,660	130,375	1.00
Senior Information Technology Specialist	AFSCME	B	35	80,476	109,680	1.00
Senior Irrigation Maintenance Technician	AFSCME	B	26	64,439	87,824	1.00
Senior Lifeguard	Temporary	B	NA	-	22.00	-
Senior Management Analyst	Management	B	18	105,198	143,374	3.00
Senior Planner	AFSCME	B	44	100,503	136,976	2.00
Senior Public Safety Dispatcher	Police	B	NSP2	74,656	101,748	-
Senior Records Technician	Police	B	NSP4	66,380	90,469	-
Senior Street Maintenance Worker	AFSCME	B	21	56,955	77,623	2.00
Senior Traffic Control and Lighting Technician	AFSCME	B	32	74,730	101,849	1.00
Street Maintenance Supervisor	AFSCME	B	33	76,598	104,395	1.00
Street Maintenance Worker I	AFSCME	B	15	49,112	66,935	-
Street Maintenance Worker II	AFSCME	B	17	51,597	70,322	3.00
Traffic Control and Lighting Technician	AFSCME	B	29	69,394	94,577	2.00
Traffic Maintenance Assistant	AFSCME	B	19	54,210	73,883	-
Traffic Maintenance Supervisor	AFSCME	B	37	84,550	115,232	1.00
					TOTAL	267.50

*The total No. of FTE allocations in the Salary Schedule does not include City Council positions.

Appendix C: Resolution

RESOLUTION NO. 2024-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKLIN
ADOPTING THE FISCAL YEAR 2024/25 BUDGET AND
2025-2029 CAPITAL IMPROVEMENT PLAN

WHEREAS, Chapter 3.28 of the Rocklin Municipal Code (RMC) requires the City Manager to submit to the City Council a proposed budget not later than May 15th, and the City Council adopt the final budget on or before June 30th of each year by resolution; and

WHEREAS, on May 28, 2024, pursuant to Chapter 3.28 of the RMC, the draft fiscal year (FY) 2024/25 budget and the draft 2025-2029 capital improvement plan were discussed at a public meeting of the City Council; and

WHEREAS, the City of Rocklin has maintained sustainable budget guidelines and key management practices to establish the financial goals of the City and the principles that govern budget deliberations, and are memorialized in Exhibit "A".

NOW THEREFORE, the City Council of the City of Rocklin does resolve as follows:

Section 1. The fiscal year 2024/25 Operating and Capital Improvement Plan Budgets are hereby approved and adopted as set forth in Exhibits "A and B", attached hereto.

Section 2. The 2025-2029 Capital Improvement Plan (CIP), which provides a comprehensive five-year plan for the City's capital project expenditures are hereby approved and adopted as set forth in Exhibit "B", attached hereto.

Section 3. The City Manager is authorized to make any expenditure and resource adjustments to the Budget based on final City Council action to adopt the Budget, in accordance with the Rocklin Municipal Code, City policy and procedure.

Section 4. The City Manager is authorized to revise any appropriation made in the Approved or Amended Budget where the revision is of a technical nature and is consistent with the City Council intent, the Rocklin Municipal Code, City policy and procedure.

Section 5. Purchase order commitments outstanding on June 30th, and associated appropriations, are hereby continued to the following fiscal year.

Section 6. The City Manager is authorized to establish grants, adjust revenue and expenditure budgets associated with grants (federal, state, or local grants), consistent with the grant

award or agreement, provided that the grant amount is within the City Manager’s authority. If a grantor requires City Council action as a condition of funding, the acceptance of the grant requires the City Council’s approval.

Section 7. The City Manager is authorized to adjust revenue and expenditure budgets associated with externally funded programs, consistent with the fully executed agreement, provided that the grant amount is within the City Manager’s authority.

Section 8. The City Manager is authorized to adjust revenue and expenditure budgeted based on actual revenues received for strike-team provided through California.

Section 9. The City Manager is authorized to make the following budget adjustments:

1. At year-end or upon closure of grants, adjust revenue and expenditure budgets associated with grants (federal, state, or local grants) to reflect actual revenues received and expenditures incurred in compliance with the original grant award and any amendments.
2. Appropriated grant funds remaining unspent at the end of the fiscal year must be retained and transferred to the following fiscal year to be expended to which they were appropriated.
3. Appropriated operating project and CIP funds remaining unspent at the end of the fiscal year, that are not required to balance the budget, can be retained and transferred to the following fiscal year for the originally approved projects and any amendments, excluding completed projects. All carryover funds must be approved by the City Manager or the City Manager’s designee.

Section 10. The appropriation limit and the appropriations subject to the limit are hereby amended in accordance with article XIII B of the California Constitution for FY 2024/25, as set forth in Exhibits “A”, attached hereto.

PASSED AND ADOPTED this 25th day of June, 2024, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Greg Janda, Mayor

ATTEST:

Avinta Singh, City Clerk